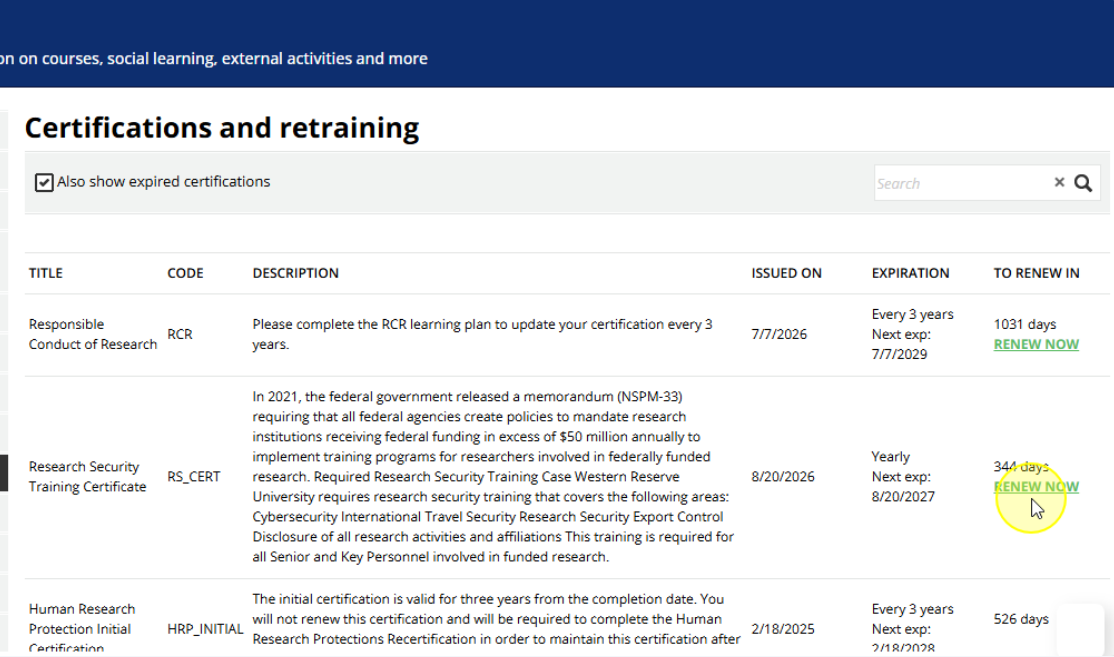
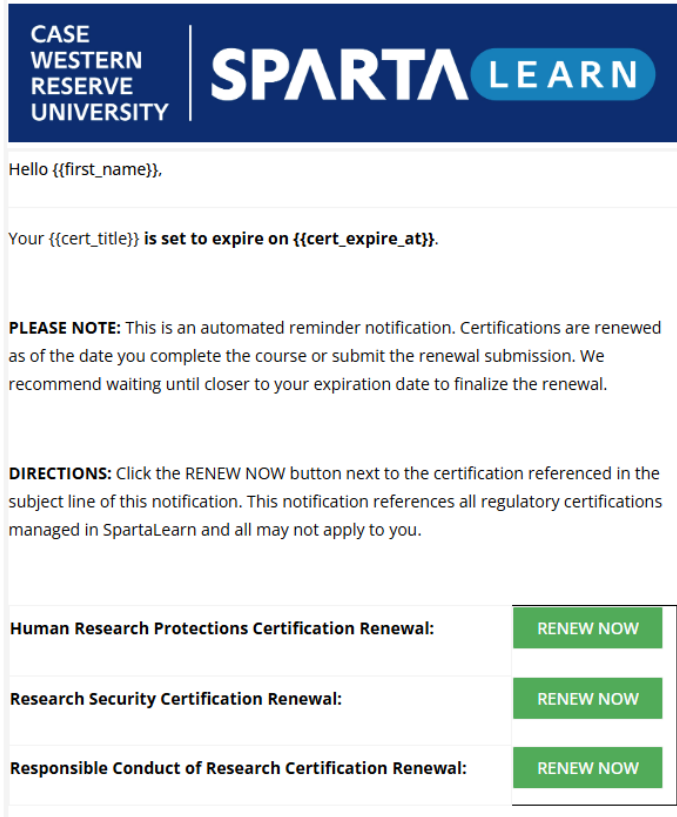


