

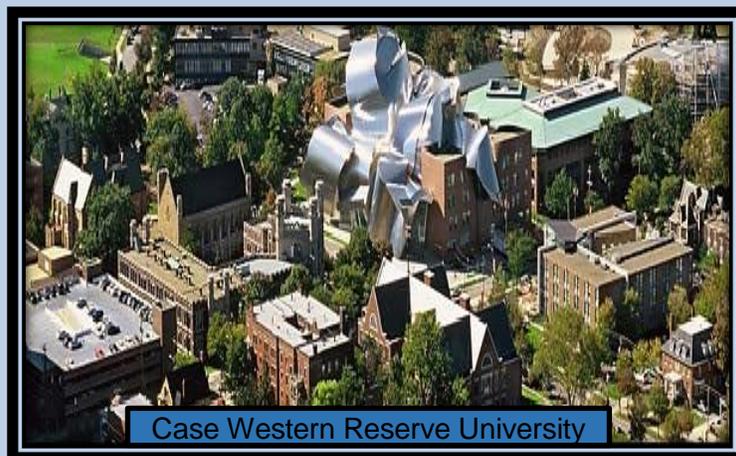
CASE WESTERN RESERVE UNIVERSITY AND EAST CLEVELAND CITY SCHOOLS

Provost Scholars Program

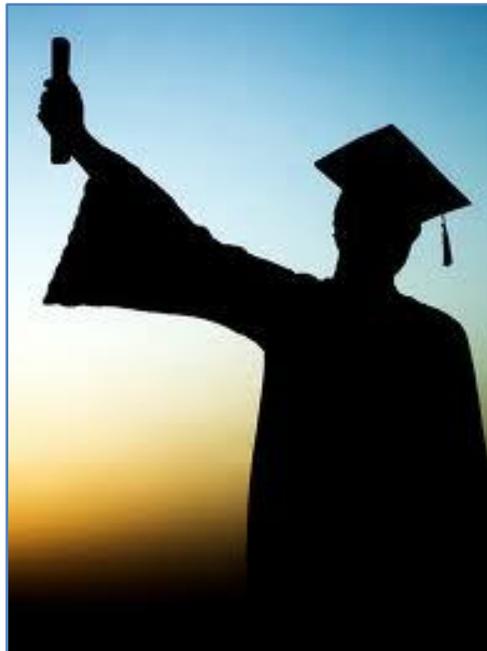
PARENT/GUARDIAN AND SCHOLAR

HANDBOOK 2017–2018

Revised 9/20/17



The Provost Scholars are in the Relentless Pursuit of Excellence



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Revised 9/20/17

Education is the most powerful weapon which you can use to change the world.
— Nelson Mandela, The Late President of the Republic of South Africa,
Anti-apartheid revolutionary, politician, and philanthropist

Provost Scholars Parent/Guardian and Scholar Handbook 2017–2018

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Provost Scholars discussing “What does it mean to be a Provost Scholar?” with Dr. Ronald Hickman, mentor and Intensive Seminar presenter.

Provost Scholars Graduating Seniors

Shaw High School Class of 2017

La'Quin Leona Lewis has been an active participant in the Provost Scholars Program and the Shaw High School Culinary Arts Program for the past two years. With the aid of her mentor, Dr. Gilbert Doho, she successfully earned scholarships to attend Wright State University, Dayton, OH. In the fall of 2017, she will be pursuing a baccalaureate degree in business management with the ultimate goal of becoming an entrepreneur and restaurant owner. La'Quin and Dr. Doho will maintain their mentor-mentee relationship as she continues her pursuit of higher education.



Erin Williams has been with the Provost Scholars Program and her mentor, Dr. Shannon French, for three years. Erin credits Dr. French for guiding her through potential professional career paths. With Dr. French, Erin developed a structure for her future academic pursuits at Lincoln University, Lincoln, PA. In the fall of 2017, Erin will be pursuing a baccalaureate degree in biology with the hope of becoming a nurse practitioner. Erin highly values the many academic and professional lessons the Provost Scholars Program has taught her.



TaQuesha Williams has been with the Provost Scholars Program for the past year and her mentor is Dr. Patricia McDonald. TaQuesha is active within the Shaw High School Marching Band, with whom she was invited to perform with at the Mardi Gras Parade in New Orleans, LA. Concurrently, TaQuesha has been enrolled in college courses in journalism and advanced mathematics at Cuyahoga Community College. In the fall of 2017, she will be training with the United States Army National Guard at Fort Jackson, SC, before attending the University of Cincinnati, OH, with a focus on marketing in the spring of 2018.



My mentee is a bright and very capable young scholar who reads a book every week. We enjoy going to the campus library where we check out another book for the following week.

— Mentor Dennis Rupert of Provost Scholar Kevin Oliver

Welcome to the Provost Scholars Program

Dear Parent/Guardian and Provost Scholar,

The Provost Scholars Program is a partnership between the East Cleveland City Schools (ECCS) and Case Western Reserve University (CWRU). It is designed to provide fantastic learning opportunities for the Provost Scholar. As we start this new academic year, we would like to take this time to share our joint mission and goals with you and your Provost Scholar.

The Provost Scholars Program aims to provide additional learning, career, and educational opportunities to middle and high school students in the East Cleveland City Schools. We achieve this mission by helping Scholars explore educational pathways and career options through mentoring and relationship-building with CWRU faculty and staff. In addition, we work individually with each Scholar to improve their proficiency in writing, critical thinking, problem-solving, mathematics, and interpersonal communication.

For Scholars to take full advantage of the resources available through the Provost Scholars Program, we ask that they fully engage and commit to the standards of the program. We define engagement as full participation in weekly meetings with mentors and tutors. Further, we require regular participation in the Intensive University Seminars and field trips. We recognize that the ultimate success of our program hinges on the participation, involvement, and engagement of the parent/guardian. We solicit your help to ensure that your Scholar reaches his or her full academic, social, interpersonal, and civic development. To that end, the Provost Scholars Program requires that the parent/guardian participates in monthly seminars designed to reinforce activities that occur within the Provost Scholars Program called The Parents College at CWRU.

Outlined in our Letter of Agreement are specific steps that each parent/guardian and Scholar can take to reach the program goals. Accordingly, the Provost Scholars Program will help each Scholar meet the standards of the East Cleveland City Schools Mission, as well as the mandates from the Ohio Board of Education for graduation. Becoming university or technical institute-ready, or acquiring gainful employment with entry-level knowledge and skills, are basic program outcomes.

This handbook contains a great deal of important information, including necessary forms for the parent/guardian as well as the Provost Scholar. If you have any questions, you may contact the Program Director, Dr. Faye Gary, phone: (216) 368-5240, email: fgary@case.edu; or you may send your questions or concerns to provost-scholars@case.edu; or you may contact ECCS administrators and staff by phone at (216) 268-6576. We look forward to working with you during the coming year as we strive to support the Provost Scholars!

Sincerely,

Dr. Myrna Loy Patton Corley, Superintendent East Cleveland City Schools

Dr. Faye Gary, Medical Mutual of Ohio and Kent W. Clapp Chair, Professor of Nursing, and Provost Scholars Program Director

Provost Scholars Program Mission

The Provost Scholars is an educational enrichment program dedicated to supporting East Cleveland middle and high school students by strengthening their academic and career outcomes. We aim to realize these goals by assisting Scholars to:

- Expand creative and critical thinking, writing, mathematics and problem-solving abilities.
- Strengthen study practices.
- Outline and support clear goals for academic progress and career planning.
- Improve interpersonal proficiencies.
- Explore educational and career pathways through mentoring, tutoring, and networking with CWRU faculty, staff, and stakeholders.

2016 Provost Scholars Graduates with their Mentors



Top row: Brianna Moore, Faye Gary (Mentor); Ryiane Nathan, Patricia McDonald (Mentor); Mark Chupp (Mentor), Octavia Taylor. Bottom row: Scott Fine (Mentor), Jamar Allen; Anthony Price (Mentor), Jonathan Gordon; Dennis Harris (Mentor), Dominick Wallace.

Provost Scholars Program Founders and Leaders

Dr. William A. “Bud” Baeslack III was appointed Provost and



Executive Vice President at Case Western Reserve University, and is responsible for all facets of academic affairs, research and technology commercialization, and student affairs. He also holds an appointment as Professor of Materials Science and Engineering.

Prior to joining CWRU, Provost Baeslack served as the Dean of the College of Engineering and Executive Dean of the Professional Colleges at The Ohio State University. He is also internationally recognized for his research in the materials science and engineering field. He served four years at the U.S. Air Force Materials Laboratory as a materials engineer and technical area manager. Provost Baeslack received his PhD from Rensselaer Polytechnic Institute in Troy, NY.

Dr. Myrna Loy Patton Corley is the Superintendent of the East Cleveland



City Schools. She currently serves on the board of directors for the Positive Education Program (PEP), which was created in consultation with school districts in the Greater Cleveland Area to enhance the academic achievements of their most challenging students.

Dr. Corley has spearheaded innovative initiatives within the district, including implementation of STEM labs and advanced placement courses. She has increased technology, career, and technical offerings, with an emphasis on professional development for teachers. Dr. Corley is the recipient of numerous honors and awards for her contributions to the academic and professional development of youths. In collaboration with Provost Baeslack, she helped conceptualize and implement the Provost Scholars Program.

Since the inception of the Provost Scholars Program, I have admired its mission and its goals. My plans are to continue to support the program as a mentor, and as a resource person in health and wellness.

— Mentor and Lecturer Marguerite “Peg” DiMarco, Associate Professor in Nursing

Provost Scholars Program Beginnings

The Provost Scholars Program is a partnership between Case Western Reserve University (CWRU) and East Cleveland City Schools (ECCS). Provost William “Bud” Baeslack and ECCS District Superintendent, Dr. Myrna Loy Patton Corley, founded the program to improve the academic and professional outlook of East Cleveland middle and high school students. As the achievement gap between college/technical institute and high school-only graduates widens, the Provost Scholars Program aims to bridge that divide for students within the ECCS. Scholars from Heritage Middle School and Shaw High School are provided opportunities to expand their academic and professional prospects. The Provost Scholars meet each week at CWRU on Tuesdays and Thursdays from 2:30–5:00 p.m. on the first floor of Guilford House. Scholars are encouraged to explore academic paths to higher education by way of mentorship by CWRU faculty, intensive tutoring, and seminars.

Parents/guardians, teachers, mentors, principals, and community stakeholders work together toward establishing a collective and unified initiative to inspire civic and academic innovations from Greater Cleveland area youths. The intended outcome of these cooperative efforts is to facilitate an intrinsic desire within the Provost Scholars to pursue higher education, academic achievement, leadership in their schools and communities, and fulfilling careers.

The Goal of the Provost Scholars Program is to enkindle the knowledge, skills, and leadership attributes that are essential for succeeding as a student, a peer, and a productive citizen of the future. As illustrated by this model, the major focus begins and remains on the attitudes, beliefs, and daily practices of the individual Provost Scholars, which extends to their relationships with their parents, families, peers, teachers, and mentors. Community values are also transmitted to the Provost Scholars who, over time, will become valuable assets to society.¹



1. Williams, D. R., Priest, N., & Anderson, N. (2016). Understanding associations between race, socioeconomic status and health: Patterns and prospects. *Health Psychology, 35*(4), 407–411.

