

**Faculty Senate
Executive Committee**
Wednesday, October 7, 2009
3:00 – 5:00 p.m. – Adelbert Hall, Room 352

AGENDA

3:00pm	Approval of Minutes from the September 17, 2009 Executive Committee meeting, <i>attachment</i>	C. Musil
3:05pm	President's Announcements	B. Snyder
3:10pm	Provost's Announcements	B. Baeslack
3:15pm	Chair's Announcements	C. Musil
3:20pm	WSOM Executive Doctor of Management <i>attachment</i>	G. Wnek
3:30pm	Off-campus Master of Science in Anesthesia <i>attachment</i>	G. Wnek
3:45pm	Committee on Undergraduate Education Report <i>attachment</i>	G. Chottiner
4:00pm	Resolution of <i>ad hoc</i> "Committee on Committees" <i>attachment</i>	R. Dubin C. Musil
	New Business	
	Approval of Draft Agenda for the October 26, 2009 Faculty Senate meeting <i>attachment</i>	C. Musil



Faculty Senate Executive Committee
Minutes of the October 7, 2009 meeting
Adelbert Hall, Room 352

Committee Members in Attendance

Bud Baeslack	Ken Loparo	Roy Ritzmann
Cynthia Beall	Katy Mercer	Barbara Snyder
Alan Levine	Diana Morris	Glenn Starkman
Ken Ledford	Carol Musil	
Terry Wolpaw		
Liz Woyczynski		

Others Present

Gary Chottiner	Jim Kazura	Gary Wnek
Julia Grant	Kalle Lyytinen	

Call to Order and approval of minutes

Professor Carol Musil, chair of the faculty senate, called the meeting to order at 2:00 p.m. There being no corrections offered, the minutes of the September 17, 2009 meeting of the Faculty Senate Executive Committee were approved as submitted.

President's announcements

President Barbara Snyder asked the Executive Committee for feedback about the University Ball. Profs. Ross Duffin and Alan Rocke recently presented a petition, signed by several other faculty members, to ask that the event be reinstated. President Snyder encouraged them to hold open the possibility that such an event be open to both faculty and staff; the Staff Advisory Council (SAC) may be asked if there is interest among staff. Variations on previously held University Balls were discussed. Attendance decreased over the years. Senior staff, in addition to faculty, were invited at one time. The last year it was held, the University Ball was open to faculty and all staff; tickets were sold and attendance at that last event was particularly low. President Snyder said the event should be offered without requiring paid tickets, as a demonstration of appreciation to the Case community. Some of the constituent faculties held dinners before the University Ball, and some felt that the combination of the dinner with the University Ball was an effective community building endeavor. President Snyder is interested to hear from faculty whether or not they think the event is a good use of limited resources. If faculty members feel the University Ball is meaningful, then the administration is willing to consider offering the event again. Profs. Duffin and Ross will attend the Faculty Senate meeting at the end of October, with Eric Dicken, executive director of university programs and events, to discuss the possible reinstatement of the University Ball and to gauge the faculty's interest.

Provost's announcements

Provost Bud Baeslack announced that the new Budget System Review Committee had been appointed and meetings would commence shortly. RFP's have been issued for each of the research alliances; the application

process has been modified in different ways, as needed, to suit the needs of faculty groups applying for funding. Terrific proposals have been received thus far.

Chair's announcements

Prof. Carol Musil, who serves on the search committee for the newly appointed faculty diversity officer, announced that two candidates would be meeting with the university community shortly. She encouraged all members of the Executive Committee to attend the dinner that week at Harcourt House as a guest of the Academic Affairs and Student Life Committee of the Board of Trustees.

WSOM Executive Doctor of Management

Prof. Gary Wnek, chair, Faculty Senate Graduate Studies Committee, introduced the proposal which was reviewed and endorsed by the Graduate Studies Committee; Prof. Kalle Lyytinen, from Weatherhead School of Management, (WSOM) provided further details. The School of Management would like to change the name of its Executive Doctor of Management degree to the Doctor of Management degree. This change would align the title with other similar degree programs offered at universities nationwide, and it would recognize the high quality of the entering class by emphasizing the rigorous research expectations of the degree program. The name change has been discussed for a couple years by the WSOM faculty; the proposal was approved by the faculty and a letter of support by the dean is provided. Upon motion, duly seconded the Faculty Senate Executive Committee endorsed the proposal for final consideration by the Faculty Senate, with final approval required by the Board of Trustees.