Research Security Training Recertification

1

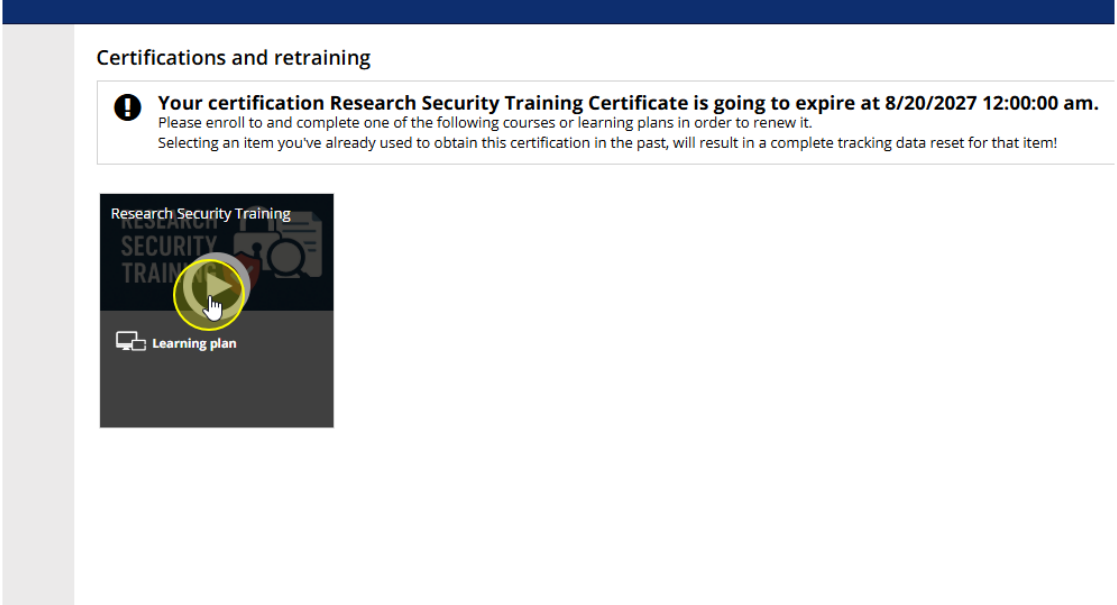
- You will receive an email notification 90days, 30days, and 7days prior to expiration. Your certificaiton will renew for one year from the date of completion.
- Click RENEW NOW next to Research Security Certificaiton Renewal.



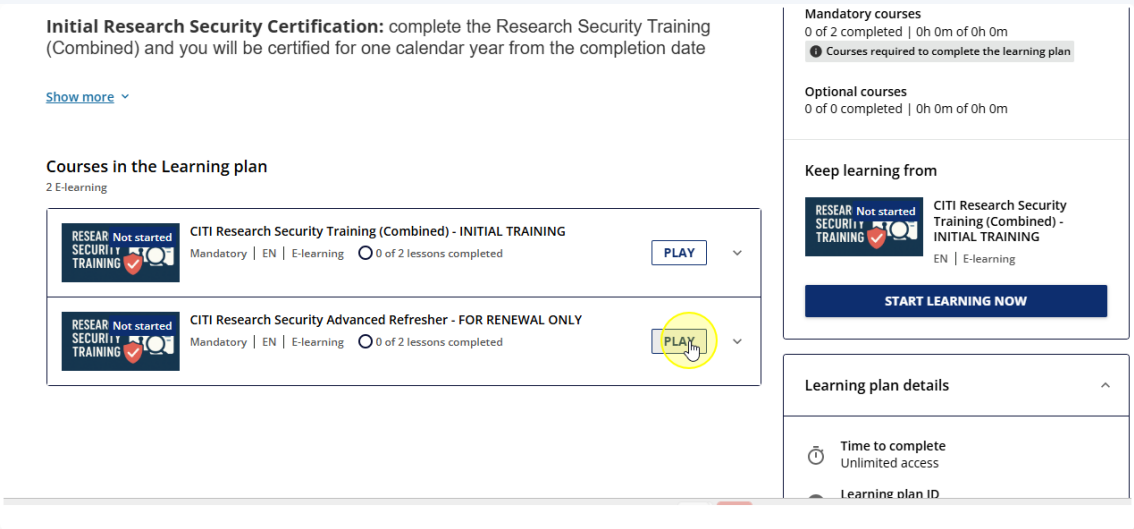
- You will land on the Certificaitons and Retraining page in your SpartaLearn account.
- Click the green RENEW NOW next to your Research Security Training Certificate

