

# Frances Payne Bolton School of Nursing Student Handbook

## DNP Program Supplement

Greetings DNP Student,

Welcome to the Doctor of Nursing Practice (DNP) program of the Frances Payne Bolton School of Nursing (FPB). We are delighted you have joined us for your journey toward the practice doctorate! As a DNP student at FPB, you will be challenged to reflect on your perspectives of nursing as a profession and discipline, leadership, health and well-being, and healthcare. You'll likely experience prepared some dissonance and uncertainty along the way. But take heart; ultimately, your perspectives will be transformed and you'll be prepared to lead innovative, theory and evidence-based, system/population-level initiatives to improve nursing practice, health care, and health outcomes (Kenney, 2011)!

This guide is a supplement to the *FPB Student Handbook* which can be found here <https://case.edu/nursing/students>. Many topics have links to websites or other documents rather than their own narrative so we can prevent redundancy and promote consistency of information.

You will be asked to confirm you have reviewed the School of Nursing's Student Handbook as well as this DNP Program Supplement.

Our administrative team includes Dr. Jesse Honsky as the Director of the Post-Masters DNP Program, Dr. Latina Brooks, as the Director of the Post-Baccalaureate/APRN DNP program and the DNP Program Assistant Charlotte Wright. Please don't hesitate to contact us with any suggestions, questions or concerns throughout your time at CWRU. Our contact information is below.

- Dr. Jesse Honsky, [jesse.honsky@case.edu](mailto:jesse.honsky@case.edu)
- Dr. Latina Brooks, [lmb3@case.edu](mailto:lmb3@case.edu)
- Charlotte Wright, [dnpasst@case.edu](mailto:dnpasst@case.edu)

Sincerely yours,

Jesse Honsky, DNP, MPH, RN, PHNA-  
BCLatina Brooks, PhD, CNP, FAANP

Kenney, J. (2011) "Theory-Based Advanced Nursing Practice" in Cody, W., *Philosophical and Theoretical Perspectives for Advanced Nursing Practice (5<sup>th</sup> ed.)*. Jones & Bartlett.

## Case Western Reserve University – Overview

Brief history: <https://case.edu/about/history/>

- 1826 - Western Reserve College, the first in Ohio, was founded in Hudson, about 30 miles south of Cleveland.
- 1882 - College moved to Cleveland and became Western Reserve University.
- 1877 - Case School of Applied Science (later Case Institute of Technology) was founded and later build a campus adjacent to Western Reserve University
- 1967 -The two institutions merged to become Case Western Reserve University.

Mission: CWRU improves and enriches people’s lives through research that capitalizes on the power of collaboration, and education that dramatically engages our students.

<https://case.edu/about/mission-vision-values/>

Vision: We aim to be recognized internationally as an institution that imagines and influences the future.

<https://case.edu/about/mission-vision-values/>

### Senior Leadership

- President Dr. Eric W. Kaler
- Provost: Dr. Joy K. Ward

Composition: 1 college, 6 schools

- College of Arts & Sciences
- Frances Payne Bolton School of Nursing
- School of Law
- School of Dental Medicine
- School of Medicine
- Case School of Engineering
- Jack, Joseph and Morton Mandel School of Applied Social Sciences.

Technology: UTech resources/email/network ID/software center- <https://case.edu/utech/>

### Campus Map

<https://case.edu/pdc/sites/case.edu.pdc/files/2018-11/campus-map-1018.pdf>

### Bookstore

- 11434 Uptown Avenue, Cleveland, OH 44106
- <https://case.bncollege.com/>

## Frances Payne Bolton School of Nursing (FPB)- Overview

### History: Highlights

- 1898- Established as Lakeside Hospital Training School for Nursing
- 1923- Endowed by Frances Payne Bolton as a separate school within Western Reserve University.
- Since then, many firsts.... For more history <https://case.edu/nursing/about/history>  
See history of the DNP program (page 4)

