

Human Research Protections Recertification Directions

1

- On the SpartaLearn homepage, you can see your progress toward HRP by clicking the blue “Click Here” button in the light blue box.

Test

CHANGE PASSWORDMY ACTIVITIESMY PROFILE

Completed Courses

CompletedCITI Advanced Topics in Vulnerable PopulationsEN | E-learning

CompletedHuman Research Protections CertificationLearning plan

What is RDM?Course is under maintenance

Courses

5 N...1 In...10 ...

Click below to see progress in HRP Certification Program

Click below

CLICK HERE

ContinueContinue

CITI GCP – Social Behavioral Res Practices for Cl

EN

E-learning

New inThis is all

2

- In the HRP recertification learning plan, progress toward completion of each required competency is shown.
- Click “Resume Training” to continue working on your renewal.

Courses in the Learning plan

5 E-learning

CompletedHuman Research Certification - Regulatory OverviewMandatory | EN | E-learningCourse completed

CompletedHuman Research Certification - Vulnerable PopulationsMandatory | EN | E-learningCourse completed

Not startedHuman Research Certification - NoncomplianceMandatory | EN | E-learning0 of 2 lessons completed

Not startedHuman Research Certification - Trending in ResearchMandatory | EN | E-learning0 of 2 lessons completed

Renewal SubmissionCourse with prerequisitesMandatory | EN | E-learning0 of 1 lessons completed

Courses required to complete the learning plan

Optional courses0 of 0 completed | 0h 0m of 0h 0m

Keep learning from

Not startedHuman Research Certification - NoncomplianceEN | E-learning

RESUME TRAINING

Learning plan details

Time to completeUnlimited access

Learning plan IDLP-602WVX

3

- There are multiple courses that will satisfy each of the 4 competencies.
- Click “Search” to be taken to the catalog of courses for the competency you are working to complete.

Human Research Certification - Noncompliance

MandatoryE-learningEnglish1 of 2 lessons completedPart of the learning planHuman Research Protections Re-Certification

Syllabus2 Lessons

CompletedNon-ComplianceHTML

Course Completion Confirmation - No action requiredAssignment

Non-Compliance

Complete **ONE** course from the Human Research - Non-Compliance Channel **every three years** to satisfy this requirement.

Compliant courses can be found here: [Non-Compliance Channel](#)

SEARCH

Lesson details

4

- Choose any course from the catalog to meet the competency requirement.

Human Research Protections - Non-Compliance

Human Research Protections - Non-Compliance

FOLLOW

FILTERSSearch...NAME A-Z

6 items

CITI Advanced Topics in DataEN

CITI Building a Clinical Trials.gov Compliance ProgramEN

CITI ClinicalTrials.gov Enforcement: An UpdateEN

CITI How to Conduct an Audit of a Ceded StudyEN

CITI IRB Protocol Noncompliance: When Research Goes Rogue...EN

OHRP: Reporting Unanticipated Problems and NoncomplianceEN

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- Click “Enroll” to begin the course you have selected.
- Make sure to complete all modules within the course to receive credit.
- PLEASE NOTE: Some courses will route you to CITI Program to complete. The course will be automatically added to your CITI account.**
- Completions are verified in SpartaLearn within 48hrs**

E-learningDefault language: English

SHARE

Course description

Learn when and how to report unanticipated problems, noncompliance, suspensions, and terminations in human research to the Office for Human Research Protections.

Course syllabus2 Lessons

Reporting to OHRP (1): Unanticipated ProblemsYouTube video

Reporting to OHRP (2): Non-compliance, Suspensions, and TerminationsYouTube video

