

The Provost Scholars Program

University Intensive Seminar – Session 4

Organizational Skills, Note-taking, and Study Strategies

Date: February 13, 2020 | 2:30 - 5:00PM | Guilford House

Purpose

The purpose of this seminar is to introduce Provost Scholars to basic concepts of organization, note-taking, and study strategies. The goal is to identify practical strategies Provost Scholars can use to increase the efficient use of time, improve their note-taking skills, and be better organized. As the demands of school and life increase, it is essential for the Provosts Scholars to develop effective learning practices while focusing on increasing productivity and improving proficiency.

Presenter: Dr. James Eller



Dr. James Eller is the Associate Director of Academic Resources at Case Western Reserve University (CWRU). He provides leadership and guidance for the University's academic support programs, including Supplemental Instruction (SI), Peer Tutoring, Study Group +1, and Spoken English language programs. He assists students with developing strategies for time management, note-taking, and examination preparation and other essential learning skills. Dr. Eller has served as an Education and Career Counselor in the United States Navy and as a middle school and high school social studies teacher and currently serves as an adjunct professor of education at Liberty University's School of Education in Lynchburg, Virginia.

Objectives

At the end of the presentation, the Provost Scholars will be able to:

- Identify and discuss six (6) effective study strategies.
- Develop a system for effective note-taking.

Agenda

- 2:30 - 3:50 pm: Tutoring
- 3:50 - 4:00 pm: Break
- 4:00 – 4:50 pm: University Seminar and Notetaking
- 5:00 pm: Transport to Shaw High School



Wellness Word of the Week

source: dictionary.com

immunization [im-yuh-nuh-zey-shuh] *n.*:the fact or process of becoming immune; as against a disease.
ex.: Getting an **immunization** against the flu is one way to help prevent the spread of illness.

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Notes: Provost Scholars Program - University Intensive Seminar

Name: _____ Date: _____

Presenter: _____ Topic: _____

List Significant Points (what information is being conveyed to you?)

A. _____

1. _____

2. _____

3. _____

B. _____

1. _____

2. _____

3. _____

C. _____

1. _____

2. _____

3. _____

Summarize the main takeaway(s) from this presentation:

What questions do you have for the presenter(s)?:

1. _____

2. _____

3. _____

Ask yourself: "If I remember one thing from this presentation, it will be..."

These notes are your exit pass from Provost Scholars today. Please return to Ms. Kate before you leave.