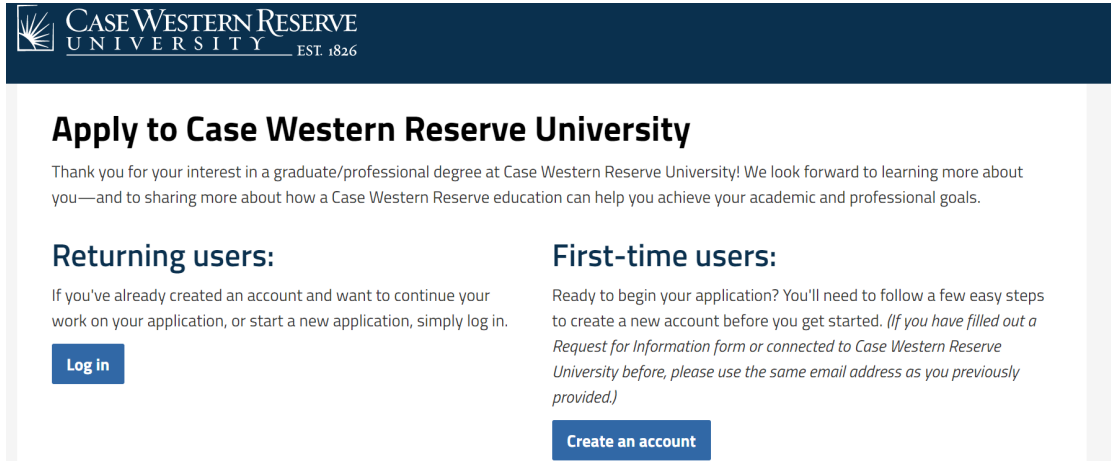


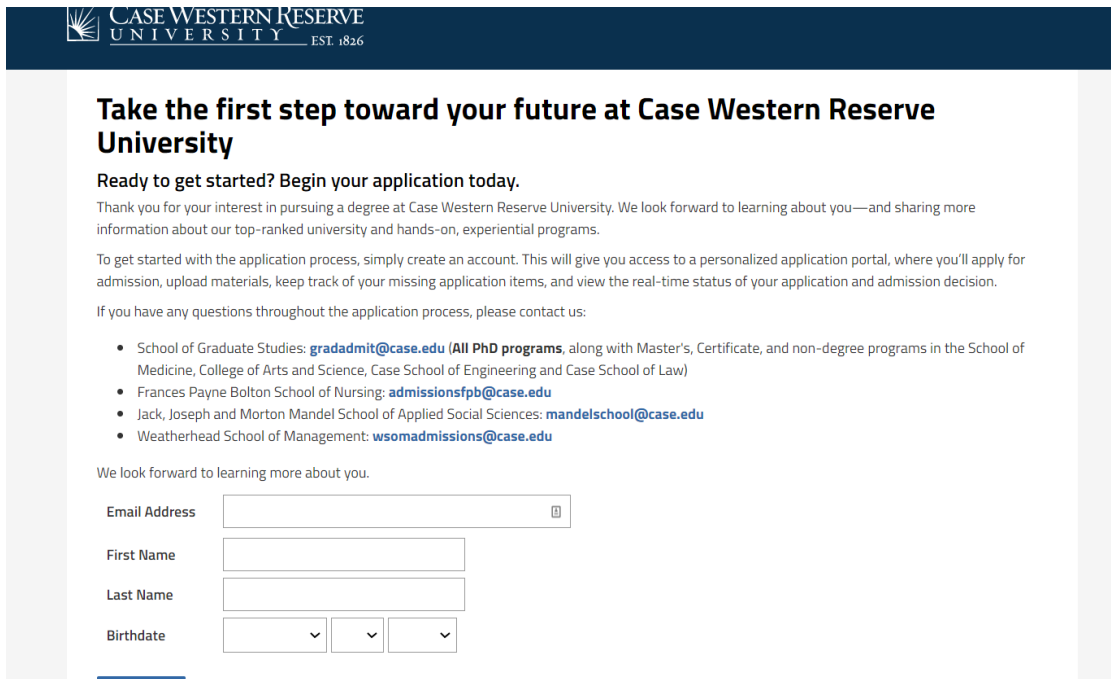
# **LEAP Program Application Walk Through for Summer 20XX** **Application deadline February 15th for the following summer**

