

Innovation Faculty and Staff Award

Nature of the Award

This award shall consist of financial support for an innovative project, that ranges from \$500 to \$3000, to be presented to successful applicants and awarded by the Associate Dean for Research during the State of the School meeting in the fall.

Purpose of the Award

The purpose of the award is to provide support for innovative ideas with the potential to have a positive ongoing impact on the mission of the School.

Eligibility

Any member of the faculty or staff, including visiting faculty, may be eligible to receive the award. One award per faculty or staff will be awarded.

Applications

Applications should be submitted electronically to **Susan Frey** at **stg2@case.edu** in pdf format. The application should include an objective, significance, and quality of the innovation as well as a budget and budget justification. Application should be no more than five pages.

Each application shall consist of:

- (a) A cover page with the name, address, phone number of the applicant and a 250-word abstract describing the innovation idea (Page # 1)
- (b) The objective and significance of the project (Page # 2)
- (c) The idea and the implementation of the idea (Page # 3-4)
- (d) Budget and budget justification- Breakdown of all anticipated expenses and justification for each (Page # 5)

Review Committee

The Deans Cabinet shall serve as the selection committee for this award, with the Dean serving as Chair.

Selection of the Awardee

The criteria by which applicants for the innovation award shall be evaluated include:

- (a) Creativity and originality
- (b) Short and long-term benefits to FPB School of Nursing
- (c) Significance to the mission of the school

The selection committee shall make their decision based upon the documentation submitted. Each member of the committee shall have one vote for each criterion. Each selection committee member will rank all applications based on the evaluation criteria. Each criterion has a maximum value of 10

points, with the maximum number of points each nomination could receive being 30. The Chair will total all points and the winner of the innovation award will be given to the applicant with the top score. If two or more applications receive identical scores, the members of the committee shall decide if more than one award should be given. If there are no appropriate candidates, the award need not be given in a particular year. The Chair shall communicate the decision to the applicants electronically by **September 25, 2017**.

Presentation of the Award

The award will be presented at the State of the School address in the fall. It is expected that recipients will be present to accept their awards.

Deadlines

The applications are due by **September 1, 2017**. Selection committee members shall send their evaluations to the Chair by **September 15, 2017**.

Final Report

An oral report by the awardee of the status of the project will be provided to the faculty and staff at the following State of the School Address.