



VERIFICATION FORM (INDEPENDENT STUDENTS) 2022-2023

Student Information

LAST NAME	FIRST NAME	MI	SIS/PeopleSoft Student ID	DATE OF BIRTH

Instructions:

Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. Federal regulations require the Office of University Financial Aid to verify information you provided on your 2022-2023 FAFSA prior to awarding/disbursing financial aid. Based on the information you provide, your FAFSA may be corrected and any aid offered may be adjusted.

FIRST-YEAR AND TRANSFER APPLICANTS: Please print, sign, and upload the completed form via your checklist in the CWRU admission portal. **Case Western Reserve University does not utilize the IDOC system through College Board.**

GRADUATE STUDENT APPLICANTS AND CURRENT CWRU STUDENTS: Please upload the completed form and the supporting documentation online by logging into the My Financial Aid Portal, clicking on the menu in the upper left corner, clicking on the Documents & Messages option and locate the **Verification Form - Independent** upload.

If you have any questions, please feel free to contact us at financialaid@case.edu or call 216-368-4530 or 800-945-4530.

Verify Family Information

Please list all members of your household. This includes:

- yourself and your spouse, if married
- your dependent children
- other people only if they currently live in your household, receive one-half of their support from you, and will continue to live with and receive one-half of their support from you through June 30, 2023.

Name	Age	Relationship to Student	Name of College if attending in 22-23	Year in College in 22-23
YOU, the student		Self	CWRU	

Tax Return Verification

Please check the appropriate box for both the student and spouse column:

Student	Spouse	
<input type="radio"/>	<input type="radio"/>	used or will use the IRS Data Retrieval Tool to transfer my/our 2020 federal income tax return information into my FAFSA (preferable, no additional documents required)*
<input type="radio"/>	<input type="radio"/>	unable to or choose not to use the IRS Data Retrieval Tool and will submit a signed copy of my/our 2020 federal income tax return
<input type="radio"/>	<input type="radio"/>	did not and is/are not required to file a 2020 federal income tax return (see next page)

* Instructions to use the IRS Data Retrieval Tool

- Login at www.fafsa.gov and select "Make a Correction"
- Choose the Financial Information tab for student financial information
- Change the tax filing status to "Already Completed"
- Review conditions and, if appropriate, select "None of the Above"
- You will be presented with the option to link to the IRS where you input your name and address before selecting "Transfer My Tax Information into the FAFSA"
- Click "Transfer Now"
- Once back in your FAFSA correction, click Save and then click Next. **SAVE AND SUBMIT YOUR FAFSA CORRECTION.**

Verification of Non-Filer Status

Complete this section if the student or student's spouse will not file and are not required to file a 2020 income tax return. Submit documentation from the IRS (or other tax authority) dated on or after October 1, 2021 that indicates a 2020 federal income tax return was not filed with the IRS (or other tax authority).***

- | | | |
|-----------------------|-----------------------|---|
| Student | Spouse | |
| <input type="radio"/> | <input type="radio"/> | not employed and had no income earned from work in 2020 |
| <input type="radio"/> | <input type="radio"/> | was employed in 2020 but not required to file a 2020 federal income tax return. List all employers and provide copies of all 2020 W-2 forms issued. |
| <input type="radio"/> | <input type="radio"/> | did not and is/are not required to file a 2020 IRS federal income tax return (see chart below) |

Source of Income (wages, interest)	2020 Student Income			2020 Spouse Income		
	\$		W-2 provided?	\$		W-2 provided?
	\$		W-2 provided?	\$		W-2 provided?
	\$		W-2 provided?	\$		W-2 provided?

- | | | |
|-----------------------|-----------------------|--|
| Student | Spouse | |
| <input type="radio"/> | <input type="radio"/> | Attached is documentation from the IRS (or other tax authority) dated on or after October 1, 2021 that indicates a 2020 federal income tax return was not filed with the IRS (or other tax authority). |

***Instructions to Obtain Documentation of Non-filer Status from the IRS

- Go to www.IRS.gov, and click "Get Your Tax Record" and then "Get Transcript Online" and follow the prompts to verify your identity. If you are able to successfully register, you will receive a PDF page indicating that the IRS has no record of a tax return being filed for 2020. Attach a printout of the PDF you receive to this form.
- If you are unable to successfully register to "Get Transcript Online," you must request a Verification of Non-filing (VONF) letter using IRS Form 4506-T. A VONF letter is not available through the "Get Transcript by Mail" or phone request processes.

If you have attempted to obtain the verification of non-filer status from the IRS (or other tax authority) and were unable to obtain the required documentation, please initial here: _____

By initialing here, you certify that you attempted, but failed to obtain, the appropriate documentation, have not filed and are not required to file a 2020 income tax return and have listed the sources of any 2020 income earned above with attached W-2 form(s).

Certification and Signatures

I certify that all of the information provided on this form and on the Free Application for Federal Student Aid (FAFSA) is true and complete to the best of my knowledge. I understand that if I purposefully give false or misleading information on this form, or on the FAFSA, I may be subject to a \$20,000 fine, a prison sentence, or both. **Electronic signatures are not accepted.**

Student's signature

Date

Spouse's signature

Date