

Nominations and Election committee



**CASE WESTERN RESERVE
UNIVERSITY
School of Medicine**

Committee Charge

- Identifying and vetting qualified faculty candidates for elected governance roles.
- Facilitating fair and timely elections for Faculty Senate representation, Standing committees, Faculty Council Chair elect, FCSC and NEC.
- Maintaining accurate records of membership terms, eligibility, and vacancies.
- Ensuring adherence to institutional bylaws and election procedures.
- Promoting faculty engagement and diversity in committee service.

Operational Metrics

- Meeting every third Thursday of the month
- Quorum required for voting (majority of voting members)
- Actions reviewed via email.

Committee Motions

- Feb,2025: Verified and reported results of SOM Bylaws amendments, Discussed percentage of votes by campuses.
- April 2025: Faculty senate elections resulted and confirmed: welcomed 3 new senators.
- May-July,2025: FC, FCSC, NEC and standing committees vacancies addressed, SOI verified, Ballots reviewed, elections conducted and results verified. New members informed and congratulated.
- Updated SOI after reviewing with the committee and uplifting statements of diversity from the SOI, not a mandatory requirement for the SOI as per the governance and executive committee of SOM.
- June,2025: Institute specific Ballots prepared and elections completed.

Committee Motions

- June 2025: Completed FC chair-elect, FSCS, and NEC elections, informed new members, and shared results with Faculty council.
- August-October: Prepared the Ballot to Amend the SOM Bylaws and APT Guidelines.
- Q1: Name change for the Committee on Women and Minority Faculty to Committee on Faculty Community and Representation:
- Q2: Adopting the language currently in CWRU Faculty Handbook into SOM Bylaws (regarding tenure salary)
- Faculty community and representation committee name change embraced; Membership roster presented to the members and chair announced via FC chair.
- Motion from NEC to Faculty Council regarding provision and amendment in policies of virtual attendance in Faculty Senate meetings.

Challenges

- Survey for Bylaw amendments noticed to have low engagement and response rates. Around 9% faculty engagement noted throughout the surveys including all campuses.
- Inter-departmental engagement of committees in SOM.

2. Faculty Senate Results :

Any questions:

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Nomination and Election Committee Report

School of Medicine, Case Western Reserve University.

Academic Year 2025–2026

Submitted by: Himika Dalia, MD

Chair, Nomination and Election Committee

Date: 11/24/2025

Confidential Committee Document

I. Introduction

The Nomination and Election Committee (NEC) of the School of Medicine at Case Western Reserve University is charged with ensuring transparent, equitable, and well-structured processes for faculty governance elections. As a key standing committee within a highly respected academic institution, the NEC plays an essential role in maintaining representation, procedural integrity, and sustained faculty engagement in shared governance.

II. Committee Charge

Per the School of Medicine Bylaws, the responsibilities of the Nomination and Election Committee include:

1. Identifying and vetting qualified faculty candidates for elected governance roles.
2. Facilitating fair and timely elections for Faculty Senate representation, Standing committees, Faculty Council Chair elect, FCSC and NEC.
3. Maintaining accurate records of membership terms, eligibility, and vacancies.
4. Ensuring adherence to institutional bylaws and election procedures.
5. Promoting faculty engagement and diversity in committee service.

III. Operational Metrics

1. Meeting every third Thursday of the month
2. Quorum required for voting (majority of voting members)
3. Actions reviewed via email.

The committee convened on the following dates in 2025: February 13, April 7, April 14, May 23, June 3, July 17, July 24, August 21, September 18, October 30, and November 20. Scheduled upcoming meetings include December 11, 2025; January 22, February 19, April 23, May 14, and June 18, 2026.

IV. Objectives

1. Familiarize the NEC Members with each standing committee and their charge
2. Review each charge and bylaws to understand specific rules pertaining to each committee
3. Promote diversity, equity and inclusion by producing a diverse slate of nominees
4. Execute a fair and transparent election
5. Improve the NEC Charge

V. Members

Ex officio 2025-2026	Department
Stanton Gerson, MD	Dean, School of Medicine
Anastasia Rowland-Seymour, MD	Chair, Faculty Council
Elvera Baron, MD, PHD	Chair-Elect, Faculty council
Faculty Council Representatives (elected; concurrent with term on Faculty Council)	
Qingzhong Kong, PhD	Pathology - SOM
Christina Krudy, MD	Reproductive Biology - MH
Rebecca Obeng, MD, PhD	Pathology - UH
Faculty Representatives (elected at large)	
Himika Dalia, MD - Chair	Geriatric Medicine - MH
Xinghong Dai, PhD (non FC member)	Physiology & Biophysics - SOM
Changchun Deng, MD, PhD	Medicine - UH
Ranjan Dutta, PhD	Molecular Medicine - CCLCM
Usha Stiefel, MD	Medicine - VA

VI. Committee Motions

1. Feb,2025: Verified and reported results of SOM Bylaws amendments, Discussed percentage of votes by campuses.
2. April 2025: Faculty senate elections resulted and confirmed: welcomed 3 new senators.
3. May-July,2025: FC, FCSC, NEC and standing committees vacancies addressed, SOI verified, Ballots reviewed and resulted in the ballot. New members informed and congratulated.
4. Updated SOI after reviewing with the committee and uplifting statements of diversity from the SOI, not a mandatory requirement for the SOI as per the governance and executive committee of SOM.
5. June,2025: Institute specific Ballots prepared and elections completed.
6. June 2025: Completed FC chair-elect, FSCS, and NEC elections, informed new members, and shared results with Faculty council.
7. August-October: Prepared the Ballot to Amend the SOM Bylaws and APT Guidelines.

Q1: Name change for the Committee on Women and Minority Faculty to Committee on Faculty Community and Representation:

Q2: Adopting the language currently in CWRU Faculty Handbook into SOM Bylaws (regarding tenure salary)
8. Faculty community and representation committee name change embraced; Membership roster presented to the members and chair announced via FC chair.
9. Motion from NEC to Faculty Council regarding provision and amendment in virtual attendance in Faculty Senate meetings.
10. Upcoming faculty senate and FC/FCSC/NEC, Standing committee elections.

VII. Accomplishments

Over the past cycle, the committee completed the following major activities:

- Conducted review and verification of all committee vacancies for the upcoming term.
- Developed and distributed a revised interest survey to faculty, increasing engagement and response rates.
- Coordinated and monitored electronic voting procedures through Qualtrics Survey.
- Addressed vacancies and timely appointment of faculty.
- Achieved highest voting responses in the Election of the standing committee.

VIII. Challenges

- Survey for Bylaw amendments noticed to have low engagement and response rates.
Around 9% faculty engagement noted throughout the surveys
- Inter-departmental engagement of committees in SOM.

IX. Upcoming Meetings (December 2025 – June 2026)

The committee will reconvene on the following dates to continue its work:

- December 11, 2025
- January 22, 2026
- February 19, 2026
- April 23, 2026
- May 14, 2026
- June 18, 2026

These meetings will support the next phase of nomination verification, ballot preparation, SOI review, and committee onboarding for the following term.

Submitted respectfully,

Chair, Nomination and Elections Committee