



Official Audit Class of 2021 (May) - University Program

DUE DATE: March 1, 2021

Instructions:

1. After all enrollments are registered in SIS, complete the second page by **listing all 2- , 3- and 4-week elective activity** that you have completed/scheduled.
 - Top Section: 2 Acting Internships (check mark only)
 - Bottom Section: Electives, minimum of 30 weeks. Any additional Acting Internships completed in the 3-blocks count for 3 weeks of credit.
2. **Review your unofficial transcript** in SIS (case.edu/sis) and notate discrepancies on the unofficial transcript, if any. Your audit and transcript **MUST** match.
3. **Sign the bottom of this form** and submit all pages, including your unofficial transcript. Completed forms may be faxed or emailed to som-registrar@case.edu.
4. Remember to notify us of drops by email to: som-registrar@case.edu. Be sure to include the approver's name. Proof of departmental consent is required if the elective starts in less than 30 days. Proof of consent can be forwarded to us via email.

Note:

- All academic activities must be completed by April 30, 2021(Block 11B).
- No changes to academic records are permitted after degree conferral on May 16, 2021.

Please sign below:

I plan to complete all requirements by April 30, 2021. I will notify the SOM Registrar via email at som-registrar@case.edu of changes to this audit after submission and will submit a new audit if requested.

Signature: _____ (required)

Printed Name: _____

Phone number: _____

Date: _____

OFFICIAL AUDIT CHECKLIST

Date: _____

Student Name: _____

ACTING INTERNSHIPS		Course Code and Title of Elective	Site	Block # (or specify dates)
Acting Internship #1	✓			
Acting Internship #2	✓			
List 2-, 3- and 4-week ELECTIVES	# of weeks	Course Code and Title of Elective	Site	Block # (or specify dates)
Elective				
Elective				
Elective				
Elective				
Elective				
Elective				
Elective				
Elective				
Elective				
Elective				
Elective				
Elective				
Elective				
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Elective				
Elective				
Elective				
SUBTOTAL		Electives 30 weeks minimum* *Students must participate in meaningful activity at all times.		
VACATION	6	Vacation 6 weeks (not on transcript)		

2 Acting Internships + 30 (Electives) + 6 (Vacation)

Additional Requirements:

- USMLE Step 1 (December 31st of 3rd year)
- CWRU Clinical Skills Exam (CSE3)
- USMLE Step 2 Clinical Knowledge
- USMLE Step 2 Clinical Skills – N/A for the Class of 2021 due to COVID
- Research Block (16-weeks)
- MD Thesis