CWRU Undergraduate Student Loan Checklist

School Name: Case Western Reserve University
School Code / Branch: G03024

General steps needed for aid to pay to your university account:
Aid pays on July 1 for the summer and the first day of classes for the fall and spring semesters
☐ Decide which loans listed in your My Financial Aid site you will accept or decline
  o https://case.edu/financialaid/myfinancialaid/
☐ Complete any missing documents from the Documents & Messages section of your portal

Federal Direct Subsidized/Unsubsidized Loans:
Please allow 2 weeks for processing
If the unsubsidized loan is not listed on your aid, please contact External Loans at faloans@case.edu
☐ Log into https://studentaid.gov/ using your FSA ID
  o Students must log in as themselves
☐ In the “My Checklists” section, click on “I’m in School”
☐ Go to “Complete Your Annual Student Loan Acknowledgement”
☐ Go to “Complete Entrance Counseling”
  o Complete as an “undergraduate” student
☐ Go to “Complete MPN (i.e., Loan Agreement)”
  o Complete as an “undergraduate” student

Federal Direct PLUS: Credit-based and the application must be completed each academic year
Please allow 2 weeks for processing
If a parent is denied for the Federal Direct PLUS, the student may be eligible for additional unsubsidized loan. Contact External Loans for more information at faloans@case.edu
☐ Log into https://studentaid.gov/ using your FSA ID
  o Parents must log in as themselves
☐ In the “My Checklists” section, click on “I’m a Parent”
☐ Go to “Complete Your Annual Student Loan Acknowledgement”
  o Parents must complete this themselves
☐ Go to “Apply for Parent PLUS Loan”
  o The Dept of Ed will immediately provide a credit decision and send an email with next steps
  o Credit criteria can be found here: https://studentaid.gov/sites/default/files/plus-adverse-credit.pdf
☐ Go to “Complete MPN (i.e., Loan Agreement) for Parent PLUS Loan”
☐ Go to “Complete PLUS Credit Counseling”
  o Only required for parents whose credit was not initially approved

Private Loans: Credit-based and must be completed each academic year
Please allow about 1 month for processing
Information is not sent to CWRU by the lender until all aspects of the application have been completed
☐ Visit the CWRU Preferred Lender List, FASTChoice, to find a lender and complete an application
  o https://choice.fastproducts.org/FastChoice/home/302400/
☐ If the preferred lender list is not used, email External Loans at faloans@case.edu once the application has been completed to help limit delays