[DATE]

[YOUR NAME, DEGREE  
TITLE  
INSTITUTION  
ADDRESS  
EMAIL ADDRESS]

Dear [NAME],

As Principal Investigator of the Clinical and Translational Science Collaborative at Case Western Reserve University, I am pleased to support your grant application titled… The goals of your application [add detail] are well aligned with the CTSC’s overarching mission of improving health and health equity by streamlining the research process to move translational research from bench to bedside and to the community.

The CTSC is a collaborative among Case Western Reserve University and our partners across Northern Ohio—the Cleveland Clinic, MetroHealth, University Hospitals Cleveland, the Veterans Affairs Northeast Ohio Health System, Northeast Ohio Medical University, and University of Toledo. The CTSC serves as a catalyst for high quality clinical and translational research both locally and nationally by providing key services to investigators, trainees, and staff at CWRU and its collaborating institutions to facilitate clinical and translational research. The CTSC will leverage [add detail].

In summary, you have our wholehearted support for your application as it exemplifies the type of research that the CTSC is positioned to support. We look forward to the opportunity to participate in this exciting research and provide your team with the necessary assistance to perform the study outlined in this grant proposal.