

SAC Elections Committee 2010-11

Meeting Friday, February 11, 2011 Crawford, 508 12:00-1:00PM

Co-Chairs Robin Kramer & Jim Prince

Attendees: Robin Kramer, Rick Kramer, Anita Gupta, Juliet Peterson, Jim Prince, Jovon Jones, Juliet Peterson, Michael Payne, Karyn Newton

1. Robin conducted the meeting and distributed the meeting dates and the event schedule prepared by Jim.
2. Robin announced there are presently only two nominees for the current Officer's Election for Vice Chair, they've been notified and both have accepted. Barb Juknialis & Shannon Swiatkowski will provide a 3-5 minute speech with a brief Q&A after both have addressed the Council.
3. The committee will accept nominations through **March 11, 2011 5pm.**
4. The Elections Committee reviewed the mission, goals and objectives. Suggestions and comments will be submitted to Jim.
5. Juliet took the minutes in the absence of Diane and Mike volunteered as back up Secretary.
6. Anita will update the election website.
7. Election announcement will be published through the Daily and SAC.com
8. Mike Payne will redesign the election flyer announcement.
9. Robin gave an overview of the election process for the new members. Sections of the SAC constitution regarding the election process were reviewed. Every other year, five different management centers will nominate staff to serve on the SAC. Elections are to be completed by August each year.
10. Delegates eligible for this year's election are from the following management centers:
 - o School of Dentistry
 - o Mandel School of Applied Social Sciences
 - o Frances Payne Bolton School of Nursing
 - o Academic Administration
 - Office of the Provost
 - Financial Aid
 - Graduate Studies
 - Office of the Vice President for Research and Technology Transfer Registrar
 - Undergraduate Admissions
 - Undergraduate Studies
 - o University Administration
 - Office of the President
 - Office of Budgets and Planning
 - Office of the Chief of Finance and Administration Officer
 - Office of the Vice President for Information Services
 - Office of the Vice President for Student Affairs
 - Office of the Senior Vice President for University Relations and Development

10. Members volunteered for the following committee assignments:

- a) Co-Chairs – [Robin G. Kramer](#) & [Jim Prince](#)
- b) Replacement Rep - Tracking openings & securing replacement reps - [Rick Kramer](#) (rgk b-up)
- c) Committee Secretary for Meeting Minutes – [Diane Weitzen](#) (Back-up [Mike Payne](#))
- d) Email Nomination follow-up (Accept/Decline) – [Karyn Newton](#)
- e) Email Bio-Sketch requests & follow up for General Election – [Karyn Newton](#)
- f) Compile Bio-Sketches for General Election – [Robin Kramer](#)
- g) Web Manager – [Anita Gupta](#) (Back-up is [Rick](#))

If a current member’s status changes, e.g., transfers to another department, or leaves the University, the next highest vote for the person on the list will be contacted (pending their good standing status) and “appointed” by the Chair of the General Council. Currently, to know if a member is an active staff is by personal contact from the member, and/or word of mouth.

The meeting was adjourned at 1:00 pm.

SAC Elections Committee Members:

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