

2026-2027 Refund Advance Form

A refund advance provides students with early access to their anticipated financial aid. These funds are added to your student tuition account for the current semester. They are intended to be repaid directly from your outstanding financial aid, including scholarships, grants, and loans, by the billing due date.

Please be aware of the following repayment terms:

- **Late Fees:** A late fee charge of \$50 is assessed after the first unpaid [billing cycle](#) and \$100 for each subsequent unpaid billing cycle.
- **Registration Holds:** Students with outstanding balances will not be permitted to register for the next semester.

Processing Timelines

- Fall/Spring Semesters (all students): Advances typically begin processing the week before classes start.
- Summer Semester (Undergraduates): Processing typically starts the final week of June.
- Summer Semester (Graduates): Processing typically begins after all disbursement requirements are met.

Eligibility and Requirements for Approval

Advances will not be processed for periods of non-enrollment or for students who do not receive enough aid to exceed their charges. To be eligible, you must also meet the following criteria:

- Graduate students must be registered at least half-time. Undergraduates must be registered full-time.
- You must have accepted your financial aid offer.
- You must have completed all required loan documents.

Fund Information:

- Typical Amounts:
 - Graduate/Professional students can receive up to \$1,000.
 - Undergraduate students can receive up to \$500.
- Irregular Amounts: An explanation and, if applicable, supporting documentation will be required.
- [Direct deposit](#) is the preferred and quickest method for receiving funds.
 - Receiving funds by physical check to your address as listed in SIS is the only other option.

Submission Instructions:

The preferred method for submitting this form is to send Page 2 from your CWRU email address to the locations listed below.

For students enrolled in the following, submit page 2 electronically to the email address listed below or physically to the Sears Library Building, Suite 240.

- All Undergraduate Students – financialaid@case.edu
- Frances Payne Bolton School of Nursing – financialaid@case.edu
- School of Graduate Studies – financialaid@case.edu
- School of Dental Medicine – sodmregistrar@case.edu
- Weatherhead School of Management – financialaid@case.edu

Students enrolled in these schools should contact their school's financial aid advisor for their Refund Advance form and process.

- School of Law – lawmoney@case.edu
- Mandel School of Applied Social Sciences – mandelfinancialaid@case.edu
- School of Medicine – medfinancialaid@case.edu

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Complete each section of this page and email this form from your CWRU account to the address corresponding to your school (found on Page 1). Direct any questions to your school's financial aid advisor.

Student Information	
Complete this section to provide your information and allow your refund advance request to be processed.	
Name	
Student ID (7-digit)	
Phone Number	
Email Address	

Enrollment Information	
Complete this section showing your intended enrollment for the entire academic year. Most federal aid is prorated based on enrollment levels across the academic year. Having this information ensures your aid and refund can be calculated appropriately and allows updates to be processed more efficiently.	
Expected Summer 2026 enrollment (list the # of credits)	
Expected Fall 2026 enrollment (list the # of credits)	
Expected Spring 2027 enrollment (list the # of credits)	

Amount and Explanation			
Indicate the amount and semester you are requesting funding for. If you are requesting more than the typical amounts: \$1,000 for graduate/professionals and \$500 for undergraduates, also provide a statement explaining your need for an increased amount.			
Semester for which the advance is being requested			
Amount of advance being requested	\$		
Have you enrolled in direct deposit? (preferred)	Yes		No
Explanation of your need for an advanced amount greater than the typical amount.			

Signature	
I have read and understand the terms and conditions of this advance (including the late fee and registration hold policies) and agree to have these funds repaid from my financial aid for the semester in which the refund advance was issued. I understand that I am responsible for any remaining balance caused by changes in my aid eligibility, especially those stemming from differences between my expected and actual enrollment. <i>Note: We only accept handwritten (wet) signatures or digital signatures drawn with a stylus or mouse. Typed names are not accepted.</i>	
Student's Signature (if not submitted via CWRU email address)	
Date	