Minutes of 1 December 2005
University Undergraduate Faculty Curriculum Committee

Members Present: Julie Amon, Russ Borski, Stephen Britcher, Gary Chottiner, Rob Davis, Steven Eppell, Don Feke, Steven Hauck, Kathleen Horvath, Sandy Piderit, Gary Previts, James Swain, Pat Underwood, Peter Whiting

I. Announcements

Move for approval of Minutes of November 3, 2005 - approved by vote

II. Update on Sages Activity- Peter Whiting

First term is wrapping up; interviewing faculty for next semester’s classes; some have already signed up. Students are surprised with the number of offerings. Student evaluations are ongoing and they are interested in a new assessment instrument asking about the writing component. This should give specific feedback in addition to the regular course assessment forms.

Financial resources for SAGES support.

III. Updates on Curriculum Activity of the Constituent Schools

A. CAS : Electronic files should be circulated so that UUFCC can see what is happening.

B. CSE

C. School of Nursing: no report

D. WSOM: New Degree Program to be presented in Marketing with new concentration areas coming to the faculty for a vote in the near future

E. Medical School: no report

IV. Old Business

Charges of the UUFCC committee

A. SAGES Review: Defining our role

The UUFCC committee chair explained that we have a role to help with the oversight of SAGES and proposed this kind of mechanism. We are to consider the following aspects of our operations:

Positive Effects
Major Concerns
Suggestions for improvements

Formulate questions for gathering of data for more comprehensive evaluation of the program

B. Determine from Dean if resources are in place for academic progress

C. Summary of Innovations of the University’s academic programs

D. Finding Chairs for all important committees: we need to develop a mechanism to select a chair in a timely fashion to insure that there is uninterrupted leadership of the committee.

E. We will restructure the committee so we have more time to deal with issues brought to this committee by the UUFXC.

We will continue this new format since all seemed to be in agreement that this is user friendly. This new format will consist of the following:

1. Electronic distribution of all documentation, if at all possible
2. Members who cannot attend can send comments to the chair in advance insuring consideration of comments and concerns
3. Elimination of separate handouts, except when absolutely necessary
4. Instituting a Consent Agenda to streamline committee operations

V. New Business

A. CAS

USSO 215: Approved by Majority vote

MPHP 303 (revised): Sally Horwitz guest

Seminar Course designed to assist students with acquiring more comprehensive skills with writing, communication, and teaching etc. With hope it will become a SAGES seminar.

This course was approved by vote pending CEP approval and with the addition of UUFCC seeing behavioral learning objectives.

B. CSE

EECS 399/499: Web Data Mining

Course approved by majority vote but we have some concerns as listed below.

Objectives are not stated in an easily measurable way. It is very important that each course syllabus show assessable objectives which, up until now, this committee has been rather casual about. It is our hope that we can effectively communicate this to all faculty at the University.
VI. Future items for consideration (New Addition to our regular agenda)

Meeting adjourned on 12:46

Next meeting 1/12/06

Respectfully submitted,

Kathleen A. Horvath, Ph.D.