

## CONTINUING RESEARCH EDUCATION CREDIT (CREC) PROGRAM



- To link CREC training, the email address in CITI and SpartaIRB **must be the same**
- Completion of CREC **does not** create a SpartaIRB account. You must [request a SpartaIRB Account](#)
- A reminder email is sent 30 days before your certification expires with your current CREC status
- The CREC team receives notifications and has access to training completed in CITI
- System updates occur (within 24 - 48 hrs.) after 8:30 am Monday - Friday
- Responsible conduct courses do not meet the regulatory requirement for [CREC](#)
- Record your CITI username and password for future use
- Recommended Browsers for CITI: Chrome, Firefox, or Safari (Internet Explorer is not supported)
- Complete all required modules associated with the CITI course with a score of 85% or better
- Complete a CITI course in one session or save and continue later
- Sign up for the [Research Newsletter](#)
- Updating your profile in CITI | [Login to CITI](#)
  - Click the triangle drop-down menu (at the top right of the page next to your name)
  - Select Profiles | Edit Profile | Update
- Accessing your CITI completion report | [Login to CITI](#)
  - Click Records (at the top of the page menu) | View-Print-Share
- [Reset your CITI password](#)
- Checking CREC Status | [Login to Spiderweb](#)
  - Enter your CWRU Network ID and passphrase
  - Select "COI/CREC Summary" from the menu on the left
  - Enter a search option (last name, first initial or last name, or CWRU Network ID)
  - View status, credits, and expiration date or download the certificate by selecting "View"

[CREC Questions](#) | Email: [crec@case.edu](mailto:crec@case.edu)