Case Western Reserve University's Professional Development Center

September 2022 Training Highlight

Hard Skill Highlight: Business Budgeting

- Academic Impressions: Building a More Strategic Budget for Your Academic Department
- Academic Impressions: Connecting Planning and Budgeting in Student Affairs
- Academic Impressions: Principles of Budgeting: A Training for Department Chairs
- Academic Impressions: Key Decisions for Decentralized Budgeting Implementation
- Academic Impressions: Engaging Your Campus Community in the Budgeting Process
- LinkedIn Learning: Excel: Creating Business Budgets
- LinkedIn Learning: Project Management Foundations: Budgets

Soft Skill Highlight: Organization

- LinkedIn Learning: How to Organize Your Time and Your Life
- LinkedIn Learning: Staying Organized While Working Remotely or On-Site
- LinkedIn Learning: The Power of Lists to Get Stuff Done
- LinkedIn Learning: Improving Your Focus
- LinkedIn Learning: Outlook: Time Management with Calendar and Tasks

Please note, you must create an account to access these resources for free. If you are not logged in, you will see a fee.
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Training Access Instructions

**Academic Impressions**

- Login to your account at www.academicimpressions.com/case
- Use your CWRU credentials (abc123 and password) to access member benefits
- Type in the name of the training you are interested in from the first page of this handout in the search bar
- Browse other Academic Impressions offerings by entering your desired area in the search box

**Impact Solutions**

- Visit case.edu/hr/worklife/employee-assistance-worklife-program for detailed information on IMPACT Solutions, CWRU's Employee Assistance Program, and to learn how to create your account
- For any questions on IMPACT Solutions, their services, or your eligibility, please contact askhr@case.edu

**LinkedIn Learning**

- Login to LinkedIn Learning by visiting linkedinlearning.com/learning-login/
- Use your CWRU credentials (abc123 and password) to access member benefits
- Type in the name of the training you are interested in from the first page in the search bar
- Browse other LinkedIn Learning offerings by entering your desired area in the search box

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