### Academic Leadership

- Dean: Carol Musil PhD, RN, FAAN, FGSA  
The Edward J. and Louise Mellen Professor of Nursing
- Associate Dean for Academic Affairs: Diana Morris PhD, RN, FAAN, FGSA The Arline H. and Curtis F. Garvin Professor of Nursing
- Assistant Dean for Academic Affairs, Pre-licensure programs & Center for Nursing Education Simulation, Innovation: Celeste Alfes, DNP, MBA, RN, CNE, CHSE-A, FAAN
- Assistant Dean for Academic Affairs, Graduate, Professional, and Certificate Programs: Latina Brooks, PhD, RN, CNP, FAANP
- Associate Dean for Research: Ronald Hickman, Jr., PhD, RN, ACNP-BC, FNAP, FAAN The Ruth M. Anderson Professor of Nursing
- Associate Dean for International Affairs: Mary Quinn Griffin, PhD, RN, FAAN, ANEF  
The May Wykle Endowed Professor of Nursing
- Associate Dean for Diversity and Inclusion: Camille Warner, PhD

Bulletin: see FPB section in CWRU's General Bulletin <https://bulletin.case.edu/schoolofnursing/>

FPB Philosophy, Mission, and Vision: <https://case.edu/nursing/about/mission>

## The DNP Program – Overview

### Leadership

- Director, Post-Master's DNP-Jesse Honsky, DNP, MPH, RN, PHNA-BC  
[jesse.honsky@case.edu](mailto:jesse.honsky@case.edu)
- Director, Post-Baccalaureate/APRN DNP- Latina Brooks PhD, CNP, FAANP  
[lmb3@case.edu](mailto:lmb3@case.edu)

### Program Assistant

- Charlotte Wright, [dnpasst@case.edu](mailto:dnpasst@case.edu)

Dr. Honsky & Dr. Brooks work together closely to oversee the DNP program. As Director of the Post-Masters DNP program, Dr. Honsky oversees the day-to-day operations of the DNP program; this includes the DNP core (NUND) courses, including practicum and project work. Dr. Brooks oversees the APRN core courses: advanced pathophysiology, pharmacology, and physical assessment (The 3 P's) and the APRN clinical courses. In addition to this role, Dr. Brooks is the Assistant Dean for Academic Affairs, Graduate, Professional, and Certificate Programs, and the Director of the MSN Program.

History: You are entering a program with a 40-year history of innovation in nursing education.

- The current DNP program evolved from our Doctor of Nursing (ND), the first practice doctorate.
- The ND was developed by Dr. Rozella Schlotfeldt, former FPB Dean, who believed nurses should be prepared for entry into practice at the post-baccalaureate level. In 1979, FPB closed its' BSN program and enrolled the first class of ND students.
- 1978-1990 - the ND program was three years in length and led to the ND degree and RN licensure.
- 1990 - the ND program was revised to be four years in length, two years pre-RN licensure and two years post-licensure leading to the MSN in an advanced practice specialty and the ND.
- Shortly thereafter, we began to offer a post-master's option.
- 2003 - The ND program was divided into two programs: Graduate Entry Program (Post-baccalaureate pre-licensure ND) and the Post-Masters ND program. Since then, both programs have evolved.
- 2005 - The Post-Master's program changed from the ND to the DNP degree.
- 2009 - The Graduate Entry Program awards the Master of Nursing degree at the end of a 2-year, pre-RN licensure curriculum.
- 2020-
  - New 3<sup>rd</sup> pathway: The Nurse Anesthesia DNP Program.
  - New third sequence: Executive Leadership.

Website: <https://case.edu/nursing/programs/dnp>

- Parts of the DNP website are referenced in various sections of this handbook (e.g., Student Learning Outcomes, Curriculum, Academic Policies, Credit Transfer/Waiver, Intensive Courses).
- We strongly urge that each student review the DNP Guidelines/Forms section of the website on admission and periodically during the program. It has an extensive list of useful information, including deadlines for defense of the DNP Project, DNP Practicum Guide, DNP Project Guide, forms, etc. <https://case.edu/nursing/students/student-resources/dnp-guidelines-forms>.