1. Click on the link to start applying <https://applygrad.case.edu/apply/>



The screenshot shows the top of the application page with the Case Western Reserve University logo and the text "EST. 1826". Below the logo is the heading "Apply to Case Western Reserve University". A paragraph of text follows: "Thank you for your interest in a graduate/professional degree at Case Western Reserve University! We look forward to learning more about you—and to sharing more about how a Case Western Reserve education can help you achieve your academic and professional goals." There are two columns of text. The left column is titled "Returning users:" and contains the text "If you've already created an account and want to continue your work on your application, or start a new application, simply log in." Below this text is a blue button labeled "Log in". The right column is titled "First-time users:" and contains the text "Ready to begin your application? You'll need to follow a few easy steps to create a new account before you get started. (If you have filled out a Request for Information form or connected to Case Western Reserve University before, please use the same email address as you previously provided.)" Below this text is a blue button labeled "Create an account".

2. Follow the instructions below to create your new account.



The screenshot shows the top of the application page with the Case Western Reserve University logo and the text "EST. 1826". Below the logo is the heading "Take the first step toward your future at Case Western Reserve University". A paragraph of text follows: "Ready to get started? Begin your application today. Thank you for your interest in pursuing a degree at Case Western Reserve University. We look forward to learning about you—and sharing more information about our top-ranked university and hands-on, experiential programs." Another paragraph follows: "To get started with the application process, simply create an account. This will give you access to a personalized application portal, where you'll apply for admission, upload materials, keep track of your missing application items, and view the real-time status of your application and admission decision." A third paragraph follows: "If you have any questions throughout the application process, please contact us:" Below this text is a bulleted list of contact information:

- School of Graduate Studies: [gradadmit@case.edu](mailto:gradadmit@case.edu) (All PhD programs, along with Master's, Certificate, and non-degree programs in the School of Medicine, College of Arts and Science, Case School of Engineering and Case School of Law)
- Frances Payne Bolton School of Nursing: [admissionsfpb@case.edu](mailto:admissionsfpb@case.edu)
- Jack, Joseph and Morton Mandel School of Applied Social Sciences: [mandelschool@case.edu](mailto:mandelschool@case.edu)
- Weatherhead School of Management: [wsomadmissions@case.edu](mailto:wsomadmissions@case.edu)

Below the list is a paragraph: "We look forward to learning more about you." Below this text are four input fields: "Email Address" (a text box with a small icon on the right), "First Name" (a text box), "Last Name" (a text box), and "Birthdate" (three dropdown menus).

3. The next screen will prompt you to check your email for a pin number that was sent to the email you used to create your account. Add the information and click LOGIN.

## Login

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.

Email	klehmer3352@gmail.com	<a href="#">switch</a>
Account	Lehmer-Test, Kristi-Test	
Temporary PIN	<input type="text"/>	
Birthdate	<input type="text"/>	<input type="text"/>



- Once logged in, you will choose a new password. Please remember this for visiting back to your application.



## Set Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Password	<input type="password"/>	<input checked="" type="checkbox"/> At least one letter
		<input checked="" type="checkbox"/> At least one capital letter
		<input checked="" type="checkbox"/> At least one number
		<input checked="" type="checkbox"/> Be at least 12 characters
		<input checked="" type="checkbox"/> New passwords must match
New Password (again)	<input type="password"/>	



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216.368.2000  
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- This next screen will show no apps if you are a new user—or any other open applications you may have started. Click on Start New Application.

## Apply to Case Western Reserve University

Thank you for your interest in a graduate/professional degree at Case Western Reserve University! We look forward to learning more about you—and to sharing more about how a Case Western Reserve education can help you achieve your academic and professional goals.

