

Annual Report 1998-1999

I. Accomplishments

- A. SAC Web site under new maintenance. Site has been redesigned and is updated in a timely manner.
- B. The saccom listserv for all members is under new maintenance.
- C. Developed a SAC Information flyer to be included with New Employee Orientation packets. Flyer is currently awaiting approval from the Attorney's office.
- D. Published the "SAC Update" in the July Campus News. This insert coincided with the general election.
- E. Developed an electronic newsletter to be published shortly after each Council meeting. Created a new electronic mail group included VPs and departmental administrators for further distribution.
- F. Developed and administered survey regarding communication to current representatives.

II. Goals for FY 1999-2000

- A. Develop plans to improve communications between representatives and their constituents from survey results.
- B. Design SAC informational table presentation for fairs and campus events.
- C. Redesign Internet site AGAIN to reflect change in the CWRU's home page.
- D. Increase distribution for the electronic newsletter, "Staff Advisory."
- E. Plan celebration for SAC's ten-year anniversary.

NOTE: Meetings for the next fiscal year are scheduled for every third Wednesday from 3:00 to 4:00 p.m in 351 Adelbert Hall. Check the [SAC Communications Committee](#) for actual dates.