



**Official Audit
 Class of 2021 (May) – College Program**

DUE DATE: March 1, 2021

Instructions:

1. After all enrollments are registered in SIS, complete the second page by **listing all 2-, 3- and 4-week elective activity** you have completed/scheduled.
 - Middle Section: 2 Acting Internships
 - Bottom Section: Electives, minimum of 32 weeks. Any additional Acting Internships completed in the 3-blocks count for 3 weeks of credit.
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2. **Review your unofficial transcript** in SIS (case.edu/sis) and notate discrepancies on the unofficial transcript, if any. Your audit and transcript **MUST** match.
3. **Sign the bottom of this form** and submit all pages, including your unofficial transcript. Completed forms should be emailed to mooret2@ccf.org. Please note "Audit Form" in the email subject line.
4. All DROPS must be submitted through the Scheduling Request System (SRS) which can be completed logging into SRS, click on the rotation, and then request to "drop" the rotation. If less than 30 days, please upload your confirmation of drop approval.

Note:

- All academic activity must be completed by April 30, 2021 (Block 11B).
- No changes to academic records are permitted after degree conferral on May 16, 2021, including thesis titles.

Please sign below:

I plan to complete all requirements by April 30, 2021. I will notify Tanya Moore and/or the SOM Registrar via som-registrar@case.edu of changes to this audit after submission. I will submit a new audit if requested.

Signature: _____ (required)

Printed Name: _____

Telephone: _____

Date: _____

Name: _____

Date: _____

Official Audit Checklist

In Years 3 -5, CCLCM students are required to complete a total of 146 weeks. 40 Core + 2 LC +
32 Elective + 2 Capstone + 48 Research Thesis = 124 weeks + 2 Acting Internships
14 weeks of vacation time (Year 3 = 4 weeks; Year 4 = 4 weeks; and Year 5 = 6 weeks)

Longitudinal Clinic	2 Weeks counted from Years 1 & 2 Longitudinal Experiences	Cleveland Clinic	2	
Dates	Clerkships = 40 Weeks	Site	# of Weeks	
	Medicine; Family Medicine; Geriatrics/Team Based 1			
	Pediatrics; OB/GYN/Team Based 2			
	Neurology; Psychiatry/Team Based 3			
	Surgery; Undifferentiated Care/Lab			
Two Acting Internships are required				
These AI's do not count towards the required 32 weeks of elective time but note that two AI's are required				
	Course Code/Title	Site	Date Complete?	
Acting Internship #1				
Acting Internship #2				
32 WEEKS of ELECTIVE TIME MUST BE COMPLETED (in addition to Two Acting Internships)				
Minimum of 20 weeks of <u>clinical</u> electives highly recommended (anything under, please discuss with PA)				
Your two required AI's do not count towards the required 32 weeks of elective time.				
Block/Dates	Course Code/Title Please add additional rows if you complete 2-week electives and identify the blocks i.e. block 1A or 1B.	Site/ Location	List # of weeks under rotation type	
			Clinical Elective	Non-clinical Elective
Flex Time during cores				
Flex Time during cores				
Block 1				
Block 2				
Block 3				
Block 4				
Block 5				
Block 6				
Block 7				
Block 8				
Block 9				
Block 10				
Block 11				
Block 12				
Block 13				
Total Rotation Weeks				
Capstone (2 weeks required Capstone course are counted)			2	
Research Thesis (48 Weeks)			48	
List of examinations that must be completed as a requirement			Date completed/scheduled	
USMLE Step 1				
CWRU Clinical Skills Exam				
USMLE Step 2 Clinical Knowledge				

If you have questions, please contact Tanya Moore at 216/444-0856 or mooret2@ccf.org.