SOM Off-campus Master of Science in Anesthesia

Prof. Gary Wnek, introduced the proposal which was reviewed and endorsed by the Faculty Senate Graduate Studies Committee; Prof. Matthew Norcia, MD, Medical Director of Master of Science in Anesthesia Program, provided additional details. Case Western's Reserve's Master program, the second oldest, is regarded as one of the nation's pre-eminent programs. There is a national shortage of anesthesiologist assistants; Case Western Reserve University School of Medicine endeavors to open an off-campus site at the Texas Medical Center in Houston. The program will carry the Case Western Reserve name. Admission procedures for both programs will be centralized in Cleveland; new medical and program directors will be hired for the Houston site. The curriculum at both programs will be identical. Clinical adjunct faculty will be Houston-based, but affiliated with Case Western Reserve. Three Cleveland-based professors from Case Western Reserve will do the didactic teaching, some of it on-site and the rest via on-line streaming video. The program may be required to acquire its own facilities upon accreditation. The Cleveland program will temporarily raise enrollments from 15 to 20 students to cover start up expenses in Houston; they expect that in the second year, with enrollments of 13-15 students, the program will break even. Approval by the Texas Board of Regents is not required; the program has already been approved the Texas Commission of Higher Education. Upon motion, duly seconded, the Faculty Senate Executive committee endorsed the proposal for final consideration by the Faculty Senate, with final approval required by the Board of Trustees. The Executive Committee requested that presenters provide additional information about the 1) university's liability and 2) any approvals needed by the Ohio Board of Regents at the Faculty Senate meeting.

Report by the Committee on Undergraduate Education

Prof. Gary Chottiner, chair, Faculty Senate Committee on Undergraduate Education (FSCUE), provided an update on the recent activities. The committee has discussed the formation of possible sub-committees. The membership and composition of the Sub-committee on Curriculum is almost finalized. Issues of academic standing will need to be addressed in January; it's important that the Sub-committee on Academic Standing be confirmed in time. The Faculty Senate By-laws mandate that the Faculty Senate approve any standing sub-

committees; but the recent updates to the Constitution of the University Faculty intended to give the FSCUE the right to form standing and *ad hoc* sub-committees without further approval required. The Faculty Senate Committee on By-laws should consider the necessary amendment to the Faculty Senate By-laws this year. In the meantime, any new FSCUE standing sub-committees will be approved by the Faculty Senate in accordance with the Faculty Senate By-laws. The issue of substitute members attending the FSCUE meetings, with the ability to vote, had been discussed. President Snyder requested that the FSCUE address the transfer credit policies and procedures for study abroad programs; students recently voiced their concerns about delays.

Resolution of the ad hoc Committee on Committees

Prof. Carol Musil, co-chair, Faculty Senate *ad hoc* Committee on University-Level Faculty Committees, presented the committee’s proposed resolution about the importance of faculty senate representation on university-level committees. The Executive Committee endorsed the resolution, for final approval by the Faculty Senate.

New Business

Prof. Michele Walsh (SOM) was approved as the faculty senate representative to the Outside Interests Committee which reviews issues of conflict of interest.

In a vote by email, after the meeting, the resolution in memoriam for former Provost Herman Stein, presented by the faculty of the Mandel School of Applied Social Sciences, was approved by the Faculty Senate Executive Committee. It will be summarized by Prof. Alan Levine, chair-elect, at the October meeting of the Faculty Senate and included, in full, in the minutes of that meeting.

Approval of the Monday, October 26, 2009 Faculty Senate meeting agenda

With slight modifications, the agenda for the October 26 faculty senate meeting was approved. The meeting was adjourned at 5:00 p.m.

APPROVED
by the
FACULTY SENATE EXECUTIVE COMMITTEE



ELIZABETH H. WOYCZYNSKI
SECRETARY OF UNIVERSITY FACULTY



CASE WESTERN RESERVE
UNIVERSITY

WEATHERHEAD SCHOOL OF MANAGEMENT

N. Mohan Reddy
Dean and Albert J. Weatherhead, III
Professor of Management

Dean's Office
10900 Euclid Avenue
Cleveland, Ohio 44106-7235

Visitors and Deliveries
Peter B. Lewis Building 350

Phone 216.368.1156
Fax 216.368.2845
E-mail mohan.reddy@case.edu

May 6, 2009

Charles Rozek
Dean
School of Graduate Studies
Case Western Reserve University
Cleveland, OH 44106

Dear Chuck,

I write in support of Professor Bo Carlsson's request for changing the name of the Executive Doctor of Management degree (EDM). The change to a Doctor of Management (DM) has been under consideration for over two years and was recently approved by the faculty (April 15, 2009).

