

The Professional Development Center's Fall 2022 Faculty and Staff Training Calendar

September

s	m	t	w	t	f	s
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 07 | Effective Feedback
- 13 | Human Resources Series: Interviewing & Hiring
- 15 | Equity Series: Fundamentals of Equal Opportunity
- 20 | Employee Onboarding & Orientation Period
- 21 | Motivating & Mentoring Employees
- 26 | Equity Series: Religious Accommodations
- 28 | Human Resources Series: Policy Overview

October

s	m	t	w	t	f	s
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 04 | Performance Evaluations
- 06 | Delegation & Accountability
- 11 | Facilitating Productive & Collaborative Meetings
- 12 | Equity Series: Equal Employment & Disabilities Accommodations
- 17 | Conflict Management
- 24 | Wellness Series: Importance of Wellbeing as a Supervisor
- 25 | Human Resources Series: LOA & FMLA

November

s	m	t	w	t	f	s
07	07	01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 02 | Time Management
- 08 | Equity Series: Pregnancy Accommodations
- 09 | Human Resources Series: Termination
- 14 | Equity Series: Retaliation
- 15 | Wellness Series: Importance of the Wellbeing of Your Team

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September

- 07 Effective Feedback | 1:00 PM -2:00 PM
- 13 Human Resource Series: Interviewing & Hiring | 1:00 PM - 2:00 PM
- 15 Equity Series: Fundamentals of Equal Opportunity | 12:00 PM - 1:00 PM
- 20 Employee Onboarding & Orientation Period | 12:00 PM - 1:00 PM
- 21 Motivating & Mentoring Employees | 12:00 PM - 1:00 PM
- 26 Equity Series: Religious Accommodations | 12:30 PM - 1:30 PM
- 28 Human Resource Series: Policy Overview | 1:00 PM - 2:00 PM

October

- 04 Performance Evaluations | 12:30 PM - 1:30 PM
- 06 Prioritize & Optimize Your Workload: Delegation & Accountability | 1:00 PM - 2:00 PM
- 11 Facilitating Productive & Collaborative Meetings | 12:00 PM -1:00 PM
- 12 Equity Series: Equal Employment & Disabilities Accommodations | 12:00 PM - 1:00 PM
- 17 Conflict Management | 1:00 PM - 2:00 PM
- 24 Wellness Series: Importance of Wellbeing as a Supervisor | 12:30 PM - 1:30 PM
- 25 Human Resource Series: Leave of Absence (LOA) & Family Medical Leave (FMLA) | 12:30 PM - 1:30 PM

November

- 02 Prioritize & Optimize Your Workload: Time Management | 12:00 PM - 1:00 PM
- 08 Equity Series: Pregnancy Accommodations | 12:00 PM - 1:00 PM
- 09 Human Resource Series: Termination | 1:00 PM - 3:00 PM
- 14 Equity Series: Retaliation | 12:30 PM - 1:30 PM
- 15 Wellness Series: Importance of the Wellbeing of Your Team | 12:00 PM - 1:00 PM

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