

Faculty Senate Executive Committee
Wednesday, December 12, 2018
1:00p.m. – 3:00p.m., Adelbert Hall, Room M2

1:00 p.m.	Approval of Minutes from the November 12, 2018 Executive Committee Meeting, <i>attachment</i>	Cynthia Beall
1:05 p.m.	President's Announcements	Barbara Snyder
1:10 p.m.	Provost's Announcements	Ben Vinson
1:15 p.m.	Chair's Announcements	Cynthia Beall
1:20 p.m.	By-Laws Committee: Proposed Revision to Faculty Senate Nominating Committee Charge, <i>attachment</i>	Kenneth Ledford
1:25 p.m.	By-Laws Committee: Discussion of Faculty Handbook Provision Pertaining to Meetings of the University Faculty, <i>attachment</i>	Kenneth Ledford
1:35 p.m.	Honorary Degree Nominations, <i>attachment</i>	Ben Vinson
1:40 p.m.	International Rankings Proposal, Revised, <i>attachment</i>	David Fleshler Molly Watkins
2:00 p.m.	Extension Request for Graduate/Professional Student Data Collection Project	Cynthia Beall
2:05 p.m.	Report on Special Faculty, <i>attachment</i>	Don Feke
2:15 p.m.	Report on Faculty Listening Tour	Cynthia Beall David Miller
2:35 p.m.	New Business	Cynthia Beall
2:40 p.m.	Approval of Faculty Senate Agenda, <i>attachment</i>	Cynthia Beall

**Faculty Senate Executive Committee
Minutes of the December 12th, 2018 Meeting
Adelbert Hall, Room M2**

Committee Members in Attendance

Barbara Snyder, President
Ben Vinson, Provost
Cynthia Beall, CAS, chair
David B. Miller, MSASS, vice chair
Juscelino Colares, LAW, past chair
David Crampton, MSASS
Evelyn Duffy, SON
Mark Hans, SODM
Danny Manor, SOM
Simon Peck, WSOM
Mohan Sankaran, CSE
Peter Shulman, CAS

Senate Standing Committee Chairs:

Kenneth Ledford, chair, By-Laws Committee
Christine Cano, chair, Personnel Committee
Paul Iversen, chair, FSCUL
David Matthiesen, chair, Faculty Compensation Committee

Absent:

Aaron Perzanowski, LAW

Guests:

Lisa Camp

Call to Order

Professor Cynthia Beall, chair, Faculty Senate, called the meeting to order at 1:00 p.m.

Approval of Minutes

The minutes of the November 12, 2018 meeting of the Faculty Senate Executive Committee were reviewed and approved. *Attachment*

President's Announcements

The President did not have any announcements.

Provost's Announcements

The Provost reported that the strategic planning process is underway, and introduced Lisa Camp, his Chief of Staff who is organizing and running the process. The process will be very different from what

has been done in the past. There will be an 8-10 person thinking group, and the group will be linked to and solicit ideas from numerous university constituents including faculty, staff, students, alumni and community members. Campus constituents with programmatic ideas that have potential to positively impact the university may receive seed grants (sprints) to pilot their ideas. The plan for the Strategic Planning Process will be rolled out in January/February and it is anticipated that the new plan will be completed by June 1st. A member of the Executive Committee suggested that the plan include the possibility of cross-department collaborations and partnerships in addition to cross-school collaborations. Another member recommended that the library be included in the planning process. A member asked about the make-up of the thinking group. Lisa Camp said that the group will likely include faculty and staff members. The Provost's office is in the process of developing an application process for those interested in serving on the thinking group.

Chair's Announcements

Prof. Beall introduced Professor Simon Peck, WSOM, who is replacing Professor Leon Blazey on the Executive Committee.

By-Laws Committee: Proposed Revision to the Faculty Senate Nominating Committee Charge

Professor Kenneth Ledford, chair of the Senate By-Laws Committee, presented a proposed revision to the membership section of the Senate Nominating Committee charge. Faculty who serve as deans within their school or the College should not also serve on the Nominating Committee. If a faculty member is appointed as a dean while serving on the committee, he/she should resign right away rather than at the end of the academic year. A committee member asked whether the prohibition would apply to any type of dean and Prof. Ledford said that it would. The Executive Committee voted to include the proposed revisions on the agenda for the Faculty Senate meeting. *Attachment*

By-Laws Committee: Discussion of Faculty Handbook Provision Pertaining to Meetings of the University Faculty

Prof. Ken Ledford asked members of the Executive Committee to comment on a number of issues identified by the Senate By-Laws Committee in the course of its required five-year review of the Faculty Handbook and Senate By-Laws, and which relate to the Handbook section on University Faculty meetings:

1. The Annual Meeting of the University Faculty may no longer be necessary since the President has the option to provide the State of the University address in writing rather than at the meeting, and faculty vote on amendments to the Faculty Constitution by electronic ballot.
2. The Handbook states that an emergency meeting of the University Faculty may be called, but does not define *emergency*.
3. The quorum requirements for meetings of the University Faculty may not be practical or realistic.

