

Name of Faculty Member Departing CWRU:

Department:

Date of Departure:

### **Appendix I: Technology Transfer Activities**

Responsible Persons: MTAs - Kris Kramp ([kgk4@case.edu](mailto:kgk4@case.edu))

and/or Walid Jalabi ([wxi68@case.edu](mailto:wxi68@case.edu))

All other items: Daniel Pendergast [daniel.pendergast@case.edu](mailto:daniel.pendergast@case.edu)

Background: It is the responsibility of the Technology Office to manage: MTAs, confidentiality agreements, inventions disclosures, pending/issued patents or recent results and/or intellectual property in the form of new discoveries or inventions that have not been published or protected via provisional patent findings for current faculty and departing faculty.

As soon as you know you are departing CWRU, please contact Daniel Pendergast in the Technology Transfer Office. You will need to provide the following information: your name, CWRU department, your new contact information, your new institution name and department, the name and contact info of your contact in the technology transfer office at your new institution, leave date and start date at your new institution.

The Technology Transfer Office will run a report detailing your existing IP and incoming MTAs. This information will be relayed to your new institution's technology transfer office via email (you will be cc'd on this email and [som-resadmin@case.edu](mailto:som-resadmin@case.edu)). Any follow-on agreements for continued research using the IP or the materials received via MTAs will need to be negotiated by your new institution. You will need to identify any materials or IP that you would like to transfer to your new institution and work with your new institution to facilitate these new agreements with CWRU or the original materials provider.

Departing faculty member is hereby advised that all materials being transferred will require a new MTA from the original providing organization. Any continued research associated with the above-identified IP will require a research right to use license from CWRU to your new institution."

Signature of Departing Faculty Member \_\_\_\_\_ Date \_\_\_\_\_

By signing you acknowledge that you have contacted the CWRU Technology Transfer Office to manage your MTAs, confidentiality agreements, invention disclosures, pending/issued patents or recent results and/or intellectual property in the form of new discoveries or inventions that have not been published or protected via provisional patent findings for current faculty and departing faculty.

Technology Transfer signature \_\_\_\_\_ Date \_\_\_\_\_

**A copy of Appendix I is to be kept by the Department Administrator and it is to be returned as part of the completed Faculty Member Departure packet.**