The EDM Program initiated in 1995, was designed as a practitioner doctorate, the first of its kind in the United States. We have over 130 EDM alumni in most every walk of professional life, including government, academia and social service organizations. We continue to be impressed with the quality of applicants this program has attracted, and the research record it has compiled. As an example, 70% of the recent graduating class presented papers at the Academy of Management.

We have had repeated requests to reconsider the degree designation, and strong sentiment on dropping the "E" from the EDM. The Executive prefix, it is felt, does not clearly communicate the rigorous nature of the degree and has often led to confusing interpretations. The EDM students and alumni polled, the program faculty and the school faculty as a whole, are strongly supportive of this change. By effecting the proposed change we will be making our program designation consistent with that of other practitioner doctorates (psychology, nursing and education), and retaining the distinction from our PhD programs. Please note that there is no change to the focus, structure, or to the content of the program. Please let me know if I might provide any additional information and look forward to an early response.

Sincerely,

A handwritten signature in cursive script that reads "Mohan Reddy".

N. Mohan Reddy

Request to Change the Name of the
Executive Doctor of Management Degree to
Doctor of Management

Weatherhead School of Management
Case Western Reserve University
March 7, 2009

Rationale for the Name Change Request

The Weatherhead School of Management is in a unique leadership position in post-MBA education with its Executive Doctor in Management (EDM) Program. The EDM program is now in its thirteenth year and is recognized by other management schools worldwide and by the AACSB (2002, 2003) as a model of post-MBA education for practitioner scholars. We draw students nationally and internationally from Asia, Africa and Europe as well as Central and South America.

The EDM is the first residency-based doctoral program for experienced executives. We had hoped to establish the EDM name as the standard degree for post-MBA education. That goal has been partially met in that the Weatherhead EDM is recognized as the leading executive doctoral program, and is now being emulated by other universities.

However, the fact that competing programs are now emerging represents an important change in the competitive landscape and poses significant challenges for us. The new programs that are being established in the United States as well as in Europe and Asia are adopting the more familiar degree name of DBA (Doctor of Business Administration). Meanwhile, the number of executive programs in business has mushroomed since the launch of the EDM in 1995, so that the "Executive" designation of our degree no longer offers the distinction it once did. In fact, in the view of many of our students and alumni, the "E" lowers the value of the degree. Having explored the option of changing our degree to a DBA and found that option unavailable, the EDM faculty believes that it is now necessary to change the name of the degree and therefore unanimously recommends that the name be changed from Executive Doctor of Management (EDM) to Doctor of Management (DM).

The proposed name change would require no other changes in our current program. New students enrolling in the program would receive a DM degree upon completion of all the current requirements. Once the name change is approved, current students would have a choice between the EDM and the DM degree. Alumni would be issued a certificate confirming the name change, but their degree would still be the EDM.

11100 Euclid Avenue
Lakeside Room 2532
Cleveland, Ohio 44106-5007

Phone 216-844-8077
Fax 216-844-7349
www.anesthesiaprogram.com

July 29, 2009

Charles Rozek, Ph.D.
Dean, School of Graduate Studies
Nord Hall 605
10900 Euclid Ave.
Cleveland, OH 44106-7027

Dear Dean Rozek,

I am writing to you to request your permission to pursue the initiation of an off-campus site in Houston, Texas, for our Master of Science in Anesthesia (MSA) Program housed within our School of Graduate Studies.

As you may know, we have been educating anesthesiologist assistants (AAs) at Case Western Reserve University since 1971 and the MSA Program was transitioned from the baccalaureate degree to the Master of Science degree in 1987. AAs are mid-level anesthesia care practitioners who work to deliver anesthesia services under the supervision of a physician anesthesiologist.

We have a long standing history of quality education of AAs and our program is held in high esteem as we have assumed our place as the preeminent educators of anesthesiologist assistants in the country. Last August I was contacted by an academic anesthesiologist from Houston who was exploring the possibility of Case Western Reserve University opening an off-campus site at the Texas Medical Center in Houston. The Texas Medical Center is the largest consortium of hospital affiliates in the world. Needless to say, Matt Norcia, MD, our Cleveland program's Medical Director, and I were honored and intrigued by the endless potential of establishing this kind of relationship with such a leader in American healthcare. The past year has been spent researching many global issues related to feasibility both in Cleveland and in Houston. The people involved in this project feel that it has a huge upside and it is now time to approach the University for formal approval. If approved, we plan to matriculate the first class in June of 2010.