DNP Student Learning Outcomes: <https://case.edu/nursing/programs/dnp/student-learning-outcomes>

- Please become familiar with these program outcomes.
- Each course syllabus indicates which outcomes it helps the student to meet.
- The portfolio (required for all students enrolling starting Spring, 2020 semester), has a section regarding the achievement of the Learning Outcomes. See page 6 for information on the portfolio.

Accreditation: <https://case.edu/nursing/about/accreditation-approvals>

- Post- Masters DNP, Post-licensure MSN/DNP, and Nurse Anesthesia DNP-CCNE
- Nurse Anesthesia DNP- COA

DNP section of CWRU General Bulletin: <https://bulletin.case.edu/schoolofnursing/>

- Description of program
- Student Learning Outcomes
- Curriculum
- Academic Policies
- Course Descriptions: <https://bulletin.case.edu/course-descriptions/nund/>

Getting Started

- FPB Student Handbook: <https://case.edu/nursing/students>
- Website for Newly Admitted DNP Students: <https://case.edu/nursing/students/newly-admitted-students/doctor-nursing-practice-dnp>

FPB Student Resources: <https://case.edu/nursing/students/student-resources>

- Academics
- IT and Technology
- University Services

Health Education Campus Code of Conduct: Adopted, August 2020

Found at the bottom of this page: <http://hec.case.edu/campus-information/dining-and-study-spaces/>

Graduate Student Rights and Responsibilities:

- In addition to the Rights and Responsibilities indicated in the SON Student Handbook, the student is also responsible for adhering to the Rights and Responsibilities indicated by the CWRU School of Graduate Studies Bulletin: <https://case.edu/gradstudies/about-school/policies-procedures>
- “It is the responsibility of the student to become familiar with the general rules and regulations of the University, not just those of the School of Graduate Studies. These are including but not limited to the [University Policies](#) and [University Code of Conduct](#). A member of the University community who is accused of violating any of these rules and regulations is subject to University disciplinary action. Due process procedures of adequate notice of all charges and a fair hearing will apply. Case Western Reserve University has established a mechanism whereby students may express a grievance against the actions of other students or members of the faculty and staff. The [Academic Integrity Policies and Procedures](#) to be followed in the case of

academic infractions by graduate students may be obtained through the School of Graduate Studies. The policies and procedures governing all other infractions are detailed in the University's [Bulletin](#). The [University Office of Student Affairs](#) should be consulted for non-academic infractions".

- "It is also the responsibility of the student to become acquainted with the general regulations and administrative procedures governing graduate study, together with the departmental or school regulations which apply to the student's course of study, and, in consultation with the faculty advisor or advisory committee of the supervising unit, to plan the program and carry out the work in accordance with these regulations and procedures".

#### Academic Advising and Registration

- Academic advising and student services are integral to your experience at FPB.
- Upon admission, each DNP student is assigned a faculty advisor. The advisor's name and contact information are provided in the letter of admission.
- See the FPB Student Handbook for information on advising and registration.
- Also, refer to the DNP Advising Form
- <https://case.edu/nursing/students/student-resources/dnp-guidelines-forms>
- Academic advising is an interactive, collaborative process between student and faculty advisor.
- Your advisor will assist you with:
  - Developing your DNP program plan  
Discussing your progress in the DNP program
  - Registration for classes – each student at CWRU is expected to meet with their advisor at least once a semester, prior to registration, to discuss their progress and plans for the next semester. The advisor will then remove the student's advising hold so they can register for courses.
  - Planning your DNP practicum and project (see separate guides, links on page 9)
  - Career planning
  - Information about, and referrals to, student resources at CWRU
- A key element of academic advising is that the student is responsible for his or her own decisions. The student should:
  - Seek advising from appropriate advisors at appropriate times.
  - Learn academic program requirements.
  - Take responsibility for actions and decisions that affect academic progress.

