

## Slate – Applicant Profile

Login to Slate <https://applygrad.case.edu/manage/> and use Single Sign-On to access the site. Search for an applicant using the Records tab at the top or the Search bar in the upper right corner.



The Dashboard tab will display contact and biographic information, as well as all applications created.

The Timeline tab will display all account activities. When in the timeline tab, you can click the email subject line to display the content of the email that was sent.

The screenshot shows the applicant profile for 'Moss TEST, Ryke (RJ)' with Applicant ID Number '07819046'. The page has tabs for 'Dashboard', 'Timeline', 'Fall 2021: Biome... Decided', 'Profile', and 'Materials'. The 'Dashboard' tab is active, showing details for 'Fall 2021: Biomedical Engineering (PhD)'. The status is 'Decided', submitted on September 30, 2020, and last updated on February 10, 2021. The program is 'Biomedical Engineering (PhD)' with an entry term of 'Fall 2021' and a submission date of '9/30/2020'. The applicant is not a dual degree applicant. The subplan is 'Biophotonics' and the enrollment load is 'Full-Time'. The EMPLID is 'CWRU Network ID: CWRU Email: Citizenship: Non-Citizen'. The admission status is 'Admit Reason: Full Standing Status: Released'. The right sidebar contains an 'Overview' section with links for 'Financial Aid', 'Workflows', 'Portfolio', 'Populations', 'Read Application', 'Download PDF', 'Edit Application Details', 'Engineering Application Details', and 'CSE Prerequisites'. Annotations with arrows point to the name '(RJ)', the applicant ID '07819046', the 'Admit Reason: Full Standing Status: Released' box, and the 'Read Application' link.

This section displays the applicant's admission status (Admit, Deny, Withdrawn) or Matric if the applicant has been matriculated into SIS. If the student declined their offer, it will be Student-Initiated Withdrawal. Status: Released means the official offer letter was sent.

Read Application will bring up the application in Reader.

(Continued on next page: Application)

The Checklist directly correlates to the one shown in the Student Status Portal. Items can be marked as Waived or Received by clicking the arrow button.

### Checklist

[Insert Requirement](#)

✗	GRE Score Report	Awaiting	▼
✓	08/13/2020 Transcript (Munich Business School)	Received	▼
✓	08/13/2020 Resume or CV	Received	▼ <a href="#">Edit</a>
✓	08/13/2020 Statement of Purpose	Received	▼
✓	08/13/2020 TOEFL/IELTS/PTE Test Score Report	Received	▼
✗	Recommendation (Felicia Moss, Case)	Awaiting	▼
✗	Recommendation (Will Moss, Noah's)	Awaiting	▼
✗	Recommendation (William Moss, Noah's)	Awaiting	▼
✗	Reply to Your Graduate Studies Offer of Admissi... Form	Awaiting	▼ <a href="#">Edit</a>

  

### Materials

Date ▲	Description	Record	User
<a href="#">New Material</a>			
10/15/2020	Transcript (Official) Munich Business School	Folio	Felicia
08/13/2020	Cached Application	This Application	
08/13/2020	Statement of Purpose	This Application	
08/13/2020	Resume/CV	This Application	
08/13/2020	Transcript (Copy) Munich Business School	Folio	

  

### Decisions

Effective ▲	Decision	Released	Received	User
10/30/2020	Admit Full Standing GRAD Admit L...	10/30/2020		Felicia
08/26/2020	Admit Conditional GRAD Admit Let...	08/26/2020	09/06/2020	William

The Materials section indicates any unofficial or official documents received. [See *How to Record Official Documents in Slate* PDF]

You can view the official decision letter here.

**If you need assistance, contact the School of Graduate Studies.**  
**Phone: 216.368.4390 • Email: gradadmit@case.edu**