Program Components

The Provost Scholars Program is organic and dynamic. As we continue to evolve and respond to the needs of Scholars, we have developed the following components to improve the quality and impact of the program.

Annual Myrna Loy Patton Corley Critical Thinking and Writing Awards: This award recognizes and rewards Provost Scholars who have consistently shown evidence of outstanding work in reading, critical thinking, and writing during the academic year. Monetary awards are presented for exceptional work to Provost Scholars from each grade level (8th through 12th). Additional information may be found in the next section, titled “Program Components Details.”

Collaborative Institutional Training Initiative for Research (CITI): The Provost Scholars are given the opportunity to participate in research projects with their mentors. In preparation for this experience, they are mentored through CITI Training, a web-based program which must be completed before they can have active roles in research and writing for publication. The CITI focuses on topics such as animal use and care in research, human subject protection, and responsible conduct in research. The training emphasizes data security, privacy, confidentiality, and the professional use of data to inform the public and to improve the human condition. At the end of the training, the Provost Scholar receives a certificate of completion.

Cross-Collaboration and Communication: Collaboration with administrators and teachers occurs through scheduled visits at the schools where Provost Scholars Program staff observe the Provost Scholars in the school setting. Data gleaned from these visits are used to inform the program about how to best meet the needs of Provost Scholars. Structured data are documented after the visits and stored in the Provost Scholars Program files.

CWRU Collaborations Across Programs: The Provost Scholars Program collaborates closely with the CWRU Talent Search Initiative on-site at Heritage Middle School and Shaw High School, and during the Thursday tutoring at CWRU. The purpose of these collaborations is to provide extensive tutoring, mentoring, test-taking skills, and other selected services that are designed to address the academic, social, and career goals of the Scholars.

We experienced a new world together. When you're climbing the Great Wall or at Tiananmen Square, those are memories you have for life. Professor Gordon saw my potential and understood my desire to make a difference in the world. I consider him a dear friend. Our relationship will last a lifetime.

— Provost Scholar Anthony Price of Mentor Jonathan Gordon

Program Components (Continued)

Electronic Portfolios (e-Portfolios): Digital space is provided for each Provost Scholar to store pertinent data, such as grades, attendance, honors and awards, citations, curricula plans, career goals, and other important documents. Mentors have access to his/her mentee's files, as do the parent/guardian, administrators, teachers, and the Provost Scholar. More information may be found in the next section, titled "Program Components Details".

Field Trips: In the fall and spring semesters, the Provost Scholars visit local museums, theaters, science centers, and neighborhood attractions to enrich their learning and knowledge of different cultures, histories, and subject areas. In addition to these local field trips, the Provost Scholars visit a larger tourist attraction and other academic institutions to celebrate their completion of the year. Some examples of past Grand Field Trip highlights include travel to the Charles C. Wright Museum of African American History in Detroit, Michigan; the University of Pittsburgh in Pennsylvania; and Niagara Falls, New York, USA.

Home Visits: At the beginning of each year, the program staff makes a home visit to establish full engagement of the parent/guardian, to explain the program in depth, and to determine if there are additional needs that would benefit from guidance or referral. The intent is to elicit parent/guardian support for the youth and the program. In addition, perceived barriers that interfere with full participation in the program are considered. The objective is to collaboratively work towards resolving barriers and providing support for full participation in the Provost Scholars Program.

Individualized Tutoring: Each Thursday, the Provost Scholars work with their assigned tutors in small groups or in a one-to-one interaction. The tutoring activities focus on completing homework, improving critical thinking, writing, and mathematics skills, and strengthening the knowledge and skills that are needed to attain favorable scores on the ACT and/or SAT college entrance examinations. Individual projects can also be the focus of the tutoring (see Appendix C: Ohio Graduation Requirements).

Intensive University Seminars: Scholars participate in weekly Thursday seminars where they engage in intensive small-group tutoring with undergraduate and graduate students from CWRU. They also enjoy lectures/seminars with expert speakers from a variety of areas of expertise such as history, law, medicine, video gaming, robotics, engineering, music, and more. Also included in the seminar outline are *Words of the Week* with definitions and sentences that demonstrate the use of each word in context.

Dr. Chupp is a role model who helped me build relationships with my family and supporters. He helped me put my best foot forward and showed me that my dreams need to be based in reality so they can come true.

—Provost Scholar Octavia Taylor of Mentor Mark Chupp

Program Components (Continued)

Mentoring Relationship: Heritage Middle School and Shaw High School students are matched with CWRU faculty and staff. The mentors and Provost Scholars meet every Tuesday afternoon at CWRU to build academic and career plans, and to develop a set of goals that consist of scholarly, social, and cultural activities. These sessions are designed to establish pathways to college/university or technical and vocational institutions. The mentoring dyad is tailored to endure throughout the duration of the Scholar’s participation and through graduation.

Online and Offline Tutoring: This innovation assists the Scholars with their homework in mathematics, science, writing, and critical thinking. A valuable outcome of this activity is preparation for the ACT and the SAT college entrance examinations (see Appendix C: Ohio Graduation Requirements). These services are provided by CWRU students and staff and a retired school principal volunteer. The service is available at the two public schools or through electronic medium, including phone and email. One-on-one and small-group tutoring is also an important facet of the Thursday sessions, preceding the Intensive University Seminars.

Photographers-In-Residence: The mentor teaches two Provost Scholars the skill sets related to photography and its uses in the creation of narratives about the Provost Scholars’ experiences. These photo narratives are disseminated across numerous stakeholder groups and displayed “On the Big Screen” during the annual Spring Celebrations.

Potential Provost Scholar Essay: As part of the application form for the Provost Scholars Program, candidates are required to submit a 500–600-word essay. This purpose of this essay is to assist in the determination of whether the applicant is eligible for acceptance as a Provost Scholar. More information may be found in the next section, titled “Program Components Details.” See Appendix A: Provost Scholars Program Application Form; the online application is located at <https://orgsync.com/129654/forms/261572>, or a paper-and-pencil application may be obtained from the administrative staff at your school.

Provost Scholars Program Alumni Association: Any person who has graduated from the Provost Scholars Program is encouraged to join the Alumni Association. During the Spring Celebration of each year, new members are inducted into this voluntary organization during a brief ceremony. Mentors serve as the advisors to the association.

My mentor thinks that I am an excellent critical thinker and writer. I read to her and then discuss what I have read. She reviews my homework, buys me treats, and always tells me that she knows that I will become a successful professional and that she will always be there to help me.

—Provost Scholar Mariah Carson of Mentor Faye Gary

Program Components (Continued)

Provost Scholars Program Ambassadors: Provost Scholars who have demonstrated outstanding responsible behaviors, good grades, and have been in the Provost Scholars Program for a minimum of two years may be recommended for ambassador status. When this status has been achieved, and dependent upon the written consent of the parent/guardian, the Provost Scholar receives a CWRU identification card, which allows Scholars to walk without supervision across campus to their mentor's office, the library, or other designated areas.

Safe Ride to Campus and Home for Mentees: The ECCS provides Provost Scholars with bussing to and from the CWRU campus for the twice-weekly meetings. A program staff member will accompany Scholars to their homes to ensure their safety. Provost Scholars have assigned spaces on the school bus. If a student is unable to travel to or from the CWRU campus by bus, signed parental/guardian permission is required and must be submitted two days in advance. The phone number provided in the Parent/Guardian Contact Information form will be used to verify the student's inability to travel with the Provost Scholars Program. Failure to adhere to these travel standards will risk forfeiture of your Scholar's place in the Provost Scholars Program.

Summer Thinking and Learning During Employment: The Provost Scholars have opportunities for summer employment through a variety of programs including the Youth Opportunities Unlimited Program (College Now), the Social Justice Institute, the Heritage Middle School Summer Learning Institute, and other prospects. The Provost Scholars receive honoraria in incremental payments over the course of their learning and working activities.

Support Groups and Talking Circles: Once weekly, the Provost Scholars convene and participate in support groups and talking circles. The purpose of these meetings is to facilitate a safe environment where problem-solving and support can occur with a graduate student leader who has expertise in group dynamics and the sociocultural realities of the participants; these sessions are supervised by a CWRU faculty member.

The Parents College at CWRU: These monthly seminars are designed for parents and guardians of the Provost Scholars. They provide opportunities for the parent/guardian to learn additional methods of supporting their Scholar's current academic and personal pursuits, as well as planning for a post-secondary education.

Volunteer Experience: Provost Scholars are expected to be involved in volunteer activities at their schools or in their community. These experiences help the Provost Scholar to widen and deepen networking systems, assume leadership roles, and learn to give back to the community as an important civic responsibility.

My mentee and I share our perspectives about music and its influence on American culture and various other groups across the world. He will one day become a talented artist and musician of world-renown.

— Mentor Susan McClary of Provost Scholar Christian Thompson

Program Components Details

Annual Myrna Loy Patton Corley Critical Thinking and Writing Awards: The purpose of this award is to recognize and reward Provost Scholars who have evidenced outstanding work in reading, critical thinking, and writing during the academic year. Each year, Provost Scholars write a 1000–1500-word essay based on a book that has been selected by the teachers at the two schools and gifted to the Provost Scholars during the December Winter Celebration. In January of the next year, Provost Scholars submit their documents to the Provost Scholars Program staff for evaluation through a blind review process (the person critiquing the document will not know the name of the writer); the evaluators are faculty at Heritage Middle School, Shaw High School, and CWRU. During the Spring Celebration of each academic year, first- and second-place awards of \$100.00 and \$50.00 are presented to one student whose essay reflects exceptional critical thinking and writing skills. An award will be presented for one student in each participating grade. Each Provost Scholar must be in attendance with their parent/guardian to accept these awards.

The second phase of this project begins during the fall semester of each year. It consists of refining the submitted essays during the Tuesday mentoring activities with one-to-one interactions with mentors. These revised essays are presented to the program staff, copyrighted, and published in a document that is shared with the parent/guardian, the Provost, and the Superintendent at the December Winter Celebration.

Personalized Electronic Portfolio (e-Portfolio): The personalized electronic portfolio (e-portfolio) is a mechanism that has been created to provide a personalized space for Provost Scholars to highlight their academic achievements, creative works, honors and awards, letters of commendation, and other outstanding documents. The mentor, parent/guardian, and teachers may post documents and statements of excellence in the e-portfolio of a Provost Scholar. These data are encrypted and password-protected with access granted to the parent/guardian, mentor, teachers, and the Provost Scholar.

One of the major purposes of the e-portfolio is to help the Provost Scholar and the parent/guardian to acknowledge and appreciate the collective efforts that create excellence. These documents could prove useful when the Provost Scholar is applying for admission to colleges, universities, vocational training institutes, and for federal and private scholarships and fellowships. The e-portfolios are organized in a professional manner guided by a template that is commonly used in high-ranking colleges and universities. At any given time, a Provost Scholar may download and print out a copy of their e-portfolio.