### Your Applications

Type	Status	Started	Submitted
You have not yet started an application using this account.			

[Start New Application](#)



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- For those applying to LEAP for SUMMER 20XX— Click 20XX for the year and FPB to create the application.(click the appropriate year)

## Apply to Case Western Reserve University

Thank you for your interest in a graduate/professional degree at Case Western Reserve University! We look forward to learning more about you—and to sharing more about how a Case Western Reserve education can help you achieve your academic and professional goals.

### Your Applications

Type	Status	Submitted
You have not yet started an application using this account.		

**Start New Application**

Requirements: Select the Application type and then School from the drop downs to begin.

Select an application type:

2022

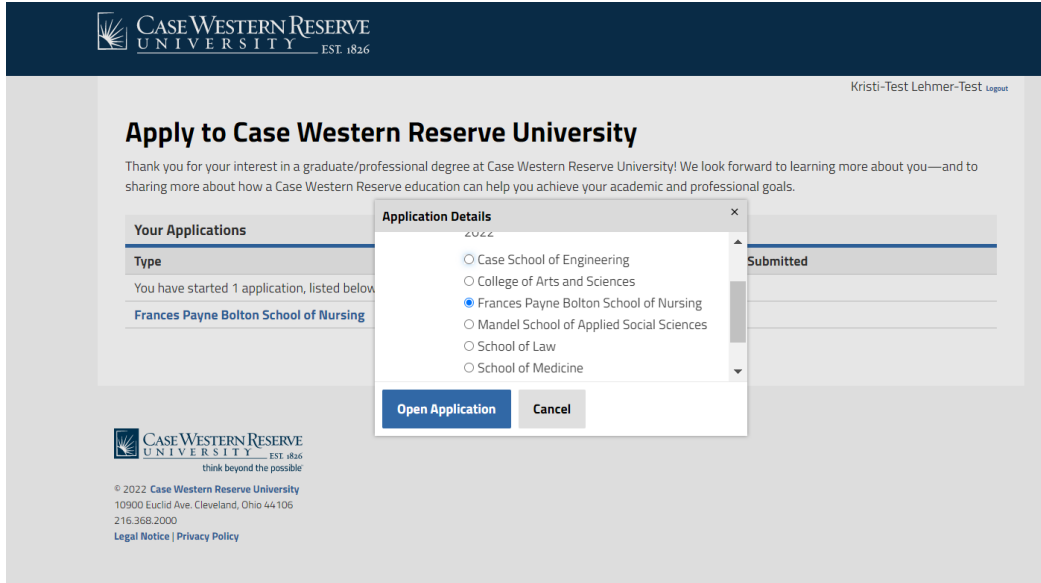
Frances Payne Bolton School of Nursing

[Create Application](#) [Cancel](#)