#### Student Portfolio

- Required prior to graduation for all students enrolling in the program starting in the Spring 2020 semester.
- Recommended for all other students.
- See portfolio instructions here:  
<https://case.edu/nursing/students/student-resources/dnp-guidelines-forms>

## Student Services

- FPB provides several student services within the school of nursing.
- Office of Student Services
  - Director of Financial Aid – Dedra Hanna-Adams, MA, MPA [ddh6@case.edu](mailto:ddh6@case.edu)
  - Registrar: Christine Borkan, MA [fpbreg@case.edu](mailto:fpbreg@case.edu)
- Nurse Faculty Loan Program:  
<https://case.edu/nursing/admissions/financial-aid/phd-funding/nurse-faculty-loan-program>
- Satisfactory Academic Progress Policy for Financial Aid:  
<https://case.edu/nursing/sites/case.edu.nursing/files/2018-04/SAP-Policy.pdf>

## DNP Course Format

- Each DNP course is offered in one of three formats:
  - Distance learning (asynchronous)
    - Stat Camp (CE). A refresher course for basic statistics
    - NUND 450 (statistics)
    - NUND 510 (informatics)
    - NUND 610 (evidence-based practice)
  - NUND 611 (DNP Practicum) NUND 615 (teaching practicum), NUND 619 (proposal development), and NUND 620 (DNP Project) do not have formal classes. Learning activities are arranged with the advisor and, for NUND 611, with the preceptor.
    - Intensive format- in the Health Education (HEC)/Samson Pavilion building (see below), 4- 5 days in a row, 9A-5P. This format is used for all courses not taught through distance learning or individual work with the advisor.
- Health Education Campus
  - Information about the HEC may be found here <http://hec.case.edu/>
  - Housing and meals:
    - When planning your travel to the intensive courses, please keep in mind that the Health Education Campus (HEC) is about 1.5 miles from the CWRU main campus.
    - Tables with nearby hotels and restaurants around the HEC-pages 10-13
  - Parking
    - Daily parking is available at the Cleveland Clinic’s garage across the street from the HEC. Cost: about \$10.00/day.
    - Information on parking permits available on CWRU campus is here:  
<https://case.edu/parking/>
- Cohort format: <https://case.edu/nursing/programs/dnp/dnp-executive-format-cohorts>
- Weather cancellation policy:  
CWRU: <https://case.edu/studentlife/university-policies/safety-security-and-emergencies/severeweather>  
FPB: See section on Snow Days in the FPB Student Handbook-  
<https://case.edu/nursing/students>

## DNP Program Academic Requirements

Overview: Realizing DNP students have complex lives and many responsibilities; the faculty designed our program to allow flexibility in the order in which courses are taken and for students to work with the advisors to develop individualized program plan. There are, however, specific pre- or co-requisites for some courses which students are expected to follow, for example: NUND 504 and NUND 450 are pre- requisites for NUND 540. See link to the curriculum page below.

Curriculum: The curriculum for each pathway of the DNP program may be found at these sites.

- Post-Master's DNP: <https://case.edu/nursing/programs/dnp/dnp-curriculum>
- Post-licensure MSN/DNP: <https://case.edu/nursing/programs/msn-doctorate>
- Nurse Anesthesia DNP: <https://case.edu/nursing/programs/dnp/dnp-nurse-anesthesia>

Credit Transfer/Course Waiver

<https://case.edu/nursing/programs/dnp/transfer-creditcourse-waiver-policy>

Academic Policies

<https://case.edu/nursing/programs/dnp/program-requirements>

Academic Integrity

- FPB Student Handbook <https://case.edu/nursing/students>
- Statement in the syllabus for each course.

Grievances: see FPB Student Handbook <https://case.edu/nursing/students>

Technical standards: see FPB Student Handbook <https://case.edu/nursing/students>

Code of Conduct- Professional Standards

- CWRU/FPB
  - CWRU Code of Conduct  
<https://case.edu/studentlife/conduct/university-code-conduct>
  - CWRU School of Graduate Studies Policies and Procedures  
<https://case.edu/gradstudies/about-school/policies-procedures>
  - FPB Student Handbook  
<https://case.edu/nursing/students>
- Nursing – See the FPB Student Handbook as well as the *ANA Scope and Standards of Practice for Nursing* and specialties and the Board of Nursing for the state in which you practice.

