

**Case Western Reserve University  
School of Graduate Studies**

**PLANNED PROGRAM OF STUDY WORKSHEET**

All students enrolled in the School of Graduate Studies must have on file a Planned Program of Study. This document must be certified by the student's department and the Associate Dean of Engineering, for Engineering students. This form must list all coursework required for the degree program. A passing grade must have been received in every course listed. A Planned Program of Study must be submitted for each degree program completed.

At the latest, doctoral students must submit a Planned Program of Study when advancing to candidacy. At the latest, Master's students must submit a Planned Program of Study when applying for graduation.

BS/MS and other dual degree students must indicate the courses being double counted towards both degrees in the Double Count field. BS/MS students may double count up to 9 credit hours towards both degrees. Other dual degree students may double count up to 6 credit hours with the approval of both programs.

Name: _____	ID#: _____
Degree Program:	<input type="checkbox"/> Doctoral <input type="checkbox"/> Master's Plan A <input type="checkbox"/> Master's Plan B
Degree Sought:	<input type="checkbox"/> Ph.D. <input type="checkbox"/> D.M.A. <input type="checkbox"/> M.A.
	<input type="checkbox"/> M.S. <input type="checkbox"/> M.S. (Engineering) <input type="checkbox"/> M.F.A. <input type="checkbox"/> M.P.H.
Department/Program:	_____
Dual Degree with:	_____
Number of course work hours required for degree program:	_____
Number of transfer credit hours: _____	Institution: _____
Date of IRB approval if research involves human subjects:	_____

Over

Term	Course #	Course Name	Hrs.	Double Count

Total Number of Course Work Hours listed above \_\_\_\_\_