Case Western Reserve University | CENTER FOR INTERNATIONAL AFFAIRS

Office of International Student Services
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TRAVEL SIGNATURE REQUEST FORM

Student name: _____
                      Family name   Given/First name

Network ID (i.e. abc123): _____   Student ID number (i.e. 3330000): _____

Degree level (bachelors, masters, etc.): _____   Program of study: _____

You are required by federal visa regulations to have current contact information on file at all times. For currently enrolled students, please make sure that your address in the university's Student Information System (SIS) is current and correct. For students on OPT, please access your SEVP Portal to update your address as needed.

Current US address: _____

                             _____

Current US phone number: _____

Current intended date of graduation (or actual graduation date, if on OPT): _____

Current primary source of funding (such as family, CWRU, home government, etc.): _____

When are you travelling? _____

Are you having any documents signed for your F-2/J-2 dependents?   ☐ Yes   ☐ No
     If yes, how many documents are you having signed (including your own)? _____

You must submit your paper I-20 / DS-2019 along with this form. How will you collect your signed I-20 / DS-2019 from ISS when it is ready? Choose 1 option from below:

- ☐   I will wait while the advisor signs it during walk-in hours
- ☐   I will drop it off during walk-in hours and return in 2 business days, after 1pm.
- ☐   Please send me information about how to request and pay for FedEx shipping ($15 domestic, $45 international).

By signing below, I certify that the information that I have provided is the same information that is listed in SIS and the Student and Exchange Visitor Information System (SEVIS). I understand that the information housed in all of these systems must be consistent and accurate. If there are discrepancies with any of the information provided, I understand that ISS may need to issue me a new, updated I-20 / DS-2019, that issuing a new I-20 / DS-2019 typically takes 3-5 days, and that additional documentation may be required in order to process that I-20 / DS-2019

Signature:_____ Date:_____