

CASE WESTERN RESERVE UNIVERSITY
2020 VOLUNTARY RETIREMENT INCENTIVE PROGRAM APPLICATION

Employee name _____ Empl ID _____

Title _____

Home address _____
street city state ZIP code

Forwarding address _____
street city state ZIP code

Off-campus phone _____ Campus phone _____

Original hire date _____

Supervisor name _____ Campus phone _____

Department _____

Not interested in the Voluntary Retirement Incentive Plan at this time

By signing below, I confirm that I am electing to voluntarily terminate my employment with Case Western Reserve University (the "university" or "CWRU") in return for benefits under the University's Voluntary Retirement Incentive Program ("Program" or "VRIP"). I understand that under the Program, the university will consider individual election requests, and that no individual (including me) is entitled to have his or her application granted.

I confirm that I am electing to terminate my employment voluntarily and without coercion of any kind. I understand that if my application is accepted, my last day of work will be July 31, 2020, and my employment with the university will be terminated as of August 1, 2020.

If my application is accepted, I will be eligible for the applicable benefits described in the Program as long as I work through my termination date, I sign and return (and do not revoke) a Voluntary

Separation Agreement and Release of Claims as required by the Program, and I satisfy all applicable Program requirements.

I have read this document and have sufficient information regarding the Program. I acknowledge that I have voluntarily elected to terminate my employment, and I understand that if my application is accepted, my university employment will be terminated as a result.

Date Signed Employee Signature Print Name

Deliver this executed Application Form to Human Resources HR Service Center in person or via email to AskHR@case.edu or via fax to 216-368-4678 by 5:00 p.m. on or before July 24, 2020.

Human Resources Section Below

Date Received by HR Service Center: -----