For additional information about the template, please see the Provost Scholars Program website at: <https://orgsync.com/129654/forms>

My mentor and I take walks, review homework, and discuss future career options for me. My favorite activity is visiting the local museums and discussing the sculptures and paintings with my mentor.

— Provost Scholar Camille Gibson of Mentor Daniella Schlatzer

Program Components Details (Continued)

Potential Provost Scholar Essay: To be considered for the Provost Scholars Program, applicants are required to prepare a 500–600-word essay to be submitted as part of the application process.* If needed, administrators and staff at Heritage Middle School and Shaw High School may be able to provide assistance with the online application process.

The essay should address the following:

1. How do you think the Provost Scholars Program could help you with your academic, career, and personal development?
2. List two career interests. What attracts you to these careers?
3. What courses are you currently enrolled in that might enhance these careers?
4. What volunteer activities are you involved in or planning to participate in this year? Include organization names, your responsibilities, and the hours of service.
5. List your extracurricular activities. Describe your leadership roles and responsibilities.
6. Describe four specific types of program activities that would assist you most in your pursuit of becoming a successful Provost Scholar.

* See Appendix A: Provost Scholars Program Application Form; online application is located at <https://orgsync.com/129654/forms/261572>, or a paper-and-pencil application may be obtained from the administrative staff at your school.



The Provost Scholars Program came to fruition at Heritage Middle School on January 31, 2013. Pictured are the original Provost Scholars and their Mentors.

Provost Scholars Program Eligibility and Application Process

The following provides a detailed overview of the Provost Scholars Program application and selection process. Please carefully read the information below. The parent/guardian and the Provost Scholar have the opportunity to ask questions regarding the criteria and timeline during the home visit orientation, or by contacting the Program Director, Dr. Faye Gary, phone: (216) 368-5240, email: fgary@case.edu, or you may send your questions or concerns to provost-scholars@case.edu, or you may contact ECCS administrative staff at (216) 268-6576.

Eligibility Criteria

To be eligible to submit an application to the Provost Scholars Program, a student must meet the following criteria:

- Be enrolled at Heritage Middle School or Shaw High School and be a rising 8th through 10th grade student.
- Have the capacity to self-regulate and control behaviors.
- Have a record of excellent school attendance and punctuality.
- Have a 2.5 minimum overall grade point average.
- Be a volunteer in a school/community program or have specific plans for becoming involved in these activities.
- Complete documents providing parent/guardian approval during the home visit each year with Provost Scholars Program staff. These documents include signed consent forms, which are placed on file as documentation of approval for participation in all program activities, including photographs and audio recordings. Copies of the documents are provided to the parent/guardian, the ECCS, and the Provost Scholars Program at CWRU (see Appendix B: Provost Scholars Program Home Visit Application Forms).

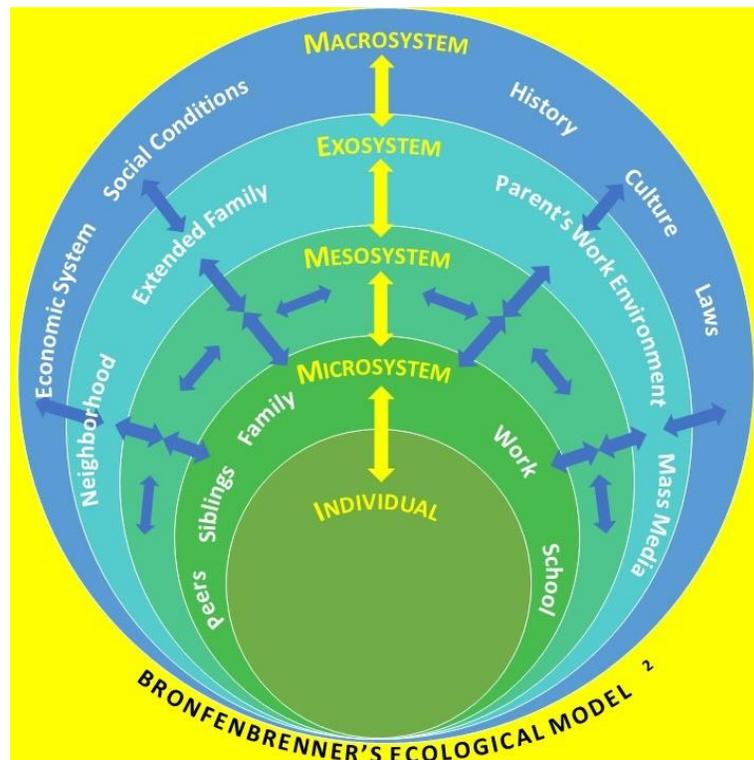
When I assign students from the School of Social Work to collaborate with the Provost Scholars Program, I know that they will have a well-designed and guided experience.

— Scott Wilkes, Provost Scholars Program Mentor, Advocate, and Consultant,
Director of Field Education at the Mandel School of Applied Social Sciences

Selection Process and Application Timeline for the 2018–2019 Academic Year

Applications are open for acceptance from August 2017 through April 2018 for the 2018–2019 academic year:

Program information is made available to all students at the two schools in the form of poster displays and information packets. These include the Program brochure, the calendar for activities for the year, and a letter from Superintendent, Dr. Myrna Loy Patton Corley, and Provost Scholars Program Director, Dr. Faye Gary. Copies of all forms that are needed for the application process are available online and at the administrative offices at Shaw High School and Heritage Middle School. Program fact sheets will be distributed at in-school meetings with small groups of students who express an interest in the program during the school year.



The in-school meetings involve the program director, the program coordinator, the school principals, parents/guardians, counselors, and others as determined by the Superintendent of the ECCS. Initially, parents/guardians, teachers, school staff, and administrators nominate potential Provost Scholars for the program. The Provost Scholars Program staff follows up with the applicant and his/her parent/guardian by phone to review the opportunities and responsibilities that are inherent in the program and determine if there is interest and commitment. Next, the program staff meets with potential Provost Scholars at the two schools to review program components, the application process, and to assure that the mechanics are available for the completion of the application.

2. Bronfenbrenner, U. (1979). *The ecology of human development: Experiments by nature and design*. Cambridge, MA: Harvard University Press.

Selection Process and Application Timeline for the 2018–2019 Academic Year (Continued)

The Application Deadline is April 1st, 11:59 p.m. of each year:

Note: All application reviews occur at the ECCS and are coordinated by the superintendent's staff. The applications are reviewed by administrators, teachers, Provost Scholars Program staff, and a parent/guardian representative. The superintendent has final approval for appointment to the program.

A completed application consists of:

1. Two administrator/teacher recommendations
 - These forms are available at <https://orgsync.com/129654/forms/258843>
2. Responses to all questions and items on the application forms. The application includes a completed 500–600-word essay.
 - See Appendix A: Provost Scholars Program Application Form; the online application is available at <https://orgsync.com/129654/forms/261572>, or a paper-and-pencil application may be obtained from the administrative staff at your school.

No later than June 30th of each year:

1. Letters of acceptance are mailed to the newly-selected Provost Scholar and their parent/guardian.
2. The results of the selection process are shared by electronic communications to the principals at Heritage Middle School and Shaw High School.

During the months of June, July, and August of each year:

1. A member of the Provost Scholars Program staff meets face-to-face with all cohorts of Provost Scholars by scheduling home visits with each Provost Scholar and the parent/guardian.
 - All program-related forms must be signed during this visit (see Appendix B: Provost Scholars Program Home Visit Application Forms).
 - The parent/guardian receives one set of signed forms that have been placed in an envelope for safe-keeping; the Provost Scholars Program staff transports the second set of signed forms to the Provost Scholars Program office at CWRU where they are placed in a secure file.
2. The new Provost Scholars cohort will be featured online at the CWRU website at www.case.edu/provostscholars.

Five Essential Steps to Becoming a Provost Scholar



- 1) Criteria for Selection:
 - Rising 8th through 10th grade students at Heritage Middle School or Shaw High School.
 - Motivated and self-disciplined.
 - Excellent school attendance and punctuality.
 - 2.5 grade point average (GPA) minimum.
- 2) Application completed, which includes:
 - 500–600-word essay.
 - Find online application at <https://orgsync.com/129654/forms/261572>, or a paper-and-pencil application may be obtained from the administrative staff at your school.
- 3) Two online recommendations from your school administrators or teachers:
 - Find teacher/administrator recommendation forms online at <https://orgsync.com/129654/forms/258843>
- 4) Documentation of school and/or community service and volunteer work:
 - Forms for documentation of these activities are available at the Heritage Middle School and Shaw High School administrative offices or online at <https://orgsync.com/129654/forms/>
- 5) Home visit from one of the Provost Scholars Program staff:
 - All forms signed by parent/guardian.
 - Parent/guardian commitment to participate.
 - Provost Scholar commitment to participate.

Even though I do not directly mentor a Provost Scholar, I am proud to be involved as an advocate, a consultant, and one who can link resources of the university to the Provost Scholars Program.

— Dean Patterson, Associate Vice President for Student Affairs and Dean of Students

The Parents College at CWRU

The Parents College at CWRU is a monthly seminar for parents and guardians of youths in the program. These seminars are held from 10:30 a.m. to 12:00 p.m. on the fourth Saturday of each month, beginning in September and ending in April. The parent/guardian learns additional methods to support their Provost Scholars' academic achievements and their pursuits to obtain a quality education from a college, university, or technical school that will lead them to a fulfilling career. A wide variety of professionals from engineering, law, medicine, nursing, psychology, and numerous other disciplines volunteer to participate in the



The Guilford House, CWRU

seminars over the course of the year. Each session is held on-campus in Guilford House, located at 11112 Bellflower Road.

Each Provost Scholar's parent/guardian is required to attend these seminars to increase their engagement in the program and keep abreast of opportunities, tools, and resources to help their Scholars succeed within the classroom, their families, and in the community.

The Parents College at CWRU is just one of many ways that the parent/guardian can become involved in the program. The parent/guardian and family members are also invited to join the weekly tutoring and university seminars held in Guilford House on Thursday afternoons from 2:30 to 5:00 p.m. They are welcome to travel with the Provost Scholars to the annual Grand Field Trip. In addition, the parent/guardian is invited to attend the Annual Fall Program Kick-Off and to participate in the annual Winter and Spring Celebrations.



The Parents College at CWRU 2017–2018 Dates

September 23, 2017
October 28, 2017
January 27, 2018
February 24, 2018
March 24, 2018
April 28, 2018

For more information about these opportunities and other upcoming events, you may contact the Program Director, Dr. Faye Gary, phone: (216) 368-5240, email: fgary@case.edu, or you may send your questions or concerns to provost-scholars@case.edu, or you may contact ECCS administrators and staff by phone at (216) 268-6576.

Provost Scholars Program Mentors

Mary Assad, PhD, earned her doctorate in English from CWRU, with a research focus in



medical rhetoric. She also studied history and earned a degree from Baldwin-Wallace College University, OH. Her research interests include examining how language is used to help shape the beliefs, attitudes, and actions that are associated with health and illness. As a faculty member, one of her primary goals is to embed research into the classroom and encourage students to examine the various definitions of health that are disseminated among the public in verbal and written media. She also challenges students to think and write critically about how health can be defined and discussed among their peers and others in a variety of settings.