Procedures for Alleged Misconduct: See CWRU Code of Conduct (link above), CWRU School of Graduate Studies Policies and Procedures, <https://case.edu/gradstudies/about-school/policies-procedures>, the FPB Student Handbook, and Board of Nursing and related procedures.



## The DNP Project

Refer to the DNP Guidelines/Forms section of our website for detailed instructions and related forms for the DNP Project.

<https://case.edu/nursing/students/student-resources/dnp-guidelines-forms>

## The DNP Practicum

Refer to the DNP Guidelines/Forms section of our website for detailed instructions and related forms for the DNP Practicum

<https://case.edu/nursing/students/student-resources/dnp-guidelines-forms>

Refer to the FPB Student Handbook for guidance on the following topics:

<https://case.edu/nursing/students>

- Dress code
- Grading and Academic Progression Policies
- Health requirements
- Insurance coverage for clinical experiences
- Policy regarding impaired practice involving substance abuse
- Technical standards
- Prevention of infectious disease

## Health Education Campus (HEC)/Samson Pavilion – Shuttles, Parking, Security

<b>Transportation</b>	<b>Website</b>
Shuttles (Scroll down to Health Education Campus Shuttle Routes)	<a href="https://case.edu/parking/transportation/shuttles">https://case.edu/parking/transportation/shuttles</a>
Parking	<a href="https://hec.case.edu/campus-information/parking-and-transportation">https://hec.case.edu/campus-information/parking-and-transportation</a>
<b>Safety &amp; Security</b>	<b>Website</b>
Case Safe Ride	<a href="https://case.ridecell.com/request">https://case.ridecell.com/request</a> or call 216-368-3000
Safety and Security Information	<a href="http://hec.case.edu/campus-information/safety-security/">http://hec.case.edu/campus-information/safety-security/</a>

## Health Education Campus (HEC)/Samson Pavilion – Area Hotels (8/2024)

**NOTE:** When contacting hotels near the Health Education Campus, ask about a special rate for CWRU.

**\*For Intercontinental Hotels and Holiday Inn questions, please contact Heidi Martin, Business Travel Sales Manager, 216 308 6530, heidi.martin@ihg.com**

Name	Miles from HEC	Website	Street Address	Phone & Notes
<b>NEAR HEALTH EDUCATION CAMPUS/SAMSON PAVILION</b>				
Residence Inn University Circle- Medical Center	0.3	<a href="https://www.marriott.com/hotels/hotel-rooms/cleuv-residence-inn- cleveland-university-circle-medical-center/">https://www.marriott.com/hotels/hotel-rooms/cleuv-residence-inn- cleveland-university-circle-medical-center/</a>	1914 East 101 <sup>st</sup> St. Cleveland, OH 44106	216-249-9090 Breakfast only
*InterContinental Suites and Hotel Cleveland	0.3	<a href="https://www.icsuitescleveland.com/">https://www.icsuitescleveland.com/</a>	8800 Euclid Avenue Cleveland, OH 44106	216-707-4000 Restaurants
*InterContinental Cleveland	0.3	<a href="https://www.intercontinentalcleveland.com/">https://www.intercontinentalcleveland.com/</a>	9801 Carnegie Ave. Cleveland, OH 44106	216.707.4000 Restaurants
*Holiday Inn- Cleveland Clinic	0.6	<a href="https://www.hiclevelandclinic.com/">https://www.hiclevelandclinic.com/</a>	8650 Euclid Ave. Cleveland, OH 44106	216-707-4000 Restaurant
Tudor Arms- Doubletree- Hilton	0.8	<a href="https://www.hilton.com/en/hotels/cleucdt-the-tudor-arms-hotel-cleveland/">https://www.hilton.com/en/hotels/cleucdt-the-tudor-arms-hotel-cleveland/</a>	10660 Carnegie Ave, Cleveland, OH 44106	216-455-1260 Restaurant
<b>MID-TOWN CLEVELAND</b>				
Tru by Hilton Mid-town	1.3	<a href="https://www.hilton.com/en/hotels/clemtru-tru-clevelandmidtown/rooms/">https://www.hilton.com/en/hotels/clemtru-tru-clevelandmidtown/rooms/</a>	6955 Euclid Avenue Cleveland, Ohio, 44103	216-361-1004 Snack shop
<b>MAIN CWRU CAMPUS AREA</b>				
Glidden House- Boutique Hotel	1.3	<a href="https://www.gliddenhouse.com/">https://www.gliddenhouse.com/</a>	1901 Ford Dr. Cleveland, OH 44106	216-231-8900 Restaurant
Courtyard University Circle -Marriott	1.1	<a href="https://www.marriott.com/hotels/travel/cece-courtyard-cleveland- university-circle/">https://www.marriott.com/hotels/travel/cece-courtyard-cleveland- university-circle/</a>	2021 Cornell Rd. Cleveland, OH 44106	216-791-5678 Restaurant
<b>DOWNTOWN CLEVELAND</b>				
University Hotel & Suites	2.5	<a href="http://university-suites.clevelandtophotels.com/en/">http://university-suites.clevelandtophotels.com/en/</a>	3614 Euclid Ave. Cleveland, OH	216-361-8969
Downtown Cleveland beyond 2.5 miles		Search hotels in Downtown Cleveland		

