

Above and Beyond Award

Nature of the Award

This award shall consist of a monetary award of \$200 to be presented to successful applicants and awarded by the Dean during the State of the School meeting in the fall. If a team is chosen as the award recipient, \$200 will be presented to each member.

Purpose of the Award

This award is to recognize an individual or team who has performed tasks or services in an exemplary manner, have gone “above and beyond” what is expected in their normal range of responsibilities, and/ or have improved the quality of life at FPB. Nominations for this award might be made for individuals or teams who have:

- performed a task more effectively, of high quality, in a tight deadline
- effectively coached or mentored others in the department
- exhibited creativity in accomplishing tasks
- exhibited "grace under pressure"
- assumed new responsibilities in a highly effective manner

Eligibility

Must be an FPB staff member and can be an individual or a team. Individuals may not nominate themselves. Nominations must come from another staff or faculty member.

Nomination requirements

- Name of individual(s) being nominated
- Essay explaining the reason for nomination (max 300 words)
- Upload photos or other supporting materials (optional)
- Email all information to Susan Frey at stg2@case.edu

Selection process

The Deans Cabinet shall serve as the selection committee for this award, with the Dean serving as Chair.

Presentation of award

Award will be presented at the State of the School event. It is expected that the awardee(s) shall be present at the event to accept the award.

Deadlines

All nomination materials are due in by **September 1**. Selection committee members shall send their evaluations to the Chair by **September 15**. Awardee(s) notified by **September 25**. Award presented at the State of the School event.