

PhD Mentoring Committee Report

Student Name:

Student Number:

Meeting Date:

Meeting Number:

Department: Population & Quantitative Health Sciences

Summary of Mentoring Committee Meeting

In this section you will start by providing a recap of your committee meeting agenda. This section is going to consist of three parts.

The first part will be a review of the progress you have made since your last meeting. In your first meeting you will be summarizing the advice you received in your last Mentor Committee and the progress you have made since your last Mentor committee. In future committee meetings, this section will be a review of the progress you have made on the goals you set forth at the end of the last committee meeting (i.e. the third section of the report).

The second part will be a summary of the discussion regarding the status of your studies and research. In this section you will discuss where you are in your studies and how your research is progressing. This will include specific suggestions made by committee members for future review.

The third section will include your goals and plans moving forward. This section should summarize what you are aiming to accomplish before future committee meetings. This section will allow you and your committee members to follow your progress through the development of your dissertation.

You may use bullet points when formatting this section.

Research Mentor:

Signature: _____

Member:

Signature: _____

Member:

Signature: _____