



New Acting Internship/Course Proposal

(Processing time is 2-3 weeks for internal review and approval.)

ACTING INTERNSHIP COURSE FORM

Criteria for AIs

- Students should experience the level of responsibility/autonomy similar to that of an early-year intern on the service.
- This is an inpatient experience with primary patient care responsibility and the student will be working directly with faculty and senior residents
- OR
- This is an immersive emergency room, ICU, surgical, or anesthesia rotation
- The student must be part of the primary team or service whose responsibilities include:
 - Recognizing acutely ill patients who need immediate intervention and managing the short-term needs of these patients
 - Organizing and prioritizing patient care responsibilities based on acuity and severity
 - Taking first call for de novo problems arising on assigned patients
 - Ensuring continuity of care throughout transitions between providers (e.g. sign-out or handoffs) and settings (e.g. discharge or transfer).
- The student will write notes and orders and help with management and treatment of patients
- The student will participate in all educational experiences attended by interns on the service
- The AI complies with the ACGME duty hours requirements
- Grading scheme for UP students: Honors (H), Commendable (COM), Satisfactory (S) or Unsatisfactory (U)

ACTING INTERNSHIP ADMINISTRATIVE INFORMATION

1. AI Director (responsible for completion of grading): _____
 Email Address: _____ Telephone: _____
 Department/Affiliated Hospital: _____

2. Alternative AI Faculty Contact (optional): _____
 Email Address: _____ Telephone: _____
 Department/Affiliated Hospital: _____

3. Course Coordinator: _____
 Email Address: _____ Telephone: _____
 Department/Affiliated Hospital: _____
 Responsibilities include scheduling, onboarding, sickness/emergency, primary point of contact



4. **Acting Internship title** (max 30 characters, including spaces):

5. **AI course offered to** (check all that apply): Year 3 Year 4 Year 5

6. **Prerequisites Required:** Complete Core Clerkships in (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Family Medicine | <input type="checkbox"/> Obstetrics/Gynecology | <input type="checkbox"/> Psychiatry |
| <input type="checkbox"/> Internal Medicine | <input type="checkbox"/> Pediatrics | <input type="checkbox"/> Surgery |
| <input type="checkbox"/> Aging/Geriatrics | <input type="checkbox"/> Neuroscience | <input type="checkbox"/> Emergent Care |
| <input type="checkbox"/> Other _____ | | |

7. **This AI is available to** (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All CWRU Students (Both Programs) | _____ # of spots available (if applicable) |
| <input type="checkbox"/> University Program Students Only | _____ # of spots available (if applicable) |
| <input type="checkbox"/> College Program Students Only | _____ # of spots available (if applicable) |
| <input type="checkbox"/> non-CWRU Medical Students | _____ # of spots available (if applicable) |

Please specify the number of domestic vs. international _____

8. **Rotations:**

- Offered as 4-week only
 Offered as 8-week only

	Minimum Contact + Prep Time
Credit	
4-weeks	120 hours
8-weeks	240 hours

ACTING INTERSHIP COURSE DESCRIPTION

1. **AI Description:** (Consider: environment, patient population, conditions seen, team composition, what the day-to-day looks like, general role of the student.)



- 2. What is the attendance policy** (will students be required to sign in daily, who do they report to if absent, sick or missed days. Will someone take attendance?)

***Reminder:** Student must fill out absentee form and submit to CWRU. Standard policy student may be excused up to 3 days for a 4-week course.

- 3. Goals of the elective:** What broad goals will students obtain by the end of their AI? Some examples are listed below. Please include any of these relevant to your rotation and add additional goals as needed.

- To learn and apply principles of a hospital based medical care system.
- To improve skills in physical examination and patient interviewing.
- To improve skills in differential diagnosis.
- To improve skills in formulating patient management plans.
- To demonstrate appropriate interactions with patients, families and other health care providers.
- To experience the role of primary physician for patients on an inpatient service (e.g. initial H&P, note and order writing, formulating and carrying out treatment plans, patient procedures, discharge planning and discharge summaries, etc.)

- 4. Learning Objectives:** List the specific skills, knowledge, or behaviors that students will be expected to achieve at the end of the rotation. These may be based on the entrustable professional activities listed on page 6. Some examples include:

- Recognize, interpret, and propose initial interventions for abnormal vital signs.
- Generate an appropriate differential diagnosis organized in order of likelihood with supporting clinical evidence.
- Effectively communicate with patients, consultants, and other members of the healthcare team to determine a plan of care.

At the completion of this Acting Internship, participants should be able to:



- 5. Student Duties and Responsibilities:** (Consider: daily hours; night call; weekends; who they report too; patient load; skills likely to be performed; presentations; note writing; level of involvement in team/consults, expectations-preparation for the AI and preparation on during AI; didactics)

- 6. How will the students be assessed? On what are the students being assessed?** (All CWRU students must use CAS throughout a clinical rotation to receive credit for the elective and a grade for their transcript.)

- Assessment should be based on learning objectives
- Student should be evaluated on the level of independence they achieve with each of the learning objectives
- Include who will be providing feedback that is considered in the final grading
- Include who will provide mid-course feedback

- 7. Who will complete the End Of Rotation (EOR) Assessments in CAS**

Will all EORs in CAS be assigned to the AI director only? Yes No N/A

Or will students be able choose the faculty to assess their performance? Yes No N/A

Or will a coordinator assign the assessors in CAS and send the EOR links? Yes No N/A

Please provide additional names of evaluators if known:



8. What information should students be aware of when scheduling the acting internship? (How far in advance, what months are excluded, etc.):

9. Special Instructions for starting the acting internship (When/where do students check in on first day, attire, parking, etc.):



LIST of EPA's

At the completion of this Acting Internship, participants should be able to:

- Obtain a complete and accurate history in an organized fashion.
- Perform a clinically relevant, focused physical examination pertinent to the setting and purpose of the patient visit.
- Synthesize essential information to develop appropriate differential diagnoses.
- Recommend and interpret the first-line diagnostic evaluation for a patient with an acute or chronic common problem or as part of routine health maintenance.
- Compose orders efficiently and effectively based on an understanding of the patient's current condition and preferences.
- Document accurate, focused, and context-specific clinical encounters in the medical record.
- Provide an accurate, concise, and well-organized oral presentation.
- Develop and research a well-formed, focused, pertinent clinical question based on clinical scenarios or real-time patient care.
- Provide succinct verbal communication that conveys, at a minimum, illness severity, situation awareness, action planning, and contingency planning.
- Identify the roles and contributions of each member of a healthcare team.
- Engage with members of an interdisciplinary team to optimize healthcare delivery.
- recognize the severity of a patient's illness and indications for escalation of care.
- Describe the indications, risks, benefits, alternatives, and potential complications for common procedures performed during the rotation.
- Demonstrate technical skills necessary for common procedures performed during the rotation.
- Participate in system improvement activities (i.e. Morbidity and Mortality conferences) and daily safety habits (i.e. time-outs, universal precautions).