

Welcome to **SACTIVITIES**, the quarterly newsletter for the CWRU Staff Advisory Council (SAC)! Here you can learn about the projects and initiatives of the Council in the last quarter, and find out how you can get involved. For our first issue, we'll focus on the basics.

What is SAC? A message from the Chair:

The Staff Advisory Council (SAC) is a university organization comprised of employees who are elected by their schools or university units to serve as advocates for the staff in each area. The General Council meets bi-monthly, and there are 7 standing sub-committees that focus on specific interests of the staff. SAC committees spearhead projects such as raising money to support the Staff Educational Enhancement Fund (SEEF), collecting school supplies for local elementary schools during Case for Community Day, cosponsoring guest lectures and being a primary partner in hosting the Party on the Quad. When individual staff members have questions about policies, fringe benefits or other concerns, SAC can assist by helping find the appropriate people to answer their questions, or taking on an initiative to facilitate change. SAC members learn so much about CWRU and develop invaluable networks by meeting other staff members who work in departments with which they would not otherwise interact. I encourage all staff to participate in SAC, either directly, by serving on the council, or by communicating their ideas to the representatives for their area of the university.

~**Christian Swol**

Research Administration

Committee Spotlight: Elections

Michael Payne
Richard Kramer
Curtis Bunner (Secretary)
Julieta Peterson
Robin G. Kramer (Co-Chair)
Anita Gupta (Webmaster)
Karyn Newton
James Prince (Chair)



The elections committee is responsible for organizing and monitoring the election process for SAC. Elections are held in August of each year, and the elections committee is responsible for assuring that each of the ten designated management areas of the University has the appropriate number of representatives. The committee solicits, verifies, and organizes nominations, and distributes the ballots to members of the voting sections each year. The committee monitors the election process to ensure that it adheres to the guidelines set by the SAC Constitution. Once elections are complete, the elections committee holds an orientation and training session for new representatives. In the event that an employee leaves the University or changes location or management center within the University, the elections committee is responsible for filling any vacancies on the Council, in accordance with the Constitution.

This February 10th through March 9th, nominations were accepted for the offices of Vice-Chair and Secretary. Voting will take place in April, and formal announcement of the election results will follow in May. The results of this and other elections can be found on the Elections Committee page of our website, case.edu\sac.

Member Spotlight: Robin G. Kramer

University Administration
SAC member since 1999

Robin has been a CWRU employee since 1992, and currently works in the Office of Research Operations, Effort Reporting. She first joined SAC in 1999 on the advice of a friend, as a means of feeling more connected to the campus community. After serving one year as an elected representative, Robin was elected to the Executive Board as Secretary from 2000-2002. She served as Council Chair from 2004-2005, and Past Chair in 2006. Robin resumed her roll as an elected representative for the next two terms, ending this past September.

Since her term ended, Robin has continued her involvement and support of the Council and its Committees as a non-voting member. Says Robin, "I have found my SAC membership an important and rewarding role. I recommend participation in SAC for any staff members who wish to establish and maintain a forum for communication among staff and administration at all levels."



How to get involved:

Any non-faculty employee of the University with at least six months of service is eligible to be a SAC representative. Representatives serve a two-year term and are asked to attend all General Council meetings, and to serve on at least one Council Committee. The Council meets every other month in Adelbert Hall, Toepfer Room, from 10:00 - 11:30 am. The committees have varying schedules, but typically meet once a month for one hour.

Employees who can't commit to serving as an elected representative may still participate in SAC. General council meetings are open to the campus community. SAC encourages employees to voice their opinions, ideas and concerns, either directly at a Council meeting, or by contacting one of their representatives. Our website also has a link where employees can submit suggestions. Employees are welcome to work with any standing or ad-hoc SAC committee that interests them. SAC is a great opportunity to share your voice at CWRU!

SAC Committees:

- Communications
- Community Service
- Elections
- Fringe Benefits
- Staff Policy
- Staff Recognition
- Staff Training and Development
- Climate and Work Environment (Ad-hoc)
- Inclusion, Diversity and Equal Opportunity (Ad-hoc)
- Parking Advisory (Ad-hoc)

Who to contact:

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