



President Barbara Snyder invites you to nominate a non-faculty CWRU staff member for the President's Award for Distinguished Service. This annual award honors up to three staff members whose outstanding contributions to our campus culture have a transformational effect on university colleagues, students, or visitors with whom they come into contact.

Nominations may come from any university staff, student or faculty member. The Staff Recognition Committee of the CWRU Staff Advisory Council will review nomination materials received from throughout the University, select outstanding candidates, and forward the names of those individuals (along with relevant biographical information) to the Office of the President. The honorees will each receive a \$1,000 cash award; their names will be engraved on a plaque that is currently on display in the Adelbert Hall quad side foyer. The recipients will be recognized at the Staff Service Awards Luncheon in June.

Criteria for Nomination

1. Nominee must be a permanent, non-faculty staff member with a minimum of five years of university service.
2. Nominee must exhibit qualities that are consistent with a university striving to create a powerful learning environment that has a transformational impact on all who teach, learn, discover, and work here so they are prepared and engaged to serve society.
3. Should a nominee be a current member of the SAC Staff Recognition Committee, he or she will become inactive during the selection process.
4. Nominee must not be a previous recipient of the award.

Nomination Procedure

1. Use the attached form to explain why your nominee deserves the President's Award for Distinguished Service in three paragraphs describing: 1) how the nominee made a transformational impact on others; 2) a specific example of the nominee's contribution to the university; 3) the exceptional qualities recommending this nominee for the award.
2. Provide the names of two (2) individuals (student/staff/faculty) who can/will support your nomination. (pg 3)
3. Send the nomination materials to:
SAC Staff Recognition Committee
C/O Pam McGregor
School of Medicine, Robbins Bldg.
Neurosciences E653
LC: 4975

The President's Award for Distinguished Service was created in honor of Roseanne Shaerban, A University employee whose qualities and commitment set a standard for distinguished service. Roseanne Shaerban (May 9, 1958 –February 6, 1989) was a friendly and familiar face at Case. Her family, friends, and co-workers remember her for the care, concern, loyalty and support she demonstrated to the University community. Roseanne was feisty, creative, and exceptionally generous in her willingness to help others in need.

2015 Nomination Form

President's Award for Distinguished Service

Nominee Information

Name: _____ Hire Date: _____

Job Title: _____ Yrs in Current Position: _____

Department: _____

Campus Address: _____
Building Room Number Location Code

Supervisor Information (Check if same as nominator)

Name: _____

Job Title: _____

Department: _____

Campus Address: _____
Building Room Number Location Code

Nominator Information (Check if same as supervisor)

Name: _____

Job Title: _____

Department: _____

Campus Address: _____
Building Room Number Location Code

Please return completed form (including attachments) by MARCH 27, 2015, at 5pm to:

**SAC Staff Recognition Committee
C/o Pam McGregor
Neurosciences – E653
School of Medicine**

LC: 4975

2015 Nomination Form President's Award for Distinguished Service
(continued)

Please use this sheet in recommending the nominee for the President's Award for Distinguished Service.

Nominee: _____

Your Name: _____ Date: _____

1. Tell (about) how the nominee made a transformational impact on others.

2. Give a specific example of the nominee's contribution to the university.

3. Describe the exceptional personal qualities that make this nominee a candidate for the award.

Supporters:

Name: _____ Email: _____ Ext: _____

Signature _____

Name: _____ Email: _____ Ext: _____

Signature: _____