3

Click on the Research Security Training to open a new cycle



Research Security Training Recertification

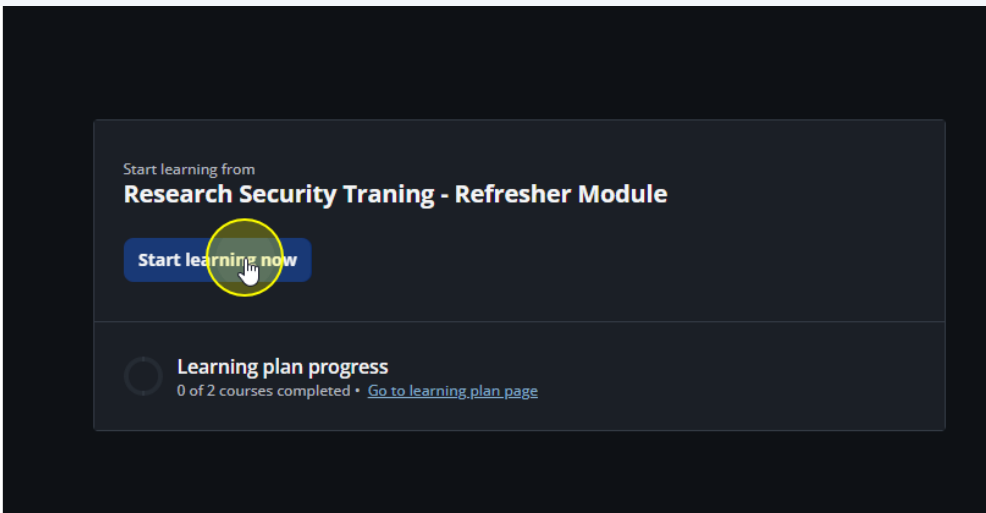


4

- You only need to complete one course to recertify
- Click “PLAY” on the Research Security Advanced Refresher course

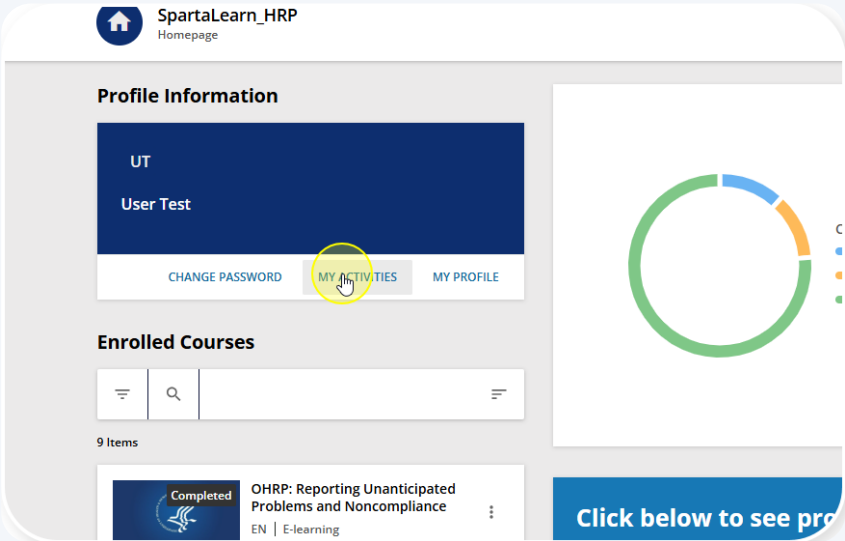
5

- Click “Start Learning Now” to begin
- Complete the course and your completion will be verified automatically upon finishing the course.



6

- You can check the status of your Research Security Training here: Click the “My Activities” button on the homepage to view your records and certificates



7

Certifications and retraining						
☒ Also show expired certifications						
Search						
TITLE	CODE	DESCRIPTION	ISSUED ON	EXPIRATION	TO RENEW IN	
Post-Research Product of Research	RCR	Please complete the RCR learning plan to update your certification every 3 years.	8/21/2024	Every 3 years Next exp: 8/21/2027	675 days RENEW NOW	
This is not a certification- it allows you to take the same course again for certifications.			9/8/2025	Never	-	
Human Research Protections Re-Certification	HRP_CERT		8/31/2025	Every 3 years Next exp: 8/31/2028	1051 days RENEW NOW	

- The “Certification” tab will show all of your certificates and their corresponding expiration dates.
- Upon verification of the Research Security Training in CITI Program, you will see your active certificate noted for 1 year from the completion date.