

Application for Course Transfer Approval

# Post-Master’s DNP students can claim a maximum of 6 credits from previous course work toward their CWRU DNP degree. There are 2 ways to obtain these credits: course transfer or course waiver. *See other form to apply for course waiver.*

# Instructions:

* Complete the following form and return it to your Program office.
* Use one form for each FPB course for which you are requesting transfer credit.
* Attach a copy of the syllabus for each course submitted for credit transfer.
* More than one prior course may be submitted for one FPB course.
* If a student wishes to enroll in a course at another institution for the purpose of credit transfer to FPB, the course must be approved in advance. After the course is completed, a transcript must be sent to FPB.
* A grade of B or higher is required for courses approved for credit transfer.
* For post-MSN DNP students, course must be taken within the past 5 years.

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NAME Student ID # EMAIL

**I am requesting transfer credit for the following course:**

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Course# Course Name /Institution /Semester and Year Taken Credit hrs

FPB equivalent course# and title

Approved Not Approved

**Faculty Reviewer**: If not approved, briefly state why the prior course is not equivalent

Student’s Signature Date

## Faculty’s Signature Date

## Program Director’s Signature Date

9/2012 Posted on By