

Clinical Attendance Policy **Adopted May 15, 2017**

Policy Statement:

Students are expected to attend all scheduled clinical experiences. Attendance consists of arriving on time, dressed according to the FPB dress code for that experience, and prepared to work. Any absence must be reported to the appropriate faculty or TA, the agency and preceptor (if applicable) prior to the time the students is expected to arrive at the clinical site. Student absences may be related to illness, personal reasons, or CWRU/FPB sponsored events (e.g. CWRU sports or USNA).

Frances Payne Bolton School of Nursing is required to offer the number of clinical hours listed in the curriculum for each clinical course. If clinical is canceled because of CWRU closure, clinical site closure or cancellation, or faculty absence, a make-up session will be scheduled for all students in the affected clinical group(s).

Absences

Student Clinical Absence With Notification

1. The student must notify their clinical faculty or TA a minimum of 1 hour before the beginning of their clinical experience or as directed in the course syllabus.
2. With the first clinical absence; the student is required to complete an activity, assignment, or clinical hours as decided by the course faculty.
3. With the second clinical absence; the student is required to complete an activity, assignment, or clinical hours as decided by the course faculty and will establish a remediation plan with the clinical faculty or TA.
4. With the third clinical absence (or more); the student will meet with the course faculty to review/update the remediation plan and is at risk of failing the course.

Student Clinical Absence Without Notification (No Call No Show)

1. The first no call no show will result in remediation plan that includes an activity, assignment, clinical hours, and/or a deduction in overall course grade as decided by the course faculty.
2. The second no call no show; the student will meet with the course faculty to review/update the remediation plan and is at risk of failing the course.

Tardiness

1. Tardiness is defined as arrival to the designated clinical unit or meeting place any time after the designated start of clinical. In the event the student anticipates clinical tardiness, the faculty must be notified prior to the beginning of the clinical day.
2. If a student is more than 1 hour late to clinical the incident will be counted as an absence, the student may be sent home from the clinical site, and they may be required to complete an activity, assignment, or clinical hours as decided by the course faculty.
3. Two or more incidences of tardiness will result in a remediation plan and the

student may be required to complete an activity, assignment, or clinical hours as decided by the course faculty.

4. If a student demonstrates patterns of behavior that includes tardiness and absences, they are required to establish a remediation plan with the course faculty and may be required to complete an activity, assignment, or clinical hours as decided by the course faculty.