Paul Bakaki, MD, PhD, earned his MD degree from Makerere University, Kampala,



Uganda, and his PhD in epidemiology and biostatistics from CWRU. He practiced medicine in Uganda, specializing in pediatrics; he conducted collaborative research in mother-to-child transmission of HIV, and the epidemiology of cancer-causing viruses. He has conducted methodological outcomes research about cancer and epilepsy by examining large administrative databases. He is the recipient of several scholarships, including the *Fogarty AIDS International Training and Research Program Award*, the *American Epilepsy Society Young Investigator Award*, and the *American College of Epidemiology Outstanding Research Award*. Bakaki is a prolific writer and he is an excellent researcher.

Mark G. Chupp, PhD, MSW, is an Assistant Professor at the Jack, Joseph and Morton



Mandel School of Applied Social Sciences at CWRU. He serves as Chair of the Concentration in Community Practice and Social Change, and he is the Director of the International Education Program at the Mandel School. He teaches community development and directs the East Cleveland Partnership, a multi-institutional initiative to support the revitalization of East Cleveland. Dr. Chupp is also an international consultant and trainer, and has worked in Northern Ireland, Egypt, Columbia, Nicaragua, Costa Rica, and El Salvador. He has published numerous theory and practice manuscripts and book chapters. Dr.

Chupp received his PhD from CWRU.

My career goal is to become the first Black female judge on the U.S. Supreme Court.
— Provost Scholar Chantal Brown, Mentor Ruqaiyah Yearby

Provost Scholars Program Mentors

Marguerite “Peg” DiMarco, PhD, PhD, RN, CPNP, FAAN, is an Associate Professor



in Nursing at CWRU where she received her PhD. She has been a pediatric nurse for 40 years, taught nursing for 35 years, and has practiced as a pediatric nurse practitioner for the last 19 years. Her research interests involve health and dental care of poor children. She has international and national presentations, publications, and funded research projects in this area. She received funding from the National Institutes for Health for her dissertation, *Access/Utilization of Dental Care by Homeless Children*. Her latest interdisciplinary project received a Kellogg grant exceeding \$1 million to provide oral healthcare and education to mothers and children receiving assistance from the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) in Northeast Ohio.

Gilbert Doho, PhD, is an Associate Professor of French and Francophone Studies in the



Department of Modern Languages and Literatures. His areas of specialization include Twentieth Century French Drama, Francophone Studies, and African Performing Arts and Cinema. He has published articles in *Présence Francophone*, *Matatu*, *Théâtre Populaire et Réappropriation du Pouvoir au Cameroun* (SHERPA, 2002), and has contributed scholarly work to the *World Encyclopedia of Contemporary Theatre*. He is internationally known for his scholarly writings and his acumen in French and Cameroun (West Africa) languages and cultures. He obtained his PhD from the Université de Sorbonne Nouvelle, Paris III.

Janice Eatman-Williams, MS, MBA, is the Director of the FOCUS (Facilitated



Outreach for Community and University Success) Group School-Based Outreach in the CWRU Division of Student Affairs. She has been an advocate for access and excellence in education for young people for more than two decades. Eatman-Williams has worked at Tri-C Metro Campus, Vocational Guidance Services, the Cleveland Metropolitan School District, and other academic-related organizations. She devotes her time to organizations with missions designed to empower youths and their communities. She is a graduate of the Weatherhead School of Management and the Mandel School of Social Work at CWRU.

The Provost Scholars Program has helped me to become a man. My dream is to become the world's best drummer.

— Provost Scholar Dominick Wallace, Mentor Dennis Harris

Provost Scholars Program Mentors

Gary Edmunds, BS, is a Research Assistant at the Department of Bioethics at the CWRU School of Medicine and an Affiliated Staff Member of the Office of Faculty Development and Diversity. For several years, he has been a mentor in the Provost Scholars Program. Gary is a very reliable mentor, seldom misses a mentoring session, and is committed to assisting youths with improving their academic performance. He is an expert dancer and he has taught dance to couples. Gary has worked at CWRU since 2002 and we are appreciative of his services to the Provost Scholars Program. Gary is an excellent tutor and a reliable team member.



James Eller, EdD, is the Associate Director for Academic Resources in the Department of Educational Services for Students (ESS). He provides leadership and guidance for academic support programs, including Supplemental Instruction (SI), Peer Tutoring, Study Group + 1, and other related academic programs. He also oversees assessment activities and assists students with developing strategies for improving time management, note taking, examination preparation, and other essential learning skills. Dr. Eller is from Northeast Ohio and is in his third career. He has served as an educator and career counselor in the United States Navy, and later as a middle school and high school social studies teacher.



Scott Fine, MBA, is an Assistant Professor in Banking and Finance at the Weatherhead School of Management. He teaches courses in financial strategy, corporate finance, financial decision-making, mergers and acquisitions, valuation, and private equity and value creation. Before joining the Weatherhead School, he was a professional strategic consultant, investment banker, public company chief finance officer, and private equity business owner. He is active in his community, and devotes his time to programs with missions that address sustainability and viability. Fine has a bachelor's degree from Cornell University, NY, and a master of business administration degree from Stanford University, CA. He is one of the original Provost Scholars Program mentors.



My mentor is very strict about homework, study habits, and my grades. He wants to help me get into an outstanding college or university.

— Provost Scholar Jonathan Clay of Mentor Paul Bakaki

Provost Scholars Program Mentors

Shannon E. French, PhD, is the Inamori Professor in Ethics, Director of the Inamori



International Center for Ethics and Excellence, and a tenured member of the Philosophy Department with a secondary appointment in the Law School at CWRU. She is a Senior Associate at the Center for Strategic and International Studies, Washington, DC. She taught philosophy at the United States Naval Academy and served as Associate Chair of the Department of Leadership, Ethics, and Law. She is the author of many scholarly publications and an associate editor for the *Journal of Military Ethics*. French received her PhD from Brown University, RI.

Faye Gary, EdD, RN, FAAN, is the Medical Mutual of Ohio Kent W. Clapp Chair and



Professor of Nursing at the Bolton School of Nursing at CWRU. She has consulted with numerous world communities, including the Republic of South Africa, China, and Ecuador, and chaired and served as a member on numerous National Institutes of Health committees, including advisory and scientific review groups. Gary works with federal agencies to shape policy regarding behavioral health and well-being. She is the author of many journal articles and book chapters. She is the recipient of numerous awards. Dr. Gary received her doctorate from the University of Florida, Gainesville.

Jonathan Gordon, JD, BA, works as a Professor of Law and the Associate Director, LLM



Lawyering Skills Program at the CWRU School of Law. Prior to this, he worked in private practice in Cleveland and as a trial attorney with the United States Equal Employment Opportunity Commission. Professor Gordon is a founding member of the Stephanie Tubbs Jones Summer Legal Academy for local high school students and is an inaugural mentor in the Provost Scholars Program. Professor Gordon is the recipient of numerous national and international awards. He received his law degree from Columbia University School of Law, NY.

My Mentor is really there for me and cares about me. He's still helping me, even though the program is over. I can talk to him about anything.

— Provost Scholar Jamar Allen, Sophomore Allegheny University, PA, of Mentor Scott Fine

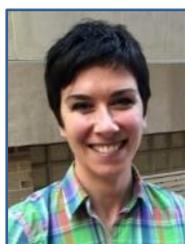
Provost Scholars Program Mentors

Dennis “Coach” Harris, BS, is the National Youth Sports Program Project (NYSP)



Administrator and State Coordinator at CWRU. He assumed leadership of the NYSP program in 1996. After his appointment, Coach Harris introduced an academic component to the program, including mathematics, chemistry, and biology. In addition, he incorporated the PRICE (Prevention, Research, Intervention, Compassion, and Education) model to help ensure the success and growth of the program and to improve outcomes. He is one of the inaugural mentors in the Provost Scholars Program. Harris earned his undergraduate degree in history from The Ohio State University, Columbus.

Valerie Haywood, PhD, is a senior instructor of biology at CWRU. She has presented



her research at several national conferences, including the National Association of Biology Teachers (NABT) Professional Development Conference, the American Association of Plant Biologists (ASPB) Midwest Section Annual Conference, and the inaugural Gordon Research Conference on Undergraduate Biology Education Research. Dr. Haywood joined the faculty in the Department of Biology at CWRU in 2005. She received her PhD from the University of California, Davis, and completed post-doctoral studies at the Department of Biological Sciences at Stanford University, Palo Alto, CA.

Ronald Hickman, PhD, RN, ACNP-BC, FAAN, is an Associate Professor in the Frances



Payne Bolton School of Nursing at CWRU, and holds a clinical appointment as an acute care nurse practitioner in the Department of Anesthesiology and Perioperative Medicine at University Hospitals Cleveland Medical Center. His research program examines bio-behavioral mechanisms that influence the quality of healthcare decisions, and evaluates the efficacy of novel technology-based interventions to enhance health outcomes of patients and their family members. Dr. Hickman provides consultation on the development of technology-based interventions and strategies to reduce health inequities. He received his PhD from CWRU.

I read to my mentor every Tuesday and he has helped me to improved my reading and my critical thinking. I have been working with my mentor for more than 3 years and we have an enduring relationship.

— Provost Scholar Jamir Claytor of Mentor Gary Edmunds

Provost Scholars Program Mentors

Kenneth R. (Ken) Johnson, MBA, has been a Visiting Professor with DeVry University



(Cleveland, OH, campus), and an Adjunct Professor for other universities. He has taught subjects such as business and management, business ethics, economics, and organizational behavior and mathematics. Johnson received his BA in Economics and Business from Wheaton College, IL, and an MBA in Health Systems Management from CWRU in 1985. He is currently a multi-disciplinary PhD Candidate in Health Policy and Applied Ethics at CWRU, where he is examining how medicine, law, business, and policy interact at their intersections.

James Lalumandier, PhD, is Chair and Professor in the Department of Community



Dentistry at the School of Dental Medicine. He is involved in several large-scale outreach programs providing care to several thousand underserved individuals annually, primarily school children. He is a diplomat of the American Board of Dental Public Health. Lalumandier has published widely in both dental and medical literature. He received his bachelor's degree from Saint Anselm College, Manchester, NH; his DDS from Georgetown University, Washington DC; and his MPH from the University of North

Carolina, Chapel Hill, NC.

Sana Loue, PhD, JD, MSSA, MA, is a Professor in the Department of Bioethics and serves



as the Vice Dean for Faculty Development and Diversity in the School of Medicine. She has secondary appointments in the Departments of Epidemiology and Biostatistics, Psychiatry, and Global Health at the Mandel School of Applied Social Sciences. Dr. Loue holds graduate degrees in law, epidemiology, medical anthropology, social work, and secondary education. She is also ordained as an interfaith minister. With a long history of effectively advocating for students and other groups in our society, she is an avid supporter of the Provost Scholars Program.

Serving as a mentor provides me with the opportunity to tutor, encourage, and support the aspirations and dreams of youths in the Provost Scholars Program.

