

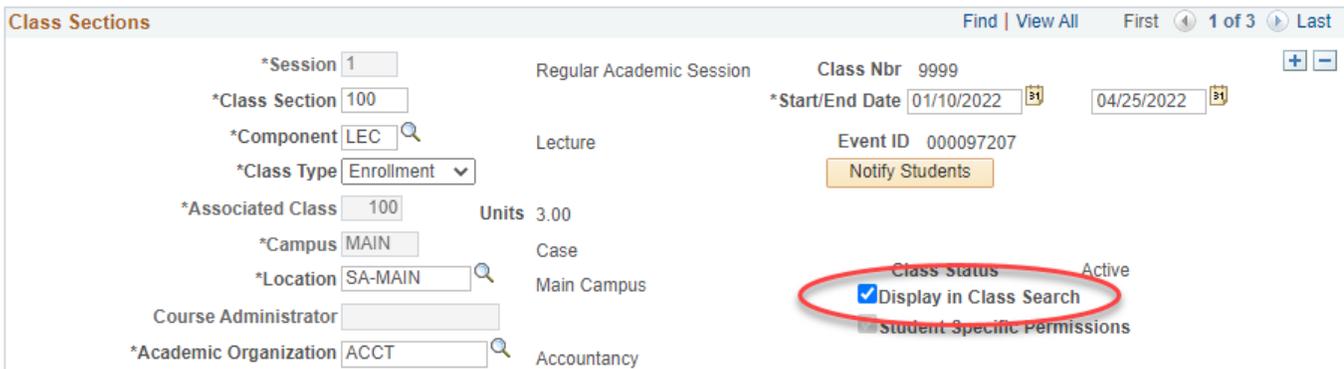
Display in Class Search

The Display in Class Search checkbox determines whether or not a class section can be seen by students in Class Search.

The checkbox is located in **Maintain Schedule of Classes** on the **Basic Data** tab. You will be able to see it, but won't likely be able to edit it, as it is the responsibility of your SOC representative.

Once you have updated your class information for the term, you will notify your SOC representative.

They will then review and update the **Display in Class Search checkbox** to make your classes available in Class Search for student registration.



The screenshot shows the 'Class Sections' form with the following fields and values:

- *Session: 1
- *Class Section: 100
- *Component: LEC
- *Class Type: Enrollment
- *Associated Class: 100
- *Campus: MAIN
- *Location: SA-MAIN
- Course Administrator: [Empty]
- *Academic Organization: ACCT
- Regular Academic Session
- Lecture
- Units: 3.00
- Case
- Main Campus
- Accountancy
- Class Nbr: 9999
- *Start/End Date: 01/10/2022 to 04/25/2022
- Event ID: 000097207
- Notify Students button
- Class Status: Active
- Display in Class Search (circled in red)
- Student Specific Permissions

Once Display in Class Search is checked, the class sections can only be updated by SOC schedulers in a few ways.

The following SOC guides will indicate if the action can or cannot be done when Display in Class Search is checked.

For more on the Display in Class Search checkbox, please see the last guide in this series called The Finished Product.