INFORMATION SHEET
FOR A RETIRING CASE EMPLOYEE

HEALTH INSURANCE
If you are currently enrolled in a medical insurance plan you and your spouse may continue your
coverage through the University's Retiree Health Plan. Once we are notified of your interest in
continuing coverage, we will mail you the documents and application forms necessary to continue
your coverage.

DENTEMAX
You and your spouse may continue dental coverage through the University's Retiree Health Plan.
Once we are notified of your interest in continuing coverage, we will mail you the documents and
application forms necessary to continue your coverage.

GROUP LIFE INSURANCE
This coverage will end on the date of your retirement. If you currently have Life Insurance at Case
Western Reserve University and have had it for 5 or more years, you may be eligible to convert your
current coverage to an individual Whole Life Insurance Policy within 31 days of your retirement
date. For information you should immediately contact the HR Service Center at 1-216-368-6964 or
AskHR@case.edu. If eligible you are required to pay the appropriate premium within 31 days from
the date of your retirement.

HEALTH CARE FLEXIBLE SPENDING ACCOUNT (FSA)
You may continue your Health Care Flexible Spending Account with post-tax dollars through the
end of the year in which you retire. If you elect to no longer contribute to your account, you may
only seek reimbursement for expenses that were incurred during your active employment with
CWRU.

TUITION WAIVER
If you have worked at least one half of a semester, any tuition waiver issued for that semester will
remain in effect for yourself, your spouse, or your dependent. If the tuition is being taxed and there
are taxes still owed, they will be deducted from your final check. A retiree with at least ten years of
University service is eligible for tuition waiver benefits. The spouse of a retiree with at least ten
years of University service is also eligible for tuition waiver benefits. Tuition waiver benefits for a
dependent child will continue for ten years after your retirement date.
LONG-TERM DISABILITY
This coverage stops on the date of your retirement.

SUPPLEMENTAL RETIREMENT ANNUITY: SRA – TIAA-CREF, VANGUARD
You may withdraw your contributions from any of the supplemental deferred plans now or at any time in the future. IRS Minimum Required Distributions (RMD) must begin at age 70 1/2.

CAMPUS ACCESS
Retirees may request retention of their CWRU picture ID and Access Services (Crawford ground floor) will update the electronic access to provide access to Kelvin Smith Library (limited access), Veale Center gym and The Thinkbox.

Network Access
Network access stops on date of your retirement. UTech recommends retirees set up an out of office email response in webmail, two weeks prior to retirement, to alert CWRU and others that you have retired and provide an alternative contact.

IMPORTANT PHONE NUMBERS

BENEFITS TEAM
  RETIREMENT SPECIALIST  216.368.6690
  BENEFITS MANAGER  216.368.3166

MEDMUTUAL LIFE INSURANCE COMPANY  1.866.925.2542
DENTEMAX (Meritain Health)  1.877.801.1500
MEDIMPACT (prescription plan)  1.888.741.5019
MEDICAL MUTUAL OF OHIO  1.800.382.5729
MMO CLE-Care  1.877.330.6664
TIAA-CREF  1.800.842.2776
THE VANGUARD GROUP  1.800.523.1188