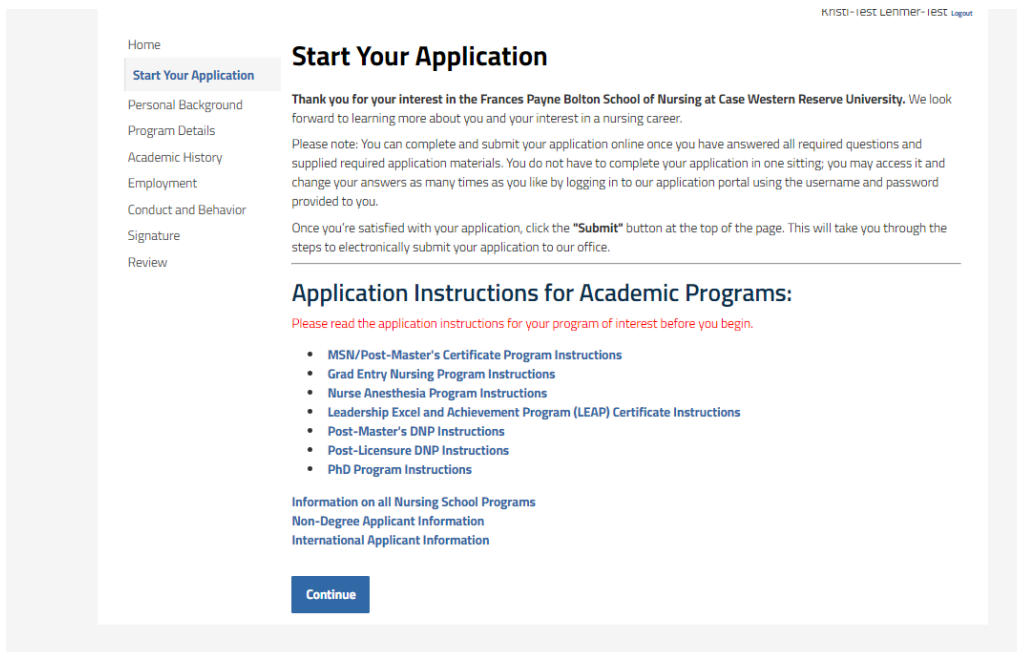


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- From here—you will click on OPEN and make sure you have FPB chosen.



8. The next screen will give you an overview of the programs. You do not need to click on the links. This will just take you back to the website. You just need to click on Continue.



9. Please fill out the Personal Background page. Please make sure it is completed from the top to the bottom with required information. Then click Continue.

CASE WESTERN RESERVE UNIVERSITY EST. 1826

Kristi-Test Lehmer-Test Logout

Home  
Start Your Application  
**Personal Background**  
Program Details  
Academic History  
Employment  
Conduct and Behavior  
Signature  
Review

## Personal Background

Questions marked with an (\*) asterisk are required.

**Name**

Prefix

First (Given) \*

Middle (Please provide your full middle name)

Last (Family) \*

Suffix

Preferred First

Other Last Names Used

**Addresses**  
*Applicants must provide at least one full address*

**Permanent Address** Delete

Country

Street Address

City

State

Postal Code

10. Under Program Details—Choose the option below when applying for Summer 20XX LEAP.

CASE WESTERN RESERVE UNIVERSITY EST. 1826

Kristi Lehmer-Test Logout

Home  
Start Your Application  
Personal Background  
**Program Details**  
Academic History  
Employment  
Recommendations  
Conduct and Behavior  
Certification Information  
Nurse Anesthesia/LEAP Certificate Supplemental Questions  
Additional Details  
Signature  
Review

## Program Details

Are you applying to a Nursing dual degree program? \*  
*Select the applicable option below.*

**Nursing Program \***

**Semester in which you intend to begin your studies \***

[Continue](#)

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11. Complete Academic History. When you have completed each of the titles on the left hand side...Click through to Continue and finish the application making sure you submit at the end.

EST. 1826

Kristi Lehmer-Te

- Home
- Start Your Application
- Personal Background
- Program Details
- Academic History**
- Employment
- Recommendations
- Conduct and Behavior
- Certification Information
- Nurse Anesthesia/LEAP
- Certificate Supplemental Questions
- Additional Details
- Signature
- Review

## Academic History

Please list all colleges or universities you have attended. Begin typing the name of your institution and click on your school name in the list that appears. If the school name does not display, please enter/type the full name of your institution in the College/University Name field.

**Applicants will not be considered until we have official transcripts from all past institutions.** Arrange for **official transcripts** from each post-secondary college/university/school of nursing attended to be emailed to **admissionsfpb@case.edu**. If your University uses **Parchment** for transcript delivery, please select *Case Western Reserve University - Graduate Admissions*, to send directly to our system. If you prefer to have your transcript mailed to use this address:

CWRU School of Nursing  
 10900 Euclid Avenue  
 Cleveland, OH 44106-7343  
 ATTN: Yakelin Tepale

NOTE: Please use the full 9-digit zip code to assure your transcript is delivered to the correct location.

Institution	Degree	Dates Attended
<a href="#">Add Institution</a>		

Continue

CASE WESTERN RESERVE