Case Western Reserve University's Professional Development Center

September 2025 Training Highlight



Hard Skill Highlight: Event Planning

Podcast Episode: 196 - Pre-Event Routines for Event Planners and Event Producers (<u>Spotify</u> or <u>Apple</u>)

Book or Article: <u>The Event Planning Toolkit: Your Guide to Organizing Extraordinary Meetings and Events</u>

Video: How to Create an Event Planning Checklist



Soft Skill Highlight: Teamwork

Podcast Episode: Perfecting Collaboration One Pint at a Time - Ben & Jerry's (<u>Spotify</u> or <u>Apple</u>)

Book or Article: <u>The Soul of a Team: A Modern-Day Fable for Winning</u> Teamwork

Video: <u>Are you an ideal team player? | Patrick Lencioni |</u>
<u>TEDxUniversityofNevada</u>

Relevant Professional Development Center Training Workshops:

- 1. *Team Building Series: Taking Your Team from Forming to High
 Performing | Thursday, October 9, 10:30 11:45 am (Virtual)
- 2. *Team Building Series: Fostering a Foundation of Trust | Thursday, October 16, 10:30 11:45 am (Virtual)

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Training Access Instructions

Academic Impressions

- Login to your account at Academic Impressions
- Use your CWRU credentials (abc123 and password) to access member benefits
- Type in the name of the training you are interested in from the first page of this handout in the search bar
- Browse other Academic Impressions offerings by entering your desired area in the search box

AllOne Health (formerly IMPACT Solutions)

- Visit <u>our website</u> for detailed information on AllOne Health, CWRU's Employee Assistance Program, and to learn how to create your account
- For any questions on AllOne Health, their services, or your eligibility, please contact askhr@case.edu

Professional Development Training

- Visit <u>our website</u> to view the training workshop calendar
- Once you locate the training workshop you would like to take, please click on the title of the training and register through CampusGroups
- For any questions regarding training, please contact askhr@case.edu

