

Case Western Reserve University's Professional Development Center

August 2024 Training Highlight



Hard Skill Highlight: Scheduling

LinkedIn Learning: [Getting Started as a Project Scheduler](#)

LinkedIn Learning: [Time Management Tips: Scheduling](#)

LinkedIn Learning: [Project Management Foundations: Schedules](#)

Micro Learning Courses (Less than 5 minutes)

LinkedIn Learning: [Scheduling for operations professionals](#) (3m 57s)

LinkedIn Learning: [Scheduling the meeting](#) (2m 20s)



Soft Skill Highlight: Time Management

LinkedIn Learning: [Finding Your Time Management Style](#)

LinkedIn Learning: [Time Management Fundamentals](#)

LinkedIn Learning: [Managing Your Time](#)

LinkedIn Learning: [Efficient Time Management](#)

LinkedIn Learning: [Time Management for Managers](#)

LinkedIn Learning: [How to Manage Your Attention and Your Priorities](#)

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Training Access Instructions

Academic Impressions

- Login to your account at [Academic Impressions](#)
- Use your CWRU credentials (abc123 and password) to access member benefits
- Type in the name of the training you are interested in from the first page of this handout in the search bar
- Browse other Academic Impressions offerings by entering your desired area in the search box

Impact Solutions

- Visit [our website](#) for detailed information on IMPACT Solutions, CWRU's Employee Assistance Program, and to learn how to create your account
- For any questions on IMPACT Solutions, their services, or your eligibility, please contact askhr@case.edu

LinkedIn Learning

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