**Appendix E: Human Subjects Research Studies**

UHCMC Administration Office 216 844-1529

Background: In order to ensure compliance with applicable law and Institutional policies faculty departing CWRU with active human subjects research protocols and projects should follow the UHCMC IRB Guidelines described below.

**UHCMC IRB Administrative Guidelines for Departing CWRU Faculty with Approved Human Subjects Research Studies that is led by CWRU or UHCMC**

**Faculty listed as Principal Investigators (PI) on UHCMC IRB approved studies must notify their Department and contact an IRB Specialist in the UHCMC IRB Administration Office at 216-844-1529 at least 60 days before departure to facilitate and discuss the status and plan for all open studies and existing data and records.**

**Faculty have four options for handling active IRB Protocol(s) when they are leaving the university.**

* 1. **Close the Protocol completely without plans to transfer or continue the study.**
	2. **Close the Protocol at UHCMC and transfer the project to the new institution.**
	3. **Keep study open at UHCMC and open at new site also.**
	4. **Keep study open solely at UHCMC.**

I acknowledge that I have worked with the UHCMC IRB to properly handle IRB protocols.

Faculty Member Signature: Date:

Department Administrator Name: Date:

Department Administrator Signature:

**Appendix E is to be returned as part of the competed Faculty Member Departure packet.**