

DEPARTMENT OF MOLECULAR BIOLOGY AND MICROBIOLOGY

Molecular Biology and Microbiology Program
Molecular Virology Program, Cell Biology Program

COMMITTEE APPROVAL FORM

to add a new committee member

Student's Name	Degree(s)	Enrollment Date
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Reason to add a new committee member:

Examining Committee Additions

	Name and Title	Department	Phone and e-mail
Member ²			
Member ³			

² Must be a faculty member outside of the student's program

³ Must be a faculty member either inside or outside of the student's program

General Guidelines

-  The Student's Committee should be meeting at least annually or possibly semi-annually, depending on student progress in their research enterprise. The meeting should be scheduled preferably right after the student's departmental seminar (or as soon thereafter as possible).
-  After each Committee meeting a report is to be filed with the administrative office by the Committee Chair. Please use the departmental Pre-thesis Committee Meeting Report form for making reports.

Signature: _____ Date: _____
Student

Signature: _____ Date: _____
Advisor

Approved: _____ Date: _____
Department Chair/Program Director