



CASE WESTERN RESERVE
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February 2018 Faculty Senate Newsletter

This newsletter encompasses business conducted during the February 27th, 2018 Senate meeting.
Of Particular Importance to *All* University Faculty

Revisions to Human Research Protection Policy

The Senate approved revisions to the University's Human Research Protection Policy contained within the Faculty Handbook. Suzanne Rivera, Vice President of Research, explained that in the past, CWRU's IRB reviewed social/behavioral/educational studies only. This has changed and the university's IRB can now review biomedically-oriented research not conducted in a hospital setting or that involves patients, employees, data, and/or equipment at one of three affiliated hospitals.

Incomplete Grade Policy for Graduate Students

Professor Paul MacDonald, chair of the Faculty Senate Committee on Graduate Studies, presented an update to the Incomplete Grade Policy for graduate students. Students will now be required to make up the incomplete work by the 11th week of the semester following the one in which the incomplete was received, rather than by the last day of the semester which is current practice. The revised policy also includes language on when and how an incomplete grade is to be changed to an evaluative grade. The Senate voted to approve the revised policy.

Guidelines to Create a University Certificate and Professional Certification

Professor MacDonald also presented the *Proposed Guidelines to Create a University Certificate and Professional Certification*. Currently there is no officially recognized university definition of what constitutes a certificate program. Certificates vary widely across academic units and there is no university-level process for defining or approving criteria and standards. Certificate completion is generally not noted on the student's transcript. The guidelines define the different types of university certificates that may be offered, and establish the minimum requirements for the certificate to be officially recognized by the university and noted on the student's transcript. The guidelines don't eliminate existing certificates or prevent the development of new certificates that don't meet the university criteria.

Proposals for post-baccalaureate certificates are reviewed by the Graduate Studies Committee of the Faculty Senate, and/or the Faculty Senate Committee on Undergraduate Education, as determined by the Faculty Senate Executive Committee, following review and approval through the offering academic unit. Post Baccalaureate certificates are to be approved by the Faculty Senate before implementation. The Faculty Senate voted to approve the proposed Guidelines.

Approval of 5-Year Calendar

The Senate approved the 2018-2023 academic calendar presented by Carlier Myers, Associate Registrar.

Other Items from the Meetings

Update on Provost Search

Provost Search Committee co-chairs, Professor Roy Ritzmann, CAS, and Vice President Suzanne Rivera updated the Senate on the Provost search process.

CUE Update

Professor Kimberly Emmons, chair of the Commission on the Undergraduate Experience (CUE) gave an update on feedback received from the undergraduate program faculty schools as well as several other groups on the CUE recommendations. She reported mixed feedback on three of the six recommendations - University General Education Requirements (support for a unified GER, mixed regarding content), Explore Curriculum and Curricular Review; negative feedback on the recommendation for CWRU Advising Teams; general support for the recommendation on Celebrating CWRU Traditions; and universal support for the recommendation to Foster a Thriving, Diverse and Inclusive Community. The CUE report is available at <http://casfaculty.case.edu/kimberly-emmons/cue/>.

More detailed information on all items included in this newsletter are available in the draft minutes posted on the Google site for the [2017-18 Faculty Senate Meetings](#). Once the minutes have been approved by the Senate, they will be posted on the Faculty Senate website along with all related documents.