LEAP Program Application Walk Through for Summer 20XX
Application deadline February 15th for the following summer

1. Click on the link to start applying  https://applygrad.case.edu/apply/

2. Follow the instructions below to create your new account.

3. The next screen will prompt you to check your email for a pin number that was sent to the email you used to create your account. Add the information and click LOGIN.
4. Once logged in, you will choose a new password. Please remember this for visiting back to your application.

5. This next screen will show no apps if you are a new user—or any other open applications you may have started. Click on Start New Application.
6. For those applying to LEAP for SUMMER 20XX—Click 20XX for the year and FPB to create the application.(click the appropriate year)

7. From here—you will click on OPEN and make sure you have FPB chosen.
8. The next screen will give you an overview of the programs. You do not need to click on the links. This will just take you back to the website. You just need to click on Continue.

9. Please fill out the Personal Background page. Please make sure it is completed from the top to the bottom with required information. Then click Continue.
10. Under Program Details—Choose the option below when applying for Summer 20XX LEAP.
11. Complete Academic History. When you have completed each of the titles on the left hand side...Click through to Continue and finish the application making sure you submit at the end.