Enrollment options

ENROLL

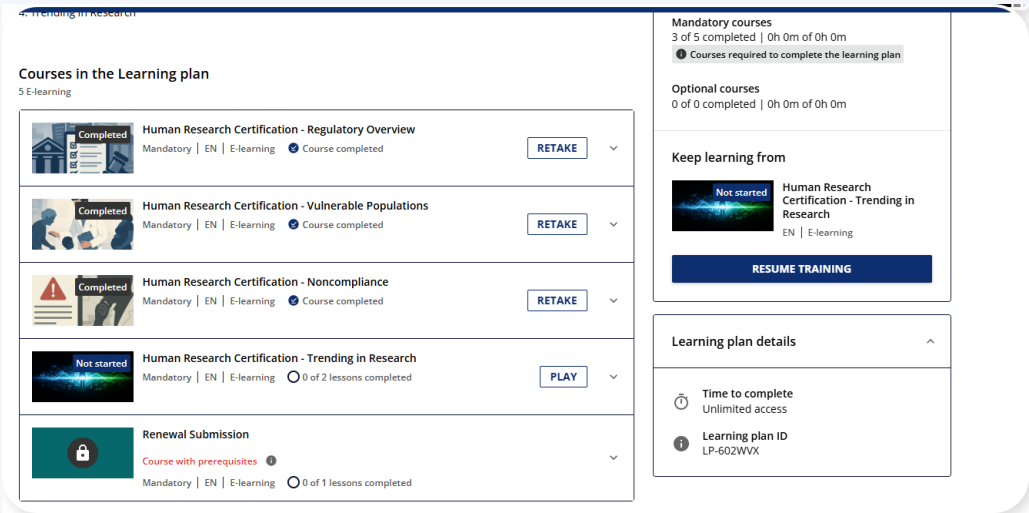
Course details

Time to completeUnlimited access

Course IDE-E0JQKV

Human Research Protections Recertification Directions

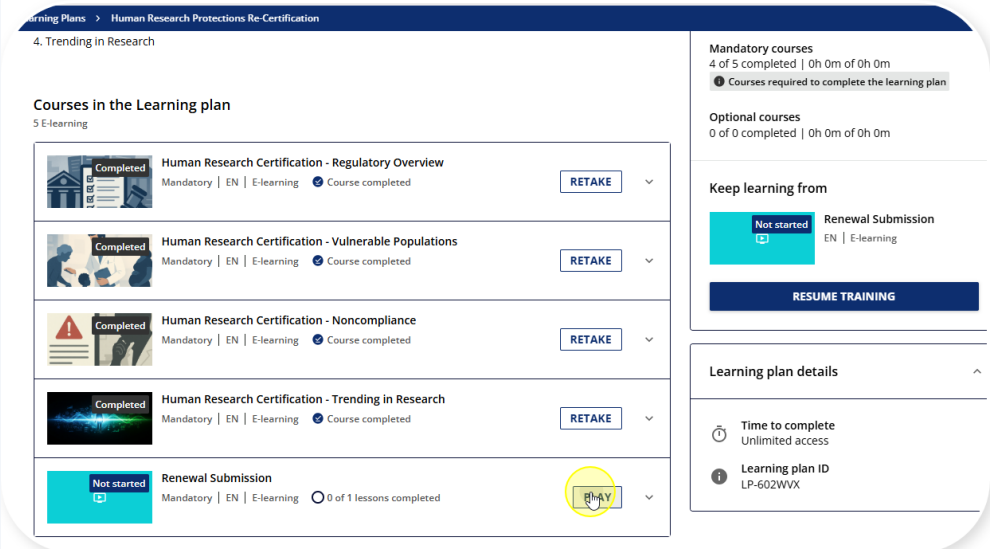
6



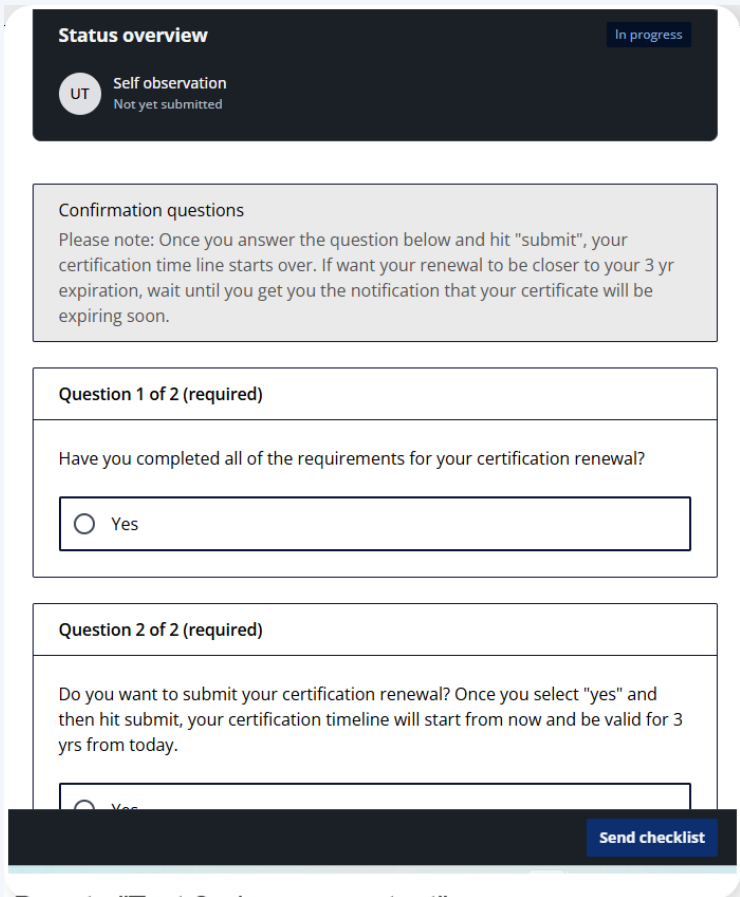
- After completing the course (or the course is marked complete) you will see your completions reflected in the HRP recertification learning plan.
- You have 3 years to complete all four required competencies.

