



SAC: Staff Recognition Committee Meeting

Thursday, 3/15/2012

Attendees:

Robin Kramer, Richard Kramer, Lisa Kouns, Elaine McMichael, Lori Seabon, Gene Matthews, Julieta Peterson, and Brinn Omabegho

Meeting Notes:

Announcements:

Committee members must attend a minimum of 2 meetings to participate in the selection process for the President's Award

1) President's Award for Distinguished Service

- Robin announced that Patsy has received 3 nominations as of today so to enhance participation the committee voted to extend the nomination due date for one week to **March 23, 2012**
- The committee reviewed the President's Award Call for Nominations flyer created by Gene Matthews and provided recommendations. Gene will update the flyer and resubmit later today
- Gene offered to provide color prints of the flyer for distribution and post in strategic areas around campus
- Robin will contact saccom for assistance to "Spread the Word" regarding nominations via email
- Lori/HR will resubmit call for nominations with updated deadline to Case Daily
- At our next meeting April 19, 2012 we will be completing the selection process and submit the names of 3 potential winners to HR and then to the President's office by May 1st

2) Party on the Quad

- Discussed suggestions for themes: the Casino idea was rejected by HR, we're still thinking of a Carnival or Kiddy Party type themes
- Robin reminded us to review the Google Doc used to track donation requests before attaining a donation to minimize cross over
- We discussed the need for more donations and suggested some types of businesses to approach
- Volunteer list (also a Google Doc) has been updated and is ready to fill in – pick your time early
- Deadline for donations is July 20, 2012

Future Meeting Dates:

Meetings are normally held on the third Thursday of each month at noon.

Next meeting 4/19/12 Noon-1:00 Sears 670

2012 Committee Members:

Robin.Kramer@case.edu	rgk	x5942	Co-Chair
Richard.Kramer@case.edu	rak7	x6034	Co-Chair
Lisa.Kouns@case.edu	lak23	x2226	Secretary/PR
Patsy.Harris@case.edu	pah7	x4230	
Elaine.Barney@case.edu	exb126	x6018	
Karyn.Newton@case.edu		x0100	
Brinn.Omabegho@case.edu		x8978	
Lori.Seabon@case.edu	lds51	x4503	
Julieta.Peterson@case.edu	jrj63	x1020	
Michael.I.Brown@case.edu		x6756	
Eugene.Matthews@case.edu		x5093	
Karen.Gregor@case.edu		x6811	
Felicia.Westbrooks@case.edu		x3955	
Kathryn.Willson@case.edu		x0195	HR Rep - POTQ
Lori.Seabon@case.edu		x4503	HR Rep - POTQ