If the Annual Meeting is no longer required, amendments to the Constitution can be discussed at special meetings called for that purpose, but the quorum requirements need to be changed. A committee member suggested leaving the Annual Meeting provision in the Handbook because it also includes the requirement that the President provide another in-person opportunity for faculty to communicate with him/her about the state of the university. Another committee member suggested that the chair of the Faculty Senate consult with the Senate Executive Committee when he/she decides to call a special or emergency meeting. Another member suggested that all quorum requirements for meetings of the University Faculty be removed, but other members expressed reservations about this suggestion.

The Executive Committee decided to convene a small ad hoc Committee to review and make recommendations on these issues. The Committee agreed that Professors Karen Beckwith, David Singer and Laura Hengehold would be asked to serve as committee members and Prof. Beall will contact them. *Attachment*

Honorary Degree Nominations

Provost Vinson provided background information on two individuals nominated for honorary degrees. The Executive Committee voted to approve the nominations. The names of the honorees are confidential until they are notified.

International Rankings Initiative

David Fleshler, Vice Provost for International Affairs, introduced a revised international rankings initiative and requested support from the Faculty Senate. The original proposal had been presented to the Faculty Senate at the November 26th meeting and the Senate had requested some changes and additional information. Several senators had objected to the language in the proposal encouraging faculty to publish in high-impact journals. Molly Watkins, Executive Director for International Affairs, said that the language had been removed. Also, as requested, a budget for the proposed activities had been added. Ms. Watkins said the proposal will be primarily supported by leveraging existing resources. The budget is divided into 3 sections: existing resources, initial/short term direct rankings expenses, and potential investments in faculty. Making additional resources available for faculty is critical, however, there are many activities that would positively impact rankings that don't require additional funds. A member of the Committee said that additional funding would be important to incentivize faculty.

A suggestion was made to remove the reference to Academic Analytics in the proposal since the software is controversial. The President agreed that the reference should be removed since there is a chance that the university will discontinue using it. The President also said that recruiting international students is critical and better rankings influence students' decision to enroll. A Committee member commented that there is a discrepancy between the high-quality research performed at CWRU and the university's reputation within the international community. The university should determine who

receives the reputation surveys distributed by ranking agencies. Hosting international meetings at CWRU was suggested as another way to raise international awareness of CWRU. However, a committee member said that it can be burdensome and time-consuming to complete the paperwork (particularly visas for international participants) and to obtain the approvals required by the university in order to host international conferences. A motion was made and seconded to call the question about whether to send the revised proposal to the Faculty Senate for consideration. The Executive Committee voted to include the proposal on the agenda for the Faculty Senate meeting. *Attachment*

Extension Request for Graduate/Professional Student Data Collection

The Senate Graduate Studies Committee has been charged with identifying data on student recruitment, enrollment, retention, etc... currently maintained by the graduate and professional schools, by the end of the fall semester. Due to delays in obtaining the information, the Graduate Studies Committee requested an extension to the end of the spring 2019 semester. The Executive Committee voted to approve the extension request.

Report on Special Faculty

Don Feke, Vice Provost for Undergraduate Education and Faculty Affairs, presented data on special faculty in the schools and the College. The data was requested by leadership of the Faculty Senate. Vice Provost Feke provided data reported by the CWRU Office of Institutional Research in the fall of 2016 and 2017, which included the numbers of special faculty and credit hours taught by this group in undergraduate as well as graduate and professional school programs. In the fall of 2017, special faculty taught approximately 45% of undergraduate courses (including independent studies and research), and 33% of the credit hours. The Executive Committee requested longitudinal data. Vice Provost Feke said that it would be possible to obtain additional data but probably not by the December 19th Faculty Senate meeting. The Executive Committee voted to include the presentation on the Senate agenda.

Professor Peter Shulman said that in a recent meeting with SAGES instructors they requested information on the number of and different categories of SAGES instructors. Vice Provost Feke said he would be able to provide this information. *Attachment*

Report on Faculty Listening Tour

Prof. Beall and Prof. Miller, reported that they had conducted a listening tour of all schools and the College this fall, in which faculty were invited to share their thoughts, ideas and concerns in a neutral setting. Five meetings were held and a total of 45 faculty attended. The largest group of faculty were from the SOM, the SON and the SODM. Similar concerns were expressed by a number of faculty about the following:

1. The Pharmacy Benefit Manager transition
2. University finances

3. Changes in faculty composition (a proportion who are tenure/tenure track, special, part-time)
4. Reorganization of the Provost's Office to eliminate the position of Deputy Provost for Faculty Affairs and to distribute the work to several administrators.
5. HEC related matters, particularly regarding moving laboratories

Faculty expressed concern about the recruitment and retention of faculty as well as the recruitment and retention of graduate students, particularly minority students. The President said that making data available on graduate student retention is important for prospective students.

Also, some faculty wanted earlier involvement in their school's fundraising/development process. The President said that faculty should work with the development teams within their schools.

Approval of Faculty Senate Agenda

The Executive Committee approved the agenda for the December 19th Faculty Senate meeting.

Attachment

The meeting was adjourned at 3:00 pm.