

Staff Advisory Council General Council Meeting Minutes

Friday, December 4, 2020 1:00pm - 2:30pm via Zoom

Welcome: 1:02PM call to order.

Approval of Minutes approved without Amendments: Motion by Kathryn Shafer; seconded by Elizabeth Miller.

Reports of Standing Committees

Communications: Shannon Swiatowski, Bob Slovenec

- 30th Anniversary t-shirts are in Crawford 507, Theresa Grigger's office. Please call or email her to pick them up.
- Shannon and Bob are stepping down as co-chairs and are looking for one to two people to take over their positions. Please email Shannon and Bob if interested.

Community Service: Laura Huffman

- The committee is working on ideas for the spring semester. Next meeting is Monday, December 21st, 2020 @ 1:30 PM via Zoom.

Elections: No report.

Staff Policy: Jim Nauer

- Office of Equity put out a call for volunteers and applications are under review. Jean asked that if a SAC member is selected to please let her know.
- Next meeting, which is December 17.

Staff Recognition: Elise Geither

- The last staff award nomination period saw more nominations than ever.
- They are working with HR to make sure the winners selected by SAC are vetted. Going forward, proposed winners will be sent to HR and Legal.
- Jean told the general council that HR added a retirement recognition suggestion to the supervisors toolkit.
- Committee had previously discussed with HR adding a 15 year recognition in addition to 5 years, 10 years, 20 years. Elise confirmed that a HR member is present at their committee meetings.

Staff Development and Training:

- Reminder to re-sent constituents the survey. Reminder to SAC members to also complete it. 540 responses to date and the data will be analyzed soon.
- Jean also reminded members that they are required to send messages to their constituents lists when directed by the SAC Chair.

Reports of Ad-Hoc Committees and Liaisons to the University Committees

Faculty Senate Meeting: Jean Seneff

- The Faculty Senate is pushing for more childcare options and will collaborate with SAC on the efforts.

Commented [1]: Was it Elizabeth Miller? I know she worked on the survey...but I can't actually remember if she gave the report out.

Commented [2]: I don't think so.

Commented [3]: Was it Loretta Saxton?

Sustainability Initiatives: No report. Need a representative to attend the meetings.

Fringe Benefits: Samantha Ciriaco read Barb's report that the committee did not meet this month because of open enrollment, and the next meeting is scheduled for December 9.

Diversity Leadership Council: Dawn Ellis

- Received positive feedback from the campus voter education sessions.
- OIDEO new effort to make sure every school has a diversity liaison.
- Power of Diversity Speaker series still accepting suggestions for future speakers.

Parking Advisory: Paul Keeley

- Discussion that staff coming to campus fewer than full-time should not have to bear the "fixed parking costs." Carolyn Gregory told the Executive Board that she will invite Dick Jamison to the next executive board/HR meeting.
- Discussions on varying staff experiences when suspending the parking pass under the Covid parking policy. Some staff had to complete a Campus Groups survey to certify that they are 100% remote, but staff members who suspended parking earlier in the semester did not.
- Paul asks that any parking issues or questions be sent to him at pek@case.edu. The Committee only meets twice per year, but Paul can work to get questions addressed before the next April 2021 meeting.

Old Business None.

New Business

- Meeting with SAC Executive Board & President Cowen Update
 - President Cowen will attend the February 4 SAC General Council Meeting.
 - Discussed the ombudsman suggestion raised. SAC will use prior research done on the subject to make another official proposal and recommendation.
- The SAC Executive Board & Faculty Senate Leadership Meeting Update
 - SAC and Faculty Senate will work together on parking issues and child care benefit issues and other issues going forward.
- Feedback needed re COVID 'rules of the road.'
 - Members have until December 8 @12pm to complete the survey and provide COVID policies feedback.
 - Discussion regarding lack of direction on who to go to with Covid issues such as work from home or cleaning. Supervisors, HR staff at the school, or central HR.
- Comment period for Child Care Benefit Extension Proposal.
 - Members have until December 8 @12pm to comment on Samantha Ciriaco's draft for child care benefit extensions. After this, Jean will send to the Faculty Senate for Comment and then to the Administration.

Adjourned at 2:30PM.