### Health Education Campus/Samson Pavilion- Area Restaurants (8/2024)

Name	Miles from HEC	Details	Street Address	Phone/Notes
		<b>IN HEC-SAMSON PAVILION</b>		
Cafeteria	0	Salad and soup bars- multiple stations		
Coffee shop	0			
		<b>NEAR HEALTH EDUCATION CAMPUS/SAMSON PAVILION</b>		
Cleveland Clinic Main Campus	0.2	Starbucks, H Building and Q Building - Glickman Tower International Café – main campus -multiple stations Subway Panera Bread Joseph-Beth -gifts and snacks Taco Shoppe Giorgio Pizza	9500 Euclid Ave, Cleveland, OH 44195	International café- open 24/7  Other facilities have variable hours
Cleveland Clinic Crile Building	0.2	Food Emporium – cafeteria Starbucks	2049 E 100th St building A building 2nd floor, Cleveland, OH 44106	
Cleveland Clinic H Building	0.2	Aladdin’s Eatery	H Building	
Various cafes- adjacent to Residence Inn	0.1	Several café and sandwich-type restaurants are located in the same building as the Residence Inn. As of 8/2024, they include Fluffy Duck Café, Urban Kitchen & Deli, and Penn Station East Coast Subs and are generally open during the daytime and possibly early evening.	10001 Chester Ave, Cleveland, OH 44106	

**Health Education Campus/Samson Pavilion- Area Restaurants Continued (8/2024)**

<b>NEAR HEALTH EDUCATION CAMPUS/SAMSON PAVILION Continued</b>				
InterContinental Hotel Cleveland	0.5	<a href="https://www.intercontinentalcleveland.com/">https://www.intercontinentalcleveland.com/</a> Table 45 Restaurant (Fine dining) North Coast Cafe	9801 Carnegie Ave. Cleveland, OH 44106	216.707.4100 Restaurants
Holiday Inn- Cleveland Clinic	0.6	<a href="https://www.hiclevelandclinic.com/">https://www.hiclevelandclinic.com/</a> Mocé Café	8650 Euclid Ave. Cleveland, OH 44106	216-707-4200 Restaurant
Tudor Arms- Doubletree- Hilton	0.8	<a href="https://www.hilton.com/en/hotels/cleucdt-the-tudor-arms-hotel-cleveland/">https://www.hilton.com/en/hotels/cleucdt-the-tudor-arms-hotel-cleveland/</a> Tudor Bar and Grille	10660 Carnegie Ave, Cleveland, OH 44106	216-455-1260 Restaurant
<b>MAIN CWRU CAMPUS AREA</b>				
		On campus dining at Tinkham Veale University Center <a href="https://case.edu/universitycenter/dining/">https://case.edu/universitycenter/dining/</a>		
		Off campus dining – <a href="https://case.edu/dining/where-eat/campus-locations">https://case.edu/dining/where-eat/campus-locations</a>		