— Valerie Haywood, Senior Biology Instructor

Provost Scholars Program Mentors

Susan McClary, PhD, is a MacArthur Fellow and a Professor of Music at CWRU where she teaches courses in music history, music theory, and historical performance practices. Her research focuses on the cultural criticism of music, both the European canon and contemporary popular genres. She is best known for her book *Feminine Endings: Music, Gender, and Sexuality*, which examines cultural constructions of gender, sexuality, and the body in various musical repertoires, ranging from early seventeenth-century opera to the songs of Madonna. She has won university-wide teaching awards at the University of Minnesota and the University of California, Los Angeles. She has delivered keynote addresses on six continents.



Patricia McDonald, PhD, RN, is an Assistant Professor in the Francis Payne Bolton School of Nursing. Her primary research interests include the prevention and treatment of diabetes, chronic illness, and health promotion. She was the principal investigator for the *Teaching Acceptance to Chronically Ill Older Adults*, and the *Beauty for Ashes* projects. Dr. McDonald earned her bachelor's and master's degrees in psychiatric and mental health nursing from The Ohio State University, and her doctorate from CWRU. She completed a post-doctoral fellowship at Henry Ford Health Systems in Detroit, MI. Dr. McDonald is one of the original mentors in the Provost Scholars Program.



David B. Miller, PhD, MPH, MSW, is an Associate Professor at the Jack, Joseph and Morton Mandel School of Applied Social Sciences at CWRU. Dr. Miller received his PhD and Master of Public Health from the University of Pittsburgh and his Master of Social Work from the University of South Carolina. His current research focus is on the health status of African American males. He is currently the chair of the Health Specialization Program and lead instructor for the Research Sequence. Among the courses that he teaches are social policy and analysis, social welfare theory, health policy, and research methods and statistics in the master's and doctoral programs.



Even though I have to work, I make sure that I am at the Provost Scholars Program every Tuesday so that I can meet with my mentor. She is excellent in helping me with my critical thinking and writing.

— Provost Scholar Janae Braxton of Mentor Mary Assad

Provost Scholars Program Mentors

Marilyn Sanders Mobley, PhD, MA, BA, is the Vice President for Inclusion, Diversity, and Equal Opportunity and is a Professor of English. She provides strategic leadership for the university-wide effort to develop and sustain a welcoming environment for faculty, students, staff, and alumni. Prior to her appointment at CWRU, she served as Provost at Bennett College for Women in Greensboro, NC, the Associate Provost for Educational Programs at George Mason University, Arlington, VA, and a tenured Associate Professor of English, where she was also a faculty member for 19 years. Dr. Mobley has a PhD in English from New York University and a bachelor's degree from Barnard College of Columbia University, NY.



G. Dean Patterson, is Associate Vice President for Student Affairs and Dean of Students at CWRU. He has more than thirty years of experience in higher education and for much of that time has worked to support and meet the needs of underrepresented minority communities. In his position, he works to strengthen the campus community, manages student crisis situations, and strives to help others understand issues related to diversity and inclusion. He previously held a clinical faculty appointment at the Frances Payne Bolton School of Nursing. Whereas Patterson's schedule does not permit him to be an active mentor, he continues to avail himself to make significant contributions to the success of the Provost Scholars Program.



Annie Pécastaigns, PhD, is a native of France and a faculty member at CWRU. She teaches in the Seminar Approach to General Education and Scholarship (SAGES) Program. She has taught English and French at Clark University, Worcester, MA, the Berklee College of Music, Boston, MA, and other universities. She has held positions within the French educational system. Her writing seminars include the topics *Coffee and Civilization*, *To Everest and Back: The Politics and Culture of Mountaineering*, *Paris in the Arts*, and *Travel Literature in the Age of Discovery*. Interests include literature, history, and the visual arts. Dr. Pécastaigns received her PhD from Tufts University, Boston, MA.

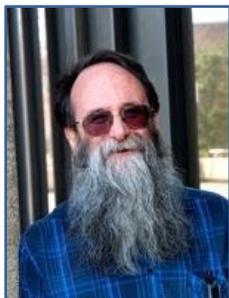


My mentor helped me to explore many career options as we discussed my professional interests, and my knowledge and skills, and how I could benefit from all of my strengths. I will study marketing at the University of Cincinnati, Ohio.

— Provost Scholar TaQuesha Williams of Mentor Patricia McDonald

Provost Scholars Program Mentors

Rolfe Petschek, PhD, is a theoretical physicist and an Associate Professor in the Physics



Department at CWRU. Dr. Petschek is interested in light and heat, and how light can be controlled for practical devices. He thinks mostly about “soft condensed matter” in his research. A prime example is the liquid crystals that are changed by electric fields to make flat panel displays work. Outside of science, he enjoys languages, food, particularly exploring new ethnic cuisines, and outdoor activities like hiking, and picking and eating wild mushrooms with his wife and daughter. Petschek received his SB degree from the Massachusetts Institute of Technology and his doctoral degree from Harvard University, Boston, MA.

Dennis Rupert, MA, is the Associate Vice President for Student Affairs for Operations and



Planning. As an experienced senior student affairs professional, Rupert has provided visionary leadership for over 20 years in small and medium, public and private, liberal arts, and comprehensive research educational settings. He has a demonstrated track record in facilities management, the financial oversight for large university-wide budgets, and student and staff development and supervision. He is an expert in strategic planning and assessment. Rupert has extensive experience in grant development, program oversight, fundraising, and policy development and evaluation. Rupert received his MS Degree from Edinboro University, PA.

Daniella Schlatter, BS, is a research scientist and manager of the Proteomics and



Analytical Mass Spectrometry Core in the School of Medicine at CWRU. She has over 20 years of analytical chemistry experience in clinical and research environments. She currently teaches students, staff members, and faculty how to advance research through the application of state-of-the-art analytical technology. She received her BS in Biology from Kent State University, OH, and is a member of the American Society for Mass Spectrometry. She enjoys hiking with her husband, two sons, and dogs. She also is an avid fan of the Cleveland Cavaliers.

For several years, I have served as a mentor and a lecturer for the University Seminars . I have been proud to support the program through sharing new ideas and opportunities.

— Mentor Marilyn Sanders Mobley, Vice President for Inclusion, Diversity, and Equal Opportunity and Professor of English

Provost Scholars Program Mentors

Ali Martin Scoufield, MS, is a Title IX Investigator in the Department of Student Affairs



at CWRU. As an investigator, she responds to, investigates, and supports individuals through reports of potential violations of the CWRU Sexual Misconduct Policy. Ms. Scoufield also works with CWRU violence prevention initiatives, including bystander intervention and social norming campaigns. She is additionally responsible for updating informational materials regarding Title IX initiatives that are distributed to students, faculty, and staff on the campus. Ms. Scoufield obtained a Master of Science in College Student Personnel from Miami University in Oxford, OH. She also completed a Master of Liberal Studies in Human Rights and Social

Justice from Southern Methodist University in Dallas, TX.

James “Jim” Sheeler, MA, is the Shirley Wormley Professor of Journalism and Media



Writing in the Department of English at CWRU. An award-winning newspaper reporter, teacher, and author, he has covered topics that highlight national and global political and social issues. In 2006, he won the *Pulitzer Prize for Feature Writing* for his work covering the struggles and triumphs of individuals serving in active duty during the Iraq War. His corresponding book, *Final Salute*, was a finalist for the *2008 National Book Award* in nonfiction. Sheeler encourages his students to use traditional reporting tools—pen, notebook, and heaps of curiosity—

as well as digital techniques such as audio, video, and still photography on the Internet.

Lee Thompson, PhD, MA, is the chair of the Psychological Sciences Department and a



Professor at CWRU. Her research has explored the development of cognitive skills, temperament, and language from infancy through childhood. She worked with siblings and twins in her infancy and childhood studies. She is particularly interested in how the genetic code is translated into complex behavior at the level of brain function. Dr. Thompson is the co-creator of the Seminar Approach to General Education and Scholarship (SAGES) Program at CWRU. She received her master's and doctorate degrees from the University of Colorado,

Boulder. She is one of the first Provost Scholars Program mentors.

My mentor is the same person who mentored my brother. We read together and talk about my future. He is outstanding.

— Provost Scholar Mason Higgins of Mentor Jonathan Gordon

Provost Scholars Program Mentors

Elizabeth Tracy, PhD, MSW, is the Grace Longwell Coyle Professor in Social Work at the



Jack, Joseph and Morton Mandel School of Applied Social Sciences at CWRU. She teaches courses in direct social work practice theory and methods in the master's level program and a seminar in social work education and teaching in the doctoral program. She has also directed the social work program that leads to licensure through the Ohio Department of Education for master's and post-master's level students. Dr. Tracy received her bachelor's degree from Radcliffe College, Cambridge, MA, and her master's and doctoral degrees in social work from the University of Washington, Seattle, WA.

Robert Walser, PhD., earned doctoral degrees in both musical performance and



musicology, and has since acquired certification as a Pro Tools Operator and an Apple Certified Macintosh Technician. He has published extensively on jazz and other popular music, including his books *Running with the Devil: Power, Gender, and Madness in Heavy Metal Music*, and *Keeping Time: Readings in Jazz History*. His writings have been translated into German, Spanish, Japanese, and Hungarian, and he is currently working on projects concerning contemporary music production technology and the implications for humanists of recent research in neuroscience.

Professor Walser has received National Endowment for the Humanities and American Council of Learned Societies fellowships and has twice won the Irving Lowens Award for Distinguished Scholarship in American Music.

Scott Wilkes, PhD, JD, MSW, is currently the Director of Field Education at the Mandel



School of Applied Social Sciences at CWRU. He joined the Field Education Department in the fall of 2007 as a Field Faculty Advisor and he assumed leadership for the department in 2011. Dr. Wilkes received his master's degree in social work from Columbia University, NY. He is a graduate of the CWRU School of Law, and he received his PhD in Social Welfare from the CWRU School of Graduate Studies. Dr. Wilkes has played a leadership role with the Provost Scholars Program through its years of development.

I have a very good mentor and tutor. He checks with me and makes sure that I have completed my homework and that I understand all of my assignments.

— Provost Scholar Jason Sanders of Mentor Kenneth Johnson

Provost Scholars Program Mentors

Ruqaiijah A. Yearby, JD, MPH, is the Oliver C. Schroeder Jr. Distinguished Research



Scholar, Professor of Law, and Associate Director of the Law-Medicine Center at the CWRU School of Law. A nationally and internationally recognized scholar, she has been invited to make presentations in her field at numerous colleges and universities and professional societies. Yearby's scholarship includes racial disparities in health care, justice, and medical research. Based on her expertise, she has served as a book proposal reviewer for Oxford University Press and Cambridge University Press, England. Her scholarship has been used in law and social science classes at New York University, the University of California, Berkeley, and others.

Amy Zhang, PhD, is an Associate Professor at the France Payne Bolton School of Nursing,



CWRU. She teaches a Seminar Approach to General Education and Scholarship (SAGES) course on complementary and alternative therapies to undergraduate students. She has been a member of the National Institutes of Health (NIH) grant review panels, a member of the faculty senate and the executive committee at CWRU. Her research focuses on improving the quality of life of cancer survivors and their families. She has conducted NIH-funded studies to reduce urinary incontinence of African American men with prostate cancer and depression. She is a recipient of a 2017–2018 Fulbright United States Scholar Research Grant where she will continue her research in China.