Based on the fact that we have yet to hire any on-site faculty and administrative team, the administrative and curriculum details at the micro level have yet to be determined. At the macro level, the degree offering from CWRU and the curriculum will be exactly the same. The method of delivery will most likely be a mix of on-site faculty (clinical and didactic) and distance learning with some (% not known yet) didactic courses taught by our Cleveland faculty. Incidentally, all of our current Cleveland didactic faculty are in agreement with this proposal, are employed by the Department of Anesthesiology and are appointed by the School of Medicine. All clinical instruction and simulator instruction (about 70% of the entire curriculum) will be done on-site in Houston. The simulator and operating room clinical resources are ripe and abundant in Houston. I estimate that approximately 10% of the curriculum (40% of the didactic curriculum) will be taught via internet streaming video and CWRU Media Vision by Cleveland faculty. I will know more about the percentages as we commence to identify and hire Houston faculty pending approval of this proposal.

Matt Norcia and I will assume the positions of Executive Medical Director and Executive Program Director respectively and we will have direct oversight of the Houston program both now and into the future. We will remain in our rolls within the Cleveland program. We will hire an on-site Houston Medical Director and Program Director and we see our executive rolls diminishing over time as the Houston program grows and develops a robust culture consistent with our Cleveland mission and vision.

July 29, 2009

For the first several years of the program, Dr. Norcia and I will be directly involved with the admissions process and we will conduct the interview process, gradually integrating the Houston administrative team. Again, we see our roll in the admissions process diminishing with time once we are confident that the Houston administrative team is consistently matriculating applicants of the highest caliber.

The Houston team will be directly responsible for advising students and to track student performance in the classroom and in the operating room. Dr. Norcia and I will closely advise the Houston team on our Cleveland methods and our colleagues in Houston will have access to our Cleveland, on-line clinical performance evaluation system and our clinical case log database to help facilitate this process.

I hope that I have adequately explained our proposal to you. Please do not hesitate to contact me at my office, 216.844.3161, or by e-mail, joseph.rifici@UHhospitals.org, if I can be of any assistance. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Joseph M. Rifici". The signature is written in a cursive style.

Joseph M. Rifici, AA-C, M.Ed.
Program Director, Master of Science in Anesthesia Program
Clinical Assistant Professor of Anesthesiology
Case Western Reserve University School of Medicine

From: Dr. Pamela Davis [pbd@cwru.edu]
Sent: Monday, October 05, 2009 3:43 PM
To: cer2
Subject: off site MSA program

Dear Dr. Rozek,

Please allow this email to stand as a strong endorsement of the program of the Department of Anesthesiology to develop an offsite MSA program in Houston. This program will be supervised by Dr. Matthew Norcia and Joseph Rifici, who are expert because of their experience with our in-house program. This program has great potential to address the shortage of well qualified personnel in the operating rooms in our country, and our curriculum is considered by many to be the class of the field. We believe it will be a real service to branch out to another institution, since our own program is fully subscribed and cannot handle additional students, given the requirements for fully supervised clinical experience.

Thank you for your consideration.
Sincerely,

Pamela B. Davis.

--

Pamela B. Davis, M.D., Ph.D.
Dean and Vice President for Medical Affairs
Arline H. and Curtis L. Garvin, M.D., Research Professor
Biomedical Research Building
CWRU School of Medicine
2109 Adelbert Road
Cleveland, OH 44106-4948
Phone: (216) 368-2825
FAX (216) 368-2820

FSCUE Report to the FS-ExComm

10/07/2009- Gary Chottiner

The Faculty Senate Committee on Undergraduate Education, FSCUE, met three times over the summer and will meet twice each month during the 09-10 academic year until we have settled on an organizational plan. We are spending about half of each meeting discussing these plans and the other half dealing with new and old business. Over the summer we asked each UUF committee to continue to function as an *ad hoc* subcommittee of the FSCUE.

FSCUE Curriculum Subcommittee

At its September 24 meeting, the FSCUE voted to proceed with the creation of a standing Curriculum Subcommittee, FSCUE-CS. The Curriculum Subcommittee will consist of ~11 members:

- (*ex officio* & *co- or vice chair of the subcommittee*) Dean of UG Studies
- (*ex officio*) 4 chairs of the constituent faculty curriculum committees.
- (*ex officio, perhaps non-voting or guests?*) 2 or 3 Associate Deans for undergraduate education from the CAS, CSE, FPBSON (*These and the curriculum roles are combined in the WSOM. The FPBSON might or might not want a separate representative for this purpose.*)
- 1 representative of SOM departments of biochemistry and nutrition. These departments have expressed an interest in continuing the UUF tradition of splitting the Executive and Curriculum (Sub)Committee positions. Dr. James Bruzik (Biochemistry) will sit on the FSCUE-CS this year.
- (*ex officio*) Vice Provost for Undergraduate Education
- 2 representatives from student government

For comparison, there were 17 members on the UUF Committee on Curriculum

The general charge to this committee is to make certain that course and program actions meet any applicable overall university standards and insure that any actions that have effects beyond a single school receive the appropriate discussion.

