

JENNIFER I. CUPAR, J.D.

Professor of Lawyering Skills

Director, Legal Writing, Leadership, Experiential Learning, Advocacy, and Professionalism Program
Case Western Reserve University School of Law

Contact:

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EMPLOYMENT

Case Western Reserve University School of Law, Cleveland, Ohio

Director, Legal Writing, Leadership, Experiential Learning, Advocacy, and Professionalism Program
("LLEAP") (July 2022-Present)

- Coordinate curriculum for LLEAP courses
- Lead semi-weekly meetings and annual retreat for all LLEAP faculty
- Serve as liaison between LLEAP faculty and administration
- Create website and newsletter content for LLEAP program
- Assist with developing and implementing law school's Orientation Week
- Host legal writing conferences
- Supervise LLEAP post-doc fellow

Law Professor, Lawyering Skills Faculty (August 2005-June 2015; July 2020-Present)

- Develop legal writing curriculum for first and second-year law students centered on real-world litigation assignments
- Create course materials, including drafting record for simulated case that students litigate from initial client interview through opening statement at trial
- Draft scripts and fact patterns for deposition, discovery dispute, and pre-trial simulation modules taught by adjunct professors; coordinate with adjunct professors to plan modules
- Provide extensive feedback to students by conducting individual conferences and giving detailed written critiques on each assignment
- Invite diverse array of speakers to present to
- Employ teaching assistants to assist with implementing course objectives and to provide additional feedback to students
- Completed year-long project to map the law school's experiential education curriculum
- Wrote problems for Appellate Practice program

Judicial Externship Program (2012-Present)

- Prepare first-year students for positions as federal judicial externs during their first summer of law school

Chair, Admissions Committee (2021-Present)

Assistant Director, Kramer Law Clinic (July 2019-June 2020)

- Developed intake system for Clinic
- Supervised Front Desk staff, student workers, and paralegal intern
- Drafted various policies and procedures for Clinic
- Led Clinic faculty meetings in Director's absence

Advisor to First Amendment Moot Court Team (2007-2014)

- Worked with teams of law students to prepare them for national moot court competition
- Teams were highly successful, winning awards for best oralist, best brief, and others

Northeast Ohio Human Trafficking Law Clinic, Cleveland, Ohio

Assistant Director (November 2018-July 2019)

- Advised human-trafficking survivors on housing, domestic-relations, social security, and debt-negotiation issues
- Planned and presented training sessions for Youth Ambassador program
- Analyzed pending and recently enacted state legislation related to human trafficking

United States District Court for the Northern District of Ohio, Cleveland, Ohio

Law Clerk to The Honorable Patricia A. Gaughan, Chief Judge (2015-2018)

Law Clerk to The Honorable Solomon Oliver, Jr., District Court Judge (1999-2001; 2002-2004)

- Researched law and reviewed facts in evidence on a wide variety of civil and criminal cases to provide recommendations to judges regarding how the cases should proceed
- Drafted orders for judicial review on all types of motions: dispositive, temporary restraining orders, preliminary and permanent injunctions, discovery, sanctions, exclusionary, and others
- Assisted in civil and criminal trials by advising judges on motions *in limine*, evidentiary issues, and preparing jury instructions
- Supervised judicial externs; assigned and evaluated extern projects; revised draft orders by externs; worked with externs to improve their research and writing skills

Scott + Scott, Attorneys at Law, LLP, Chagrin Falls, Ohio (August 2004-August 2005)

- Represented two death row inmates in federal habeas appeals before the United States Court of Appeals for the Sixth Circuit, resulting in one inmate's death sentence being reversed
- Drafted pleadings, dispositive motions, and handled all facets of discovery in shareholder securities and corporate governance actions

Frantz Ward LLP, Cleveland, Ohio (July 2001-August 2002)

- Second-chaired jury trial, including drafting and arguing motions *in limine*, preparing fact and expert witnesses, direct examining fact witness, and drafting jury instructions
- Assisted in all phases of litigation on employment and general commercial litigation issues
- Counseled clients on employment-related matters

Squire, Sanders & Dempsey LLP (now Squire Patton Boggs), Cleveland, Ohio (1998-1999, *Summer Associate*, 1997)

- Researched and drafted motions and memoranda on environmental issues
- Handled all aspects of written discovery
- Drafted proceedings for various types of public financing

EDUCATION

Case Western Reserve University School of Law, Cleveland, Ohio

Juris Doctorate, *Magna Cum Laude*, *Order of the Coif*, May 1998

Miami University, Oxford, Ohio

Bachelor of Science in Education, *Summa Cum Laude*, May 1994

AWARDS, PRESENTATIONS, PUBLICATIONS

- *She Asked for a Memo, but She Wanted Bullet Points!?!?*, Cleveland Metropolitan Bar Journal (forthcoming, November 2022)
- *Distinguished Service Award*, Case Western Reserve University School of Law (May 2022)
- *Bridge to Practice: How to Survive and Thrive as a Junior Litigator* (Book, in progress)
- *Human Trafficking: An Overview*, The SOAP Project (Presentation, October 2022)
- *Amplifying Diverse Voices in the Legal Writing Classroom*, Legal Writing Institute Biennial Conference (Presentation, July 2022).
- *Association of Legal Writing Directors Leadership Academy* (Summer 2021)
- *Section 1983 as a Vehicle for Addressing Race and the Law in the Legal Writing Classroom*, ALWD Biennial Conference (Presentation, June 2021).
- *Writing Refresher* (Presentation at Frantz Ward LLP, July 2021)
- *Clear and Convincing: The Fundamentals of Effective Legal Writing* (CLE at McDonald Hopkins, LLC, December 2021)
- *Human Trafficking: An Overview*, National Council of Jewish Women, Cleveland Chapter, Stop Human Trafficking webinar series (Presentation, August 2020)
- *Human Trafficking: The Law*, Strike Out Human Trafficking Conference, The SOAP Project (June 2019)
- *Putting the Emphasis on Process Over Product by Making Memo 1 Ungraded*, 19 No. 3 Persp: Teaching Legal Res. & Writing 181 (2011)

COMMUNITY INVOLVEMENT

Collaborative to End Human Trafficking (2022-Present)

Board Member

Women's Fund, Community Foundation of Lorain County (2019-Present)

Board Member, Chair, Governance Committee

Stephanie Tubbs Jones Summer Legal Academy, Cleveland, Ohio

Board Member and Director (June 2008-June 2012; June 2022)

100 Women Who Care About Lorain County (2019-Present)

Northern District of Ohio Advisory Group, *Member* (2004-2013)

BAR ADMISSIONS

State of Ohio, November 1998

United States District Court for the Northern District of Ohio, 1999

United States Court of Appeals for the Sixth Circuit, 2004