The Provost Scholars Program has been a part of my academic work here at the university. I have served as a mentor, University Seminar lecturer, and a resource person to the Provost Scholars Program.

— Mentor David Miller, Associate Professor at the Jack, Joseph and Morton Mandel School of Applied Social Sciences

My mentee is a young man who is a skillful chef and baker at a very young age. I marvel at his talents and his capacity to help his family. We talk about his diligence, his future, and how he can utilize his skills to become a world-famous pastry chef one day. We talk about going to culinary school and becoming a great chef.

— Mentor Janice Eatman-Williams of Provost Scholar Leandre Smith

Provost Scholars Program Director

Faye Gary, EdD, RN, FAAN, is the Medical Mutual of Ohio Kent W. Clapp Chair and Professor of Nursing at the Bolton School of Nursing at CWRU. She holds a secondary appointment with the Department of Psychiatry at the School of Medicine, is an Emerita Distinguished Professor at the University of Florida, Gainesville, and she consults with local and global community leaders across six continents. Her relentless pursuit for helping to create the next generation of diverse scholars, researchers, and leaders inspired her to build and expand the Provost Scholars Program. The work with Provost Baeslack and Dr. Corley has resulted in a novel program designed to provide phenomenal opportunities for youths. Dr. Gary proudly wears two hats with the Provost Scholars Program as Program Director and Mentor.



Adoniya is an excellent and avid reader; she is always reading a book. Her devotion to reading will help her to have a brilliant career. As her mentor, I will work to strengthen all her academic skills.

— Mentor Amy Zhang of Provost Scholar Adoniya Lakes

Provost Scholars Program Contact Information

Dr. Faye Gary, Program Director:

Email: fgary@case.edu

Phone: (216) 368-5240

ECCS Administrative Staff:

Phone: (216) 268-6576

Provost Scholars Program Staff:

Email: provost-scholars@case.edu

Visit our website at: www.case.edu/provostscholars

Follow us on Facebook  www.facebook.com/casewesternprovostscholars

Appendixes

Revised 9/20/17

Appendix A:

Provost Scholars Program Application Form

This section includes a preview of the required forms that must be completed and submitted by each Provost Scholar applicant prior to the deadline of April 1st, 11:59 p.m. All forms should be submitted online or they may be submitted by hard copy to the principal at Shaw High School or Heritage Middle School. Online applications are located at:

<https://orgsync.com/129654/forms/261572>

Appendix B:

Provost Scholars Program Home Visit Application Forms

The forms in this section are intended as a preview to help you and your parent/guardian to prepare for an essential portion of the application process, which is the home visit by Provost Scholars Program staff, who hand-delivers the official versions of these forms. During the home visit, the forms are completed in person with the Provost Program staff person, the applicant and the applicant's parent/guardian.

Appendix C:

Ohio Graduation Requirements

In Appendix C, you will find the most recently updated version of the Ohio Department of Education Graduation Guidelines.

Appendix D:

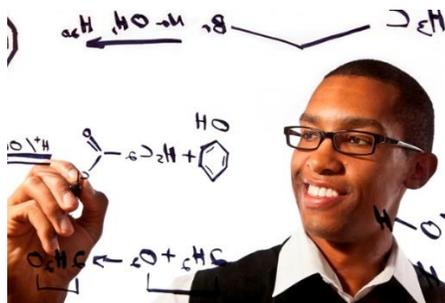
Provost Scholar Applicant Checklist

This page provides the Provost Scholar applicant with a checklist of details that must be completed in order to become a Provost Scholar.

Appendix A: Provost Scholar Program Student Application Form

The following pages provide a preview of the required forms that must be completed and submitted by each Provost Scholar applicant prior to the deadline of April 1st, 11:59 p.m. These forms should be submitted online* or they may be submitted by hard copy to the principal at Shaw High School or Heritage Middle School. The forms in these pages are intended to help you prepare for the completion of the online application process.

* Online applications are located at <https://orgsync.com/129654/forms/261572>. They may also be obtained from the administrative offices of Heritage Middle School and Shaw High School.



I continue to be interested in and supportive of the Provost Scholars Program. This year, I will be involved as a resource person and have committed to and am looking forward to making my services available to the program upon request.

— Mentor Ali Martin Scoufield, Title IX Investigator in the Department of Student Affairs

My mentor and I study, complete homework, and share interesting foods. She teaches me how to speak French. We enjoy each other's company and I love having Dr. Pécastaings as my mentor.

— Provost Scholar Destiny Deskin of Mentor Annie Pécastaings



Preview of Provost Scholar Program Student Application

Note: This application is just a preview that has been provided for your information.

You will find the actual online application at <https://orgsync.com/129654/forms/261572>

Administrators and staff at Heritage Middle School and Shaw High School are willing and able to provide assistance with the online application process, if needed. All forms should be submitted online or they may be submitted by hard copy to the principal at Shaw High School or Heritage Middle School.

Provost Scholar Program Student Application 2017–2018

Name

Contact email address

My mentor and I would review homework, visit the museums, go to the bookstore, and discuss the many career options that are available to me. We would have lots of fun, too.
— Provost Scholar Carmen Phillips of Mentor Cicely Philpot

My mentor and I are involved in several research projects. She is teaching me about research methods and about communicating with individuals who are deaf.
— Provost Scholar Marandá Priah of Mentor Lee Thompson

Preview of Provost Scholar Program Student Application

Potential Scholar Information

Potential Scholar Contact Information **REQUIRED**

Please submit the most recent information on file at your school

First Name	Middle Initial	Last Name

Email Address

Phone Number

Address

City	State	Zip

Validation

Valid input must be 10-15 digits long and may include only numbers, hyphens, and spaces.

Grade Level **REQUIRED**



My mentor is an expert in math and science. He and I are developing a science project and he frequently tells me that he enjoys teaching me and working with me.

— Provost Scholar Enđiah Brent of Mentor Rolfe Petschek

Preview of Provost Scholar Program Student Application

Parent/ Guardian Information

Parent/ Guardian Contact Information **REQUIRED**

Please submit the most recent information for your parent(s)/ guardian(s).

First Name	Middle Initial	Last Name

Email Address



Phone Number



Address

City	State	Zip

Validation

Valid input must be 10-15 digits long and may include only numbers, hyphens, and spaces.

In the event of an emergency, please contact (First/ Last Name) **REQUIRED**

Emergency Contact Relationship

Emergency Contact Telephone Number **REQUIRED**

Example: 216-000-0000



Preview of Provost Scholar Program Student Application

Potential Provost Scholar Essay

In order to be considered for the Provost Scholars Program, **your essay must be between 3200–3700 characters (approximately 500–600 words)**, and answer the following questions:

1. How do you think the Provost Scholars Program could help you with your academic, career, and personal development?
2. List two career interests. What attracts you to these careers?
3. What courses are you currently enrolled in that might enhance these careers?
4. What volunteer activities are you involved in or planning to participate in this year? Include organization names, your responsibilities, and the hours of service.
5. List your extracurricular activities. Describe your leadership roles and responsibilities.
6. Describe four specific types of program activities that would help you most as a Provost Scholar.

Please type the final draft of your essay below. **REQUIRED**

Validation

Character count must be between 3200 and 3700

Preview of Provost Scholar Program Student Application

You're Almost Done

To review or change any of your answers, use the "Previous" button. To submit your form, click "Finish."

This form is **not** submitted until you press "Finish".



I have always enjoyed working with the Provost Scholars Program and I will continue to support its efforts.

— Mentor James Lalumandier, Chair and Professor in the Department of Community Dentistry at the School of Dental Medicine

My mentor is an excellent teacher and a researcher. He is very kind to me but he makes it very clear that I must do excellent academic work and makes sure that I interact with people in a business and professional manner.

— Provost Scholar Brian Johnson of Mentor Ronald Hickman

My mentor helped me to understand how a degree in business management could help me to become an entrepreneur and a restaurant owner. He helped me to explore many new worlds of opportunity.

— Provost Scholar La'Quin Leona Lewis of Mentor Gilbert Doho

Appendix B: Provost Scholars Program Home Visit Application Forms

The forms in these pages are intended as a preview to help you and your parent/guardian to prepare for an essential portion of application process, which is the home visit by Provost Scholars Program staff, who will hand-deliver the official versions of these forms. During the home visit, the forms will be discussed and completed in person with the Provost Program staff, the applicant, and the applicant's parent/guardian.



Being a mentor with the Provost Scholars Program has been a rewarding and an exciting experience for me. The youths are talented and eager to learn. I am happy to return as a mentor for this academic year.

— Mentor Robert Walser, Professor and Director
of the Center for Popular Music Studies

I am happy to be one of the initial Provost Scholars Program supporters. The Provost Scholars Program has reached out and touched the lives of students and their families in our community. I will continue to support the program.

— Sana Loue, Provost Scholars Program Advocate, Professor of Bioethics, Vice Dean
for Faculty Development and Diversity in the School of Medicine



Provost Scholars Program Recruitment Letter

Provost Scholars Program
Case Western Reserve University
10900 Euclid Avenue
Cleveland, OH 44106

East Cleveland City Schools
14410 Terrace Road
Cleveland, OH 44112

DATE:

FROM: Dr. Myrna Loy Patton Corley, Superintendent East Cleveland City Schools
Dr. Faye Gary, Medical Mutual of Ohio and Kent W. Clapp Chair, Professor of Nursing, and
Provost Scholars Program Director

TO: Students at Heritage Middle School and Shaw High School

RE: An Invitation to Apply for Admission to the Provost Scholars Program, 2017–2018

The Provost Scholars Program staff at Case Western Reserve University (CWRU) and the administrators of the East Cleveland City Schools (ECCS) would like to invite you to apply to the Provost Scholars Program. This excellent initiative is an academic and personal development program that is a partnership between CWRU and ECCS. The Provost Scholars Program is dedicated to supporting East Cleveland middle and high school students by strengthening their academic and career goals through personal mentoring, individualized tutorial sessions, and University-based lectures. The program helps the Provost Scholars to:

- Expand creative and critical thinking, writing, mathematics and problem-solving abilities,
- Enhance study practices,
- Outline clear goals for academic progress,
- Improve interpersonal proficiencies,
- Explore educational and career pathways through mentoring and relationship-building with CWRU faculty and staff.

Beginning in September 2017, the Provost Scholars will meet on Tuesdays and Thursdays on the CWRU Campus from 2:30–5:00 p.m. The ECCS provides transportation to and from the campus. Healthy snacks and heavy hors d' oeuvres are served on Tuesdays and Thursdays, respectively.

To be eligible for the Provost Scholars Program, a student must:

- Be enrolled at Heritage Middle School or Shaw High School and be a rising 8th through 10th grade student.
- Have a record of excellent school attendance and punctuality.
- Have a 2.5 minimum overall grade point average.
- Have the capacity to self-regulate and control behaviors.
- Be a volunteer in a school/community program or have specific plans for becoming involved in these activities.
- Have two outstanding recommendations from school administrators or teachers in the ECCS.
- Participate in the home visit each year with Provost Scholars Program staff, and complete documents providing parent/guardian approval. These documents include signed consent forms, which will be placed on file as documentation of approval for participation in all program activities, including photographs and audio recordings. Copies of the documents will be provided to the parent/guardian, the ECCS, and the Provost Scholars Program at CWRU.