While the FSCUE discussed how this committee would be chaired, and expressed a preference for a faculty chair with the Dean of UG Studies serving as a vice or co-chair, the FSCUE directive was for the Dean of UG Studies to call this group together to work out a detailed plan (*including leadership and possible modifications of a tentative charge*) for consideration by the FSCUE and FS.

The FSCUE has only briefly discussed the possibility of creating standing subcommittees on Academic Standing, Student Life, and Undergraduate Admissions. Doing so would seem to replicate the structure of the UUF. One could argue that we should avoid this or that there were good reasons for the existence of each of these UUF committees. It seems likely that an

Academic Standing Subcommittee will be created but it is too soon to judge how student life and admissions issues will be handled.

Various *ad hoc* subcommittees will be created as needed, generally so that a small group can more carefully and efficiently examine particular issues that come to our attention. We hope to eventually function more efficiently than the former UUF, with the FSCUE devoting more of its attention to policy concerns and a global view of undergraduate education at CWRU.

The subcommittees on Curriculum and Academic Standing should be set up and approved at the FS level as soon as possible. Until they have that approval, these subcommittees do not have the authority to approve undergraduate courses or academic standing actions on their own; it will be necessary to arrange for the endorsement of their decisions by the FSCUE.

Agenda

The following is a sample of items from the current FSCUE Agenda.

1. R grades (*from the Committee on Academic Standing*)
2. Retention of students transferring to other schools
3. Transfer Credit Policies
4. SAGES Senior Capstone Projects
5. Language Requirements for Exchange Programs (*in a working group headed by Associate Provost David Fleshler*)
6. Faculty input into the Undergraduate Admissions Process (*tabled until at least October 29 at the request of Bob McCullough*)
7. Study Abroad (USG Resolution)
8. UG courses offered by professional schools
9. Certificates Proposal
10. Forced Course Withdrawals
11. Recommendations of the Undergraduate Advising Review Committee
12. SAGES Impact Reports and/or other SAGES activities
13. Dual Enrollment with Tri-C
14. 30 Extra Credits for 2 Degrees
15. Course Evaluation Questions

To be presented to the Faculty Senate for approval on October 26, 2009:

WHEREAS, the Faculty Senate Executive Committee empanelled the *ad hoc* Committee on University-Level Faculty Committees on October 10, 2008; and

WHEREAS, the *ad hoc* Committee on University-Level Faculty Committee was charged with examining the number, composition, charges, and methods of nomination and selection of members of such committees and making recommendations to improve the efficiency and effectiveness of university-level faculty governance while preserving and strengthening the commitment to democracy and transparency; and

WHEREAS, the final report of the *ad hoc* Committee on University-Level Faculty Committees was presented to the Executive Committee on April 16, 2009 and to the Faculty Senate on April 27, 2009 and approved implementation; and

WHEREAS, the *ad hoc* Committee on University-Level Faculty Committees shall implement its recommendations by 1) presenting amendments to the Faculty Handbook and to the Faculty Senate By-laws for review by the Faculty Senate Committee on By-laws, 2) issuing written recommendations to faculty senate standing committees and 3) presenting a resolution to the Faculty Senate; and

WHEREAS, the *ad hoc* Committee on University-Level Faculty Committee endorses the importance faculty representation on university-level committees,

NOW THEREFORE, IT IS HEREBY RESOLVED THAT:

- 1) The Faculty Senate asks that university administrators seek the advice and involvement of relevant faculty senate standing committees.
- 2) The Faculty Senate asks that university administrators who need to convene standing or *ad hoc* committees with charges that overlap the charges of faculty senate standing committees should include faculty members from the relevant faculty senate committees. And when possible, administrators should appoint a faculty co-chair who is either the chair or a member of the relevant faculty senate standing committee.
- 3) The Faculty Senate asks that university administrators who convene standing or *ad hoc* committees that require faculty membership should consult the chair of the Faculty Senate and/or the chair of the Faculty Senate Nominating Committee for suggested faculty membership.