

# MINUTES

Staff Advisory Council General Council Meeting  
Thursday, June 16, 2022 – 10:00 am – 11:30am

[Via Zoom Meeting](#)

ID: 93798615930

Passcode: 600389

- Welcome
  
- Meeting Called to Order at 10:02 am
  
- Approval of Minutes from Friday, April 8, 2022
  - Motion to approve Kate Klonski
  - 2<sup>nd</sup> by Teresa Underwood
  
- Guest Speaker: Rachel Lutner, Office of Equity
  - Responsible Employees
    - Slides attached
  
- Executive Committee Update
  - Samantha Ciriaco, Vice-Chair on leave of absence until August/September
  - Vacancy will not be filled during her absence.
  
- Elections (Karyn Newton, Jim Prince)
  - Crystal Sabol accepted nomination for vice-chair
  - Teresa Underwood accepted nomination for secretary
  - Next Election – July 25<sup>th</sup> – 31<sup>st</sup>
    - Call for nomination will appear in *The Daily*
    - Nominations accepted through July 8<sup>th</sup> for
      - Arts and Sciences
      - Engineering
      - Law
      - Medicine
      - Weatherhead
  
- Communications (Karoline Kramer, Shannon Swiatowski)
  - Grocery bags to be given away at the Party on the Quad (POTQ) on July 14<sup>th</sup>
  - Gathering other give aways
  - Send Updates to Karoline
  
- Community Service (Theresa Grigger) – No report.

- Members encouraged to start thinking about basket raffle ideas
  
- Fringe Benefits (Crystal Sabol)
  - New HR Contact Maria Smith
  
- Staff Policy (Jim Nauer)
  - Last met May 19<sup>th</sup>
  - Two (2) Issues
    - New annual review progress
    - Absenteeism
      - Department can have an attendance policy which can override HR policy
  - Salary Structure Issues
  - Next Meeting, June 16<sup>th</sup>.
  
- Staff Recognition (Teresa Underwood, Paul Keeley)
  - Angela Clark-Taylor reported
  - Award winners to be selected June 21<sup>st</sup> at the Staff Award event
  - Presidential Award to be announced soon
  
- Staff Development and Training– No Report
  - No meeting – co-chairs stepped down
  - PDC Replacement in progress
  
- Reports of Ad-Hoc Committees and Liaisons to the University Committees
  
- Faculty Senate Meeting (Dawn Ellis)
  - Parking Rates to increase beginning July 1<sup>st</sup>
    - No increase for employees earning less than \$50K
  - Permanent closure of Ford Garage
  
- Sustainability Initiatives\_- No report.
  
- Fringe Benefits (Crystal Sabol) – No Report.
  
- Diversity Leadership Council (Dedra Hanna Adams) – No Report
  
- Parking Advisory\_(Paul Keeley, Jeffrey Daberko) – No Report
  
- SAC Priorities (ad-hoc), (Crystal Sabol) – No Report

- Old Business
  
- New Business
  
- Announcements/Discussion
  - Requests for Annual Reports from committee chairs
    - Send one-page reports to Shannon and Karoline
  - Relaunch Certificate of Appreciation to be proposed to Provost Vinson
  - SAC profiles project as SAC Anniversary recognition
    - Suggestion that Communications work with University Marketing and Communications (UMC) to get list of Staff and years of service, i.e. 10 yrs., 25 yrs., etc.
  - Feedback from Satisfaction Survey
    - Per Carolyn Gregory – 51% participation
    - General feelings about it – it was brief (short)
    - Insulting, no opportunity for “real feedback”
    - Questions written poorly
      - Answers in the negative
      - No emphasis on departments
  - Should August Council meeting be held in-person?
    - Need name tents
    - Maybe consider hybrid format for staff working from home
  - Suggestion for Facebook presence for SAC. Jeanne Seneff willing to work on it with others.
  
- Adjournment at 11:30 am