If you are selected to become a Provost Scholar, you will be matched with a CWRU mentor. From among a variety of learner-centered academic activities, you will participate in weekly personal mentoring activities, individualized tutoring, and university-based lectures. All of these activities are designed to help you reach your personal, academic, and professional short- and long-term goals.

To apply, you must submit the application, which includes a 500–600-word essay, and two online teacher recommendation forms. For applications forms and instructions for submission, see <https://orgsync.com/129654/forms/261572>, or a paper-and-pencil application may be obtained from the administrative staff at your school. Teacher recommendation forms are available at <https://orgsync.com/129654/forms/258843>. The submission deadline for all materials is 11:59 p.m. April 1st, each year.

For additional information, please contact the Program Director, Dr. Faye Gary, phone: (216) 368-5240, email: fgary@case.edu; or send your questions or concerns to provost-scholars@case.edu. You may also contact ECCS administrators and staff by phone at (216) 268-6576. Thank you for your interest in the Provost Scholars Program.



Dr. Tracy is a professor in the school of social work at CWRU, and she is my mentor and my best friend. I want to be a social worker just like Dr. Tracy.

— Provost Scholar Jiarā Sanders of Mentor Elizabeth Tracy



Provost Scholars Program Acceptance Letter

Provost Scholars Program
Case Western Reserve University
10900 Euclid Avenue
Cleveland, OH 44106

East Cleveland City Schools
14410 Terrace Road
Cleveland, OH 44112

DATE:

FROM: Dr. Myrna Loy Patton Corley, Superintendent East Cleveland City Schools

Dr. Faye Gary, Medical Mutual of Ohio and Kent W. Clapp Chair, Professor of Nursing, and
Provost Scholars Program Director

Dear Parent/Guardian:

Case Western Reserve University (CWRU) and the East Cleveland City Schools (ECCS) are happy to inform you that your child, _____, has been selected to become a Provost Scholar for this academic year. The Provost Scholars Program is a partnership between CWRU and the ECCS. The program focuses on youths at Heritage Middle School and Shaw High School. The mission of the Provost Scholars Program is to improve the academic outcomes of ECCS middle and high school students. The program is designed to engage volunteer CWRU faculty and staff in community-building with young East Clevelanders by embracing education, academic achievement, skill development, hard work, and perseverance as the centerpiece of their future. Through mentoring, tutoring, networking, and relationship-building with CWRU faculty, your youth will have the opportunity to explore educational pathways and career options.

The ECCS will provide bussing for Provost Scholars to and from the CWRU campus twice each week where they engage in one-to-one mentoring, university seminars, tutoring, workshops, and other creative learning activities, such as field trips in local and regional geographical areas. If a student is unable to travel to or from the CWRU campus by bus, signed parental/guardian permission is absolutely required and must be submitted two days in advance to allow time for verification of the request utilizing the phone number provided during the home visit in the Parent/Guardian Contact Information form.

Your son or daughter will also be matched with one faculty member at CWRU. Twice weekly, your youth will interact with program staff, mentors, and tutors for the duration of the afternoon. At the end of the day, the ECCS bus will transport the Provost Scholars to their homes. A transportation attendant will help to assure that each Provost Scholar safely enters the home. Emails, Twitter, Facebook, and other similar forms of media will be used to communicate between and among the staff, mentors, tutors, parents/guardians, and stakeholders. You will receive a profile of your youth's mentor. You are expected



to meet your youth’s mentor during planned activities, and other program-based opportunities to interact with staff, mentors, and tutors.

Also, to help facilitate the academic and social/emotional development of your Provost Scholar, we are requesting that you give permission to program staff and mentors at CWRU to have access your youth’s academic grades, attendance data, and teacher/counselor comments. These data will be confidential and private and used exclusively to assist your Provost Scholar. Also, the data will be stored in an electronic medium, encrypted, and password-protected. Before mentors can have access to these records, they will have completed an orientation and training program conducted by the Provost Scholars staff.

Furthermore, we are requesting that you participate in The Parents College at CWRU, which convenes on the fourth Saturday of every month, September through April, from 10:30 a.m. to 12:00 p.m. The meetings are held at Guilford House, located at 1112 Bellflower Road, on the CWRU campus. The purpose of The Parents College at CWRU is to provide opportunities for the parent/guardian to learn about additional information that is necessary for enhancing the academic and social/emotional aspects of the Provost Scholar experience. Parents/guardians will help to determine the content that will be featured at the College.

The Kick-Off Celebration for the 2017 Academic year will occur on September 12, 2017, at Heritage Middle School, East Cleveland. The first sessions will include a detailed orientation about the program and its requirements. If you agree that your son/daughter has your permission to participate in the Provost Scholars Program, please read, sign, and return the attached form.

Parent/Guardian Name (please print) _____

Parent/Guardian Signature _____ Date _____



Last year, I worked with the Provost Scholars Program during the University Seminars where I engaged in dialogue about the Provost Scholar’s future, their careers, and their future plans. This year, I will serve as a mentor and as a lecturer at the seminars.

— Mentor James Eller, Associate Director for Academic Resources in the Department of Educational Services for Students



Provost Scholars Program Parent/Guardian Letter of Agreement

Dear Provost Scholar Parent/Guardian,

Thank you for taking the time to read the Provost Scholars Program Letter of Agreement! After reading the agreement, please be sure to initial by the appropriate statements and sign and date at the bottom. We will provide a copy of this agreement for your records. The program expectations are as follows:

Program Participation and Attendance

- The Provost Scholar is expected to attend and fully participate in each program session, which is held every Tuesday and Thursday from 2:30–5:00 p.m.
- The parent/guardian and scholar are encouraged to communicate with the Provost Scholars Program staff, via email or phone, at least 24 hours in advance of the event if the student will not be attending a session.
- If a Provost Scholar misses a session without communicating with the program staff, for any reason, someone from the program will contact the parent/guardian to discuss consequences and a contingency plan.
- During the seminars and weekly mentee-mentor meetings, the Provost Scholar will be expected to refrain from using a mobile phone or any other electronic devices.
- If the parent/guardian is attempting to contact their Scholar, they are encouraged to contact the school principal or one of the Provost Scholars Program staff. This action will help the Provost Scholar to remain focused on their learning objectives.

Provost Scholars Academic Learning

- The Provost Scholar is encouraged to read and study for all of their academic lessons and fully participate in their school classroom.
- In order for the student to be able to fully participate in school and the Provost Scholars Program, as well as derive all of the necessary benefits for academic learning, it is imperative they obtain an adequate night's rest.
- Limiting television, non-essential internet activity, and video games can help to improve the student's learning and attention. We ask the parent/guardian to work with their Scholar to reduce these activities during the week.

Parent/Guardian Engagement and Involvement

- The Provost Scholars Program will hold The Parents College at CWRU monthly for the parents and guardians of our Provost Scholars. These college sessions have been scheduled for the fourth Saturday of every month, unless otherwise noted. The parent/guardian is expected to attend all



of the sessions throughout the school year. The first session of The Parents College will be held Saturday, September 23, 2017 on-campus in Guilford House, located at 11112 Bellflower Road.

- The parent/guardian will provide updated contact information, including but not limited to, phone and mailing information.

Parent/Guardian Permission for Program Evaluation

We are continually seeking to improve our program and resources and to facilitate this improvement, periodically, we will ask you to complete surveys. These surveys will be distributed at the mid-point of the program, and again, at the end in May of 2015. We will also be distributing surveys to your Scholar in order to solicit their feedback about the program as well.

Parent/Guardian of the Provost Scholar is Asked to Commit to the Following:

Parent/guardian must initial each box to signify understanding and agreement.

- I will ensure that my Provost Scholar attends each session.
- I will work with my Provost Scholar to eliminate their cell phone use during program sessions.
- I will communicate information about my Scholar’s absence from the program to the program staff and to the school principal.
- I will check regularly with my Provost Scholar to help assure that they have completed all of their homework assignments and are up-to-date on their school projects.
- I will work with my Scholar to ensure they are reading and studying for at least 20 hours each week outside of the school day.
- I will encourage my Scholar to pursue their desired profession by helping them to create an academic and career plan.
- I will limit the number of hours my Scholar consumes television and/or plays video games.

Thank you for taking the time to read and complete this agreement. If you have any questions, you may contact the Program Director, Dr. Faye Gary, phone: (216) 368-5240, email: fgary@case.edu, or you may send your questions or concerns to provost-scholars@case.edu, or you may contact ECCS administrators and staff by phone at (216) 268-6576.

Provost Scholar Name (please print) _____

Parent/Guardian Name (please print) _____

Parent/Guardian Signature _____ Date _____



Provost Scholar Data Form

First Name _____ Last Name _____

Address _____

City, State, Zip Code _____

Phone (H) _____ Phone (C) _____

Email address _____

Education:

Name of School _____ Grade _____ Grade Point Average _____

Name of Principal _____ Phone _____

Activities in School _____

Activities in the Community _____

Two Favorite Classes at School _____

Two Least Favorite Classes at School _____

Special Skills, Talents and Interests:

Examples include reading, solving mathematics problems, playing ball, playing a musical instrument, writing short stories, fixing gadgets, singing, dancing, etc. _____

Volunteer Community Service:

Name and address of the organization(s) _____

Number of hours per month that you volunteer _____

Roles and duties: (Example—Hospital Hospitality, University Hospitals, Cleveland; read stories and play games with sick children.) _____



Special Achievements, Honors and Awards (List all)

What are your career goals?

1. _____
2. _____
3. _____

What help would you want from your Mentor? (Check all that apply.)

Academic:

- | | | | |
|---|----------------------------------|---------------------------------------|---|
| <input type="checkbox"/> Mathematics | <input type="checkbox"/> Reading | <input type="checkbox"/> Writing | <input type="checkbox"/> Science |
| <input type="checkbox"/> Social Studies | <input type="checkbox"/> History | <input type="checkbox"/> Study Skills | <input type="checkbox"/> Other (describe) |

Social Skills:

- | | |
|---|---|
| <input type="checkbox"/> Public Speaking | <input type="checkbox"/> Overcoming Shyness |
| <input type="checkbox"/> Behavior Control | <input type="checkbox"/> Other (describe) |

Suggestions for your Mentor: List things that you would want to do with your mentor such as talking walks, talking in private, going to the museum together, completing homework assignments, help with career planning, etc. (List all that apply.)

- | | |
|--|--|
| <input type="checkbox"/> Talking While Walking | <input type="checkbox"/> Talking in Private |
| <input type="checkbox"/> Visiting Museums | <input type="checkbox"/> Completing Homework |
| <input type="checkbox"/> Career Planning Help | <input type="checkbox"/> Other (describe) |



Parent/Guardian Permission Form

The Provost Scholars are scheduled to travel to CWRU twice each week. As a rule, they will meet with faculty mentors on Tuesdays where they will participate in tutoring and individual career counseling and exploration. On Thursdays, they will be engaged in workshops, tutoring, and Intensive University Seminars. On both days, the Provost Scholars will be on campus from 2:30 to 5:00 p.m.