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- Upon completion of all four competencies, you will have the option to renew your HRP certificate.
- To submit and renew your certification (valid for 3 years from submission) Click “Play” on the renewal submission.



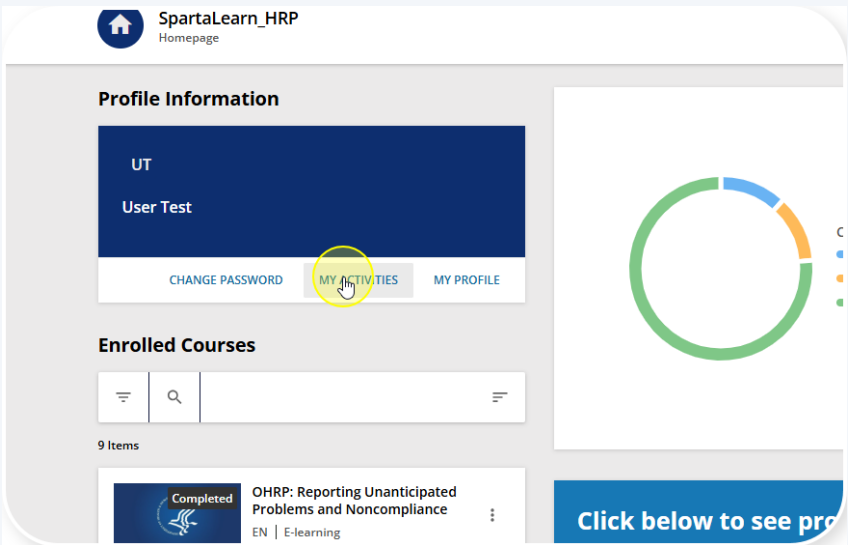
8



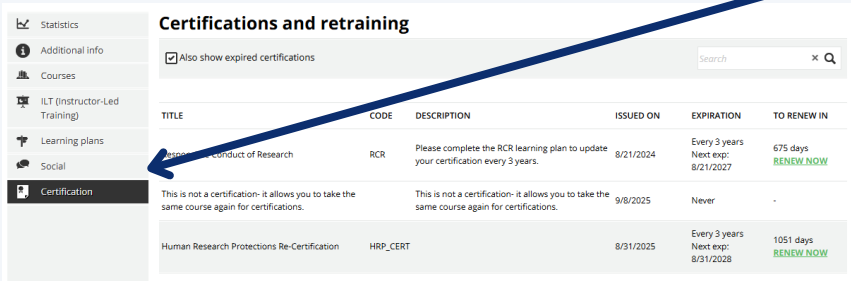
- Answer the two questions and click “Send Checklist” to renew your certification now.
- You can wait to submit your certificate renewal until the final day your certificate is set to expire. Or you can choose to submit early and you will be certified for 3 years from the submission date.
- **If you allow your certificate to lapse, you will need manager approval to reopen the course and may be required to complete the initial course again. Lapses in certifications will be visible on your profile/transcript.**

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- Click the “My Activities” button on the homepage to view your records and certificates



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- The “Certification” tab will show all of your certificates and their corresponding expiration dates.
- **REMINDER:** You should only click “Renew Now” if you have no progress towards recertification. Access the HRP certification via Step 1 in this document

- The “Learning Plans” tab will have the copies of your certificates.
- By clicking the certificate button, highlighted here, you can download a copy for your offline records.

