



FRANCES PAYNE BOLTON  
SCHOOL OF NURSING

CASE WESTERN RESERVE  
UNIVERSITY

## APPLICATION INSTRUCTIONS

### Post-Licensure Doctor of Nursing Practice

<b>Deadlines for Application and Supporting Materials:</b>	<ul style="list-style-type: none"><li>• March 15<sup>th</sup> for Summer and Fall semesters</li><li>• October 1<sup>st</sup> for Spring semester</li></ul>
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To complete the application process, please do the following:



1. **Arrange for official transcripts** from *each* post-secondary college/university/school of nursing attended to be sent to the following address:

FPB Admissions Coordinator  
Case Western Reserve University  
Frances Payne Bolton School of Nursing  
Office of Student Services  
10900 Euclid Avenue  
Cleveland, Ohio 44106-4904



<input type="checkbox"/>	<p><b>2. Upload the following information with your online application. (NOTE: If you are unable to upload these documents, please send them directly to the FPB Admissions Coordinator by mail at the address in #2 or by email at <a href="mailto:admissionsfpb@case.edu">admissionsfpb@case.edu</a>.)</b></p> <ul style="list-style-type: none"> <li> <b>3 Recommenders</b>  We recommend RNs in supervisory positions at your current place of employment, professional colleagues who have earned advanced nursing degrees, and nursing instructors. <b>The preference is for nurses who know your clinical work.</b> Provide an email address for each person. </li> <li> <b>Essays</b>  Please write a separate essay for the MSN and for the DNP but upload them at the same time as one document.  <i>MSN Essay</i>  In one typewritten or word-processed page or less, discuss your objectives and reasons for wanting to undertake graduate study. Indicate your career plans upon completion of graduate study.  <i>DNP Essay</i>  Statement of Research Interest  Respond in essay form to the 2 questions listed below. Each question should be answered in one typewritten or word-processed page or less. <ol style="list-style-type: none"> <li>Discuss your educational and professional goals, short and long term, and how the DNP program will help you reach these goals.</li> <li>Discuss the topic that you would like to pursue for your DNP scholarly project and describe one clinical problem in that focus area that your project will help address. Additionally, discuss how your scholarly project focus matches with the interests and expertise of the doctorally-prepared faculty and resources at FPB School of Nursing.</li> </ol> </li> <li> <b>Resume or CV</b>  Include employment history, military service, academic and professional awards, honors, fellowships, memberships and publications </li> </ul>
<input type="checkbox"/>	<p><b>3. The <b>Apply Now</b> link takes you directly to our online application. Have credit card available to submit your \$75.00 application fee, if applicable. If you are applying for the Post-Licensure DNP Program, please select the following choices when in the application on the <b>Enrollment Information</b> tab:</b></p> <ul style="list-style-type: none"> <li><b>Select “Post-Licensure DNP (must have RN with BSN or RN with non-nursing Bachelor’s degree)”</b> from the choices listed in the <b>Academic Program</b> dropdown list</li> <li><b>Select “DNP”</b> from the <b>Degree</b> dropdown list</li> <li><b>Select</b> the appropriate major that you would like to study within the program from the <b>Academic Plan 1</b> dropdown list. If you desire to study two majors, select the second major from the <b>Academic Plan 2</b> dropdown list.</li> </ul>

## If you have questions:

Phone: 216-368-2529

Email: [admissionsfpb@case.edu](mailto:admissionsfpb@case.edu)

Updated: 10/29/18



**All materials submitted become the property of the School of Nursing and cannot be returned to the applicant. Any information about race, ethnicity, gender, color, national origin, religion, age, marital status, physical or mental disabilities is confidential and not used as criteria for admission decisions.**