My daughter/son, _____, has my permission to participate in the Provost Scholars Program at CWRU which will necessitate that he/she interact with a mentor once a week, attend tutoring sessions, workshops, field trips, weekly seminars, and other activities that occur on the CWRU campus and at other designated sites.

I grant my daughter/son, _____, permission to participate in the Provost Scholars Program for the 2017–18 academic year. I also give my child permission to travel with the Provost Scholars on field trips and to other educational activities that are supported by the program. These educational activities may occur in local or nearby areas.

Parent/Guardian Signature _____ Date _____

The Provost Scholars Program staff will return a copy of the signed documents for your files.

I enjoyed everything about the Provost Scholars Program, especially the local field trips and the trip to Niagara Falls. I enjoyed the time that I spent meeting people at the school of dentistry with my mentor.

— Provost Scholar Brianna Coleman of Mentor James Lalumandier

Dr. Sheeler is a prize-winning writer who helps me with my writing. I want to be a lawyer, and I know how important writing and reading is in the profession. He is a great mentor.

— Provost Scholar Camario Malone of Mentor James Sheeler



Parent/Guardian Contact Information

Provost Scholar Name (please print) _____

Parent/Guardian Name (please print) _____

Relationship to Scholar _____

Phone (H) _____ Phone (C) _____

(W) _____ (Other) _____

Current Address _____

City _____ State _____ Zip _____

Email Address _____

Below, please list the name, phone number(s) home cell work and address of at least one, or preferably two individuals who will probably know how to contact you in case of emergency.

Name of person #1 who knows how to contact me (please print) _____

Phone (H) _____ Phone (C) _____

(W) _____ (Other) _____

Address _____

City _____ State _____ Zip _____

Name of person #2 who knows how to contact me (please print) _____

Phone (H) _____ Phone (C) _____

(W) _____ (Other) _____

Address _____

City _____ State _____ Zip _____



Media Release and Clearance for Parent/Guardian and Provost Scholar

I, _____, enter into this Release with the Case Western Reserve University (CWRU) Provost Scholars Program.

I authorize the Provost Scholars Program (“Program”) to create recordings, photographs, and films of my or my child’s image, likeness, and voice (“Recordings”). These activities are in connection with participation in the program, including but not limited to the mentoring, tutoring, Intensive University Seminars, The Parents College at CWRU, and a variety of field trips. I agree that the Recordings may take the form of photographs, films, video and audio tapes, digital files, and any other types of media. The Provost Scholars Program may use the recordings in their original or edited form for its newsletters, websites, social media, and other commercial and educational content to inform educators, the parents/guardians, students, mentors, and stakeholders about the program in local and global communities.

I also understand that use of the Recordings may include, but not necessarily be limited to, the following:

- Promoting the partnership between CWRU and the ECCS,
- Disseminating information through the ECCS Superintendent’s Office,
- Evaluating program variables for internal and external use,
- Streaming in digital format (live) on the Provost Scholars Program website,
- Ensuring that the Provost Scholars and other program participants reach their professional and personal goals as articulated through this program.

I further acknowledge that I will not be compensated for any uses made of the Recordings and that the CWRU Provost Scholars Program exclusively owns all rights to these Recordings. However, except for the permissions I am granting here, I retain all rights I may otherwise hold in copyrighted materials that are incorporated into the Recordings.

I hereby waive all rights and release the CWRU Provost Scholars Program (including its officials, employees, representatives, agents, licensees, successors, and assigns) from, and shall neither sue nor bring any proceeding against any such parties for, any claim or cause of action, whether now known or unknown, for defamation, invasion of right to privacy, publicity, personality, or any similar matter, or based upon or relating to the use and exploitation of the Recordings.

I agree that I have read and understood the contents thereof and that I have the right and authority to execute this Release.

Parent/Guardian Signature _____ Date _____

Provost Scholar Signature _____ Date _____



Waiver for Field Trip and Other Academic Activities Participation Form

Dear Parent/Guardian:

Your son/daughter, _____, is eligible to participate in the Provost Scholars Program sponsored activities requiring bus transportation away from the Case Western Reserve University (CWRU) campus and East Cleveland City Schools (ECCS). All sponsored field trips and other activities will take place under the guidance and supervision of employees and staff from the Provost Scholars Program, who are also CWRU faculty and staff. Faculty from the ECCS may also be involved in these academic-focused field trips and activities. You and your child, as well as the administrators at the ECCS, will be informed about all upcoming academic field trips and related activities.

If you would like your child to participate in these events, please complete, sign and return the following statement of consent and waiver of liability and the emergency contact information.

CONSENT AND WAIVER

I hereby request the participation of my child, _____, in the events described above. I understand that these events will take place away from the CWRU and ECCS grounds, and that my child will be under the supervision of the designated Provost Scholars Program staff and, at times, the ECCS faculty and staff may also be present. I further consent to the conditions stated above, including the method of transportation. Further, if my child misses the school bus from their school location, he/she is neither permitted to join the Provost Scholars at the field trip site nor contact a program staff member to transport him/her to the field trip destination.

Parent/Guardian Initials: _____

I hereby agree, on behalf of the named Provost Scholar and his/her other parent/guardian, to waive any claims of liability against the Provost Scholars Program, CWRU, and the ECCS (and any Provost Scholars Program staff, faculty mentors, volunteers, agents, or employees) which may arise from the participation of the named Provost Scholar in the above-described events.

Parent/Guardian Initials: _____

Print Parent/Guardian Name _____

Parent/Guardian Signature _____ Date) _____



Provost Scholar Emergency Contact Information Form

Provost Scholar Name (First, Last) _____

Date of Birth _____ Grade Level _____ Male: Female

PROVOST SCHOLAR EMERGENCY CONTACT PERSON #1

Contact Name (First, Last) _____

Relationship to Provost Scholar: _____

Emergency Phone Numbers (primary) _____ (secondary) _____

Street Address _____

City _____ State _____ Zip _____

Email: _____

PROVOST SCHOLAR EMERGENCY CONTACT PERSON #2

Contact Name (First, Last) _____

Relationship to Provost Scholar _____

Emergency Phone Numbers (primary) _____ (secondary) _____

Street Address _____

City _____ State _____ Zip _____

Email _____

Please describe any medical conditions your child has and list current medications or medical devices that your child uses _____

Healthcare Provider _____ Phone _____

Name of Hospital/Clinic and Address _____



Parent Chaperone Agreement and Emergency Contact Information Form

(For Use with Chaperoned Trips ONLY)

Chaperone’s Name (First, Last–Please Print) _____

Chaperone’s Cell Phone Number _____

Chaperone’s Landline Phone Number _____

Person to Contact in Case of Emergency (not attending the trip) _____

Contact Person’s Name (First, Last–Please Print) _____

Relationship to Provost Scholar _____

Relationship to Chaperone _____

Emergency Contact Phone Number(s) _____

Emergency Contact Address _____

Name of Healthcare Provider _____

Healthcare Provider Phone Number _____

Please describe any medical conditions you have and list current medications _____

As a chaperone, I understand that I must manifest responsible behaviors at all times while on the field trip while I assist the staff in keeping the youths safe. I agree that I am 21 years of age or older. I understand that no alcoholic beverages/illicit substances will be consumed at any time during Provost Scholar field trips or other activities. I understand that no weapons of any kind will be allowed at these activities. I agree to cooperate with and assist the Provost Scholars Program staff with reinforcing the mission and goals of the Provost Scholars Program.

Chaperone Signature _____ Date _____

Appendix C:

Ohio Graduation Requirements

The following information was obtained from the Ohio Department of Education website at <http://education.ohio.gov/Topics/Ohio-Graduation-Requirements>



Earning an Ohio High School Diploma Classes of 2018 and beyond

There is no one-size-fits-all way to graduate. Ohio gives you several options to qualify for a high school diploma. Choose the way that works best for you!

To earn a high school diploma in Ohio, you must complete courses and then choose an option on the right to show that you are ready for college or a job. Here's what you need to do to graduate. Your school counselor will give you more details.

Complete Courses

Take and earn a state minimum of 20 credits in specific subjects.

English language arts	4 credits
Health	½ credit
Mathematics	4 credits
Physical education	½ credit
Science	3 credits
Social studies	3 credits
Electives	5 credits

Other Requirements

You also must receive instruction in economics and financial literacy and complete at least two semesters of fine arts. Your district may require more than 20 credits to graduate.

Show That You Are Ready

Use at least one option to show that you are ready for college or a job.

Ohio's State Tests

Earn at least 18 points on seven end-of-course state tests. End-of-course tests are:

Algebra I or Integrated Math I	English I
Geometry or Integrated Math II	English II
American Government	Biology
American History	

Each test score earns you up to five graduation points. You must have a minimum of four points in math, four points in English and six points across science and social studies. Your school and district receive grades on the Ohio School Report Cards for all students' scores and participation on state tests.

and

OR

Industry credential and workforce readiness

Earn a minimum of 12 points by receiving a State Board of Education-approved, industry-recognized credential or group of credentials in a single career field and earn a 13 on WorkKeys, a work-readiness test. The state of Ohio will pay one time for you to take the WorkKeys test.

OR

College and career readiness tests

Earn remediation-free scores in Mathematics and English language arts on either the ACT or SAT.

The Ohio Department of Higher Education works with Ohio's universities to set the remediation-free scores for the ACT and SAT tests. Periodically, for a variety of reasons, these scores may be adjusted. For all high school juniors, the remediation-free scores set by Feb. 1 of their junior year will be used to meet their graduation requirement. The most up-to-date information regarding remediation-free scores can be found on the Department's graduation requirements webpage.

Appendix D:

Provost Scholar Applicant Checklist

- I am a rising 8th through 10th grade student enrolled at Heritage Middle School or Shaw High School.
- I have researched and understand the opportunities and responsibilities involved in becoming a Provost Scholar.
- I have discussed my ambition to become a Provost Scholar with my parent/guardian and have been assured of their full support and commitment to our joint participation in the Provost Scholars Program.
- I am motivated and self-disciplined.
- I have maintained excellent school attendance and punctuality.
- I have sustained a 2.5 Grade Point Average (GPA) minimum.
- I have collected documented evidence of the volunteer work in my school/ and/or community, or have specific plans for becoming involved in these activities.
- I have asked two teachers to submit online letters of recommendation. (Teacher recommendation forms available at <https://orgsync.com/129654/forms/258843>)
- I have completed the application and included my 500–600-word essay. (Online applications available at <https://orgsync.com/129654/forms/261572>, or a paper-and-pencil application may be obtained from the administrative staff at your school.)
- I have received my letter of acceptance to the Provost Scholars Program.
- My parents and I have completed the Home Visit with the Provost Scholars Program staff, who delivered forms that have been completed, signed, and dated.
- I am hereby ready to take my place among the ranks of the Provost Scholars.

Change will not come if we wait for some other person or some other time. We are the ones we've been waiting for. We are the change that we seek.

— Former President Barack Obama



Revised 9/20/17

Provost Scholars Program Contact Information

Case Western Reserve University

10900 Euclid Avenue

Cleveland, OH 44106

Phone: (216) 368-5240

Email: provost-scholars@case.edu

Website: www.case.edu/provostscholars