

Policy Title: Policy on Mid-Course/Mid-Clerkship Feedback

Approved By: WR2

Date Approved: 4/4/2024

Review Period: Annually or upon request

Responsible Office or Committee: Student Assessment Committee

LCME Affiliated Elements: 9.7

Policy Statement:

This policy is necessary to ensure a structured and comprehensive approach to student mid-course and mid-clerkship feedback and assessment.

Purpose of Policy:

The purpose of this policy is to outline the required course/clinical experiences and their monitoring, and the provision of midpoint feedback in required courses and clerkships.

Scope of Policy:

This policy applies to all medical students enrolled in the University Program at Case Western Reserve University School of Medicine.

Policy:

Feedback must be provided to all students in required courses and clerkships lasting 4 weeks or longer at the midpoint. The Office of Assessment ensures that required mid-course and mid-clerkship assessments are scheduled, distributed, and disseminated within the course plan. These assessment activities are entered into the learning management system to document written feedback regarding strengths and areas for improvement.

For mid-course feedback, weekly feedback and/or mid-course feedback are required for all the blocks where facilitated small-group case discussions are used. Small group facilitators provide students with mid-course feedback for assignments and small group activities.

For mid-clerkship feedback, students are provided with formative feedback through the learning management/assessment system where they log all meaningful patient encounters and regularly send requests to faculty for assessment based on patients they have seen with faculty. At the middle of the rotation, clerkship directors or designated faculty provide narrative comments. They also assess the adequacy of student requests for assessments and the adequacy of student documentation of patient logs and core clinical conditions. Students receive formative feedback in the clerkship assessment system on an ongoing basis throughout all rotations, in addition to verbal feedback in the clinical setting.