

Study Abroad Course Approval Form

Name: _____ SIS ID: _____ CWRU Email: _____ Entered CWRU: _____ Graduation Term: _____
(month and year) (month and year)

PART 1 OF 4 (REQUIRED): COMPLETE CWRU PROGRAM/PLAN INFORMATION

School (circle one): CAS WSOM ENG NURS Degree (circle one): BA BS BSE BSN
 Major Plan(s): _____ Minor Plan(s): _____ *Concentration/Sequence Subplan: _____

**Required for Anthropology, Theater, Music, Biomedical Engineering, Artificial Intelligence, Art Studio, Dietetics*

University/Program Name Abroad: _____

Term and Year Abroad (ex: spring 2020): _____

INSTRUCTIONS: Study abroad courses are approved for transfer credit via this form. Students must meet with or email the academic representative for the department in which credit transfer is being requested. (Ex: If requesting approval for a math course, ask the math academic representative.) When emailing course approval requests, attach this completed form and the syllabus for the overseas course to your email for the CWRU academic representative, as instructed here: <https://case.edu/international/education-abroad/transferring-study-abroad-credit> . The academic representative will sign this form (digitally or by hand) to approve course transfer. Note that languages not offered at CWRU (ex: Danish, Korean) can be approved by the Office of Education Abroad as DMLL 100TR.

PART 2 OF 4 (REQUIRED): COMPLETE COURSE APPROVALS Aim to get more courses approved than necessary. For technical electives and course substitutions, the relevant section(s) on page two must also be completed, obtaining required signatures:

			Office Use Only	
OVERSEAS COURSE NAME and #	CWRU COURSE (dept. code and #)	ACAD. REPRESENTATIVE APPROVAL	CREDIT RECEIVED	PASS/NO PASS
1.				
2.				
3.				
4.				
5.				
6.				
7.				

PART 3 OF 4 (REQUIRED): RECEIVE MAJOR ADVISOR APPROVAL

Print Name: _____ Signature: _____ Date: _____

PART 4 OF 4 (OPTIONAL): ADVISEMENT REPORT CORRECTIONS

Technical Electives (if applicable): A major advisor may approve a course as a technical elective for their program by writing the name of the overseas course (from page 1) here and signing below:

1.	2.	3.	4.
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Advisor Name (Please print): _____

Advisor's Signature: _____ Date: _____

Course Substitutions (if applicable): A major advisor may approve a course substitution for their program by writing the name of the overseas course (from page 1) and its substitution here and signing below:

SUBSTITUTE (OVERSEAS COURSE NAME)	CWRU COURSE		CWRU REQUIREMENT
		FOR →	
		FOR →	
		FOR →	
		FOR →	

Advisor Name (Please print): _____

Advisor's Signature: _____ Date: _____

STUDENT SIGNATURE (COMPLETE ONLINE): Please review the academic policies for course transfer. You can find these policies in your Study Abroad account online. Your online signature is required and will be a confirmation that you will abide by these terms and conditions.