

MINUTES

Staff Advisory Council General Council Meeting
Friday, August 20, 2021, 1:00pm - 2:00pm via Zoom

Welcome - 1:01pm.

Approval of Minutes from April 16, 2021 & June 17, 2021 Meetings - Motion made, second motion by Elizabeth Miller.

Reports of Standing Committees

Communications (Kaitlyn Lioni)

- SAC Annual Report has been shared with the President, Provost, and Peter Poulus. Positive feedback was received from the President and Provost.
- The report will also go on the website. The Comm Committee will continue updating the website with reports and progress summaries as the result of surveys and resolutions.

Community Service (Theresa Grigger) - See committee report.

Elections (Karyn Newton, Jim Prince) - See committee report.

Fringe Benefits

- Crystal Sabol is the new Committee Chair. Members interested in joining the committee should email her.

Staff Policy (Jim Nauer)

- Next meeting is September 16 @ 4pm.

Staff Recognition (Elise Geither, Paul Keeley) - No report.

Staff Development and Training (Elizabeth Miller)

- The HR representative has not been attending the meetings and they need someone there to push ideas forward. Jean will follow up with HR.
- Elizabeth Miller is the new committee chair and has met with Andrew Hess in the PDC.
- Results summary on survey will be sent out to all constituents and put on website soon .

Reports of Ad-Hoc Committees and Liaisons to the University Committees

Faculty Senate Meeting (Jean Seneff, Dawn Ellis) - No report.

Sustainability Initiatives (Laura Friedman) - No report.

Fringe Benefits (Barbara Juknialis) - See report sent out by Barb.

Diversity Leadership Council (Dawn Ellis) - No report.

Parking Advisory (Paul Keeley, Jeffrey Daberko)

- Good news is that parking rates for this coming AY will remain the same as last year. Parking fees are no longer frozen. Any concerns can be sent to Paul Keeley.

Remote Work Policy (ad-hoc), (Dawn Ellis, Samantha Ciriaco)

- As a follow up to President Kaler's email about a university committee to review this issue, [Jean Seneff](#) and Carlier Myers shared that they were invited to represent SAC and as supervisors of both exempt and nonexempt employees. Dawn raised the point and concern that non-supervising non-exempt employees should also have a seat at the table.

SAC Priorities (ad-hoc), (Crystal Sabol) - No report.

Old Business - none.

New Business

- Communications constituent list proposal: Communications would create 1 master list per management center and the Comm Committee would send out emails from Jean. Unfortunately many reps aren't sending out emails, which leaves constituents without information. Each email would have a note on who that school's reps are and a link to the SAC website.
 - Other ideas: putting SAC announcements in *The Daily*, since an overwhelming amount of staff responded to the PD survey that they read it.
- SAC ordered CWRU SAC Bentgo boxes for all representatives with remaining funds from last academic year. They can be picked up in Jean's office.
- SAC Meeting Schedule for AY 2021-22 is now on SAC website. All Steering and GC meetings will be on Zoom this fall semester. Will revisit the idea of in-person meetings for the spring semester in October.
- Jean is handing the gavel to Dawn to start as the new Chair in mid-September. Great work this year, Jean!